



## **City of Santa Rosa**

City Hall, Human  
Resources Department  
100 Santa Rosa Ave  
Room 1  
Santa Rosa, CA

### **PERSONNEL BOARD REGULAR MEETING AGENDA AND SUMMARY REPORT DECEMBER 4, 2025**

**9:00 A.M.**

**ALL PUBLIC COMMENTS WILL BE PROVIDED IN PERSON  
OR VIA EMAIL IN ADVANCE OF THE MEETINGS.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE  
MEETING BY ATTENDING IN-PERSON AT  
100 SANTA ROSA AVE, ROOM 1, SANTA ROSA.**

#### **PUBLIC COMMENTS:**

**Public Comments can be made during the meeting OR in  
advance of the meeting, if unable to attend in person.**

**Advanced Public Comment via E-mail: To submit an e-mailed public  
comment to the Personnel Board, please send to: [icmedina@srcity.org](mailto:icmedina@srcity.org)  
by Tuesday, December 2, 2025, at 12:00 p.m. Identify in the subject line of your  
e-mail "Personnel Board Agenda", provide your name in the body of the  
e-mail and your comment. Please limit your e-mail to approximately 400  
words (which is a speaking rate of 133 words per minute).**

**E-mail public comments received by the deadline will be distributed to  
Personnel Board members and uploaded to the agenda prior to the start  
of the meeting for public access.**

**9:00 A.M.**

#### **1. CALL TO ORDER AND ROLL CALL**

#### **2. PUBLIC COMMENT**

**This is the time when any person may address the Board on matters not  
listed on this agenda, but which are within the subject matter jurisdiction of**

the Board. Each speaker will be allowed up to three minutes.

### **3. NEW BUSINESS**

#### **3.1 ROLES AND PROCEDURES OF THE PERSONNEL BOARD**

Board members will meet with Attorney Adrienne Moran of Shapiro, Galvin, Shapiro & Moran to discuss the Board's role and procedures of the Personnel Board. No action will be taken, but the Board may discuss this item.

**Attachments:**    [Powers and Duties](#)  
                              [Guidelines for Hearings](#)  
                              [Personnel Rules and Regulations](#)

### **4. ADJOURNMENT**

*Any writings or documents provided to a majority to the Personnel Board regarding any item on this agenda will be made available for public inspection in the Human Resources Department located at 100 Santa Rosa Avenue, Rm. 1, Santa Rosa, CA during normal business hours.*

Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the Human Resources Department at 543-3107 (TTY Relay at 711) one week prior to the meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.