



Contract Award Uniform, Mats and Linen Rental Delivery Services

City Council Meeting
January 24, 2017

Deborah Lauchner
Chief Financial Officer, Finance Department

CURRENT

- The Purchasing Division of Finance released Invitation for Bid (IFB) 16-84 on October 17, 2016 for uniform, mats and linen rental delivery services.
- On November 8, 2016 IFB 16-84 was opened by the City Senior Buyer.
- The current contract for services expires on January 31, 2017.

PROPOSED

- A three-year contract with extension options available for up to two additional years.

BENEFIT

- Mission Linen Supply, Inc. is currently providing services, which will make for an easier transition period to the new agreement.
- The new contract is approximately 3% less than the current contract.

RECOMMENDATION

- It is recommended by the Finance Department, that the Council, by motion, approve a contract award for a three-year term contract with two one-year renewal options for uniform, linen and mat rental delivery services, to the lowest responsive, responsible bidder, Mission Linen Supply, Inc., Benicia, CA, in an amount not to exceed \$258,349.

QUESTIONS?