



# CONTRACT EXTENSION FOR JANITORIAL SERVICES

City Council Meeting  
June 21, 2016

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Chief Financial Officer, Finance

# CURRENT

- The janitorial services contract was awarded on June 12, 2012 from competitive bid solicitation Invitation for Bids 12-14 to Universal Building Services (UBS), Richmond, California.
- Janitorial services are provided to various City facilities.
- The current contract is due to expire on June 30, 2016.

# PROPOSED

- UBS has submitted a request to extend for one year with a 2.6% increase from July 1, 2016 – June 30, 2017.
- Based on the current CPI-U price data, plus the minimum wage rate increasing from \$10.00 to \$10.50 (5%) per hour on January 1, 2017, staff deems UBS proposal as fair and reasonable.

# BENEFIT

- 100% of staff providing services reside in Sonoma County.
- UBS continues to provide overall satisfactory services.

# RECOMMENDATION

- Council approve, by motion, a one-year contract extension with a 2.6% increase to contract unit prices with Universal Building Services, Richmond, CA in the amount not to exceed \$452,188.66 and a 5% contingency amount of \$22,609.

Questions?