



FIRST AMENDMENT TO PROFESSIONAL  
SERVICES AGREEMENT NUMBER F002259  
WITH BEST BEST & KRIEGER LLP FOR  
REAL ESTATE LEGAL SERVICES

City Council Meeting  
June 29, 2021

Sue Gallagher, City Attorney  
Jill Scott, Real Estate Manager

# BACKGROUND

- On November 4, 2020, the City entered into a Professional Services Agreement (PSA) with Best Best & Krieger in the amount of \$100,000 for legal advice and assistance to the City of Santa Rosa on real estate transactions, development projects and related matters.
- There have been a number of complex transactions which have required specialized legal advice over the last six months. The City has reevaluated its use of outside counsel and has determined it is in the best interest of the City to continue use of outside counsel for specialized real estate support for the next eight months and to amend the PSA to add an additional \$100,000 in compensation.

# ANALYSIS

- The City of Santa Rosa has a continuing need for specialized legal services related to real estate transactions, development projects and other general real estate advice. The City Attorney's Office currently does not have available resources to readily assist the Real Estate team with ongoing and upcoming real estate transactions. While the City Attorney's Office builds that expertise, the Office recommends continued engagement of Best Best & Krieger to ensure appropriate support for the Real Estate team.

# ANALYSIS

- To date, Best Best & Krieger has provide the needed real estate legal advice in a professional, efficient, effective manner. The firm has shown the depth of its knowledge and expertise and has been timely and responsive at every step.
- The original PSA contract amount of \$100,000, entered into in November 2020, has now been exhausted. In light of the continuing need and the positive assessment of outside counsel's performance, it has been determined it is in the best interest of the City to amend the PSA and add additional compensation of \$100,000 to allow for continued legal services through February 2022.

# RECOMMENDATION

It is recommended by the City Attorney and the Transportation & Public Works Department that the Council, by resolution, approve the First Amendment to Professional Services Agreement Number F002259 with Best Best & Krieger LLP to extend services and to increase compensation by \$100,000 for a total contract amount not to exceed \$200,000 for continued legal advice relating to real estate matters.