



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Avenue
Santa Rosa, CA

Housing Authority Special Meeting Minutes - Final

Monday, June 23, 2025

1:30 PM

1. CALL TO ORDER

Acting Chair, Commissioner Owen, called the meeting to order at 1:30 PM.

NOTICE IS HEREBY GIVEN that the Santa Rosa Housing Authority Board will conduct a Housing Authority Special Meeting on Monday June 23, 2025 at 1:30 p.m. Public Comment will be limited to the items listed on the Special Meeting Agenda. No other business will be considered at this Special Meeting.

ALL PUBLIC COMMENTS WILL BE PROVIDED IN PERSON OR VIA EMAIL IN ADVANCE OF THE MEETINGS.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE, SANTA ROSA.

THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM WEBINAR BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/82891900906](https://srcity-org.zoom.us/j/82891900906) , OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 828 9190 0906;**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.

Comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened. Public Comment will be limited to the items listed on the Special Meeting Agenda.

Public Comment: Members of the public can provide public comment on an Agenda Item In-Person from the Council Chamber.

E-mail Public Comment: To submit an e-mailed public comment to the Housing Authority, please send to apaul@srcity.org by 12:00 p.m., on or before June 20, 2025. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment.

Public comments are limited to one comment per speaker per item.

1:30 P.M.

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

Vice-Chair Downey was authorized to participate remotely under AB 2449 by a unanimous vote of the members present, with Chair-Newton absent.

3. ROLL CALL

Commissioner Friedman joined the meeting at 1:35 PM

Present 5 - Vice Chair Wayne Downey Ph. D, Commissioner Claudia Cappio, Commissioner Jeffrey Owen, Commissioner Doug Shivananda Friedman, and Commissioner Andrew Smith

Absent 1 - Chair Jeremy Newton

4. STATEMENTS OF ABSTENTION

NONE

5. STUDY SESSION

- 5.1 FISCAL YEAR 2025-2026 NOTICE OF FUNDING AVAILABILITY PRIORITIES**

The Housing Authority (Authority) issues Notices of Funding Availability (NOFAs) for its federal, state and local funds for affordable housing services annually and as new funding opportunities arise. This Study Session will review the estimated amount of available funds for the upcoming Fiscal Year 2025-2026 NOFA and discuss priorities for funding awards.

Rebecca Lane, Program Specialist, gave a presentation and answered Commissioner questions. An Ad Hoc Committee of Commissioner Cappio and Vice-Chair Downey was appointed by unanimous vote, with Chair-Newton absent. The motion was made by Commissioner Owen and seconded by Commissioner Friedman.

Public Comment:
None

6. CONSENT ITEMS

NONE

7. REPORT ITEMS

7.1 REPORT - FISCAL YEAR 2025/26 HOUSING AUTHORITY BUDGET

BACKGROUND: The Authority's annual budget process runs concurrently with the City's process from January through June. The Executive Director of the Authority must submit an expenditure, revenue, and transfer budget for all Authority programs for approval by the Authority Commissioners, which then becomes the formal budget for the next fiscal year. Annually, the Authority is asked to adopt the budget at their June meeting in advance of City Council budget approval; the City Council will review the Citywide FY 2025/26 budget on June 17, 2025.

RECOMMENDATION: It is recommended by the Housing & Community Services Department that the Housing Authority, by resolution, adopt the proposed budget for Fiscal Year 2025/26.

Kate Goldfine, Administrative Services Officer, gave a presentation and, along with Megan Basinger, Executive Director, answered Commissioner questions.

Public Comment:

None

A motion was made by Commissioner Cappio, seconded by Commissioner Smith, adopted RECOMMENDATION It is recommended by the Housing & Community Services Department that the Housing Authority, by resolution, adopt the proposed budget for Fiscal Year 2025/26.. The motion carried by the following vote:

Yes: 6 - Vice Chair Downey Ph. D, Commissioner Cappio, Conte, Commissioner Owen, Commissioner Friedman and Commissioner Smith

Absent: 1 - Chair Newton

8. CLOSED SESSION

8.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: one potential case.

The Board entered into closed session, and upon its conclusion, General Counsel Ethan Walsh reported that the Board voted 5 to 1 in favor of proceeding with litigation. Commissioner Conte did not return following closed session.

Public Comment:

None

9. ADJOURNMENT

Acting Chair, Commissioner Owen, adjourned the meeting at 3:41 PM.

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Housing Authority Recording Secretary at (707) 543-3300 one week prior to the meeting/program.

This information can also be accessed via the internet at: <http://www.srcity.org>

NOTE: Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection in the Department of Housing and Community Services located 90 Santa Rosa Avenue during normal business hours.

Approved on: July 28, 2025
/s Ashley Paul, Recording Secretary