



**SANTA ROSA CITY COUNCIL
AGENDA AND SUMMARY REPORT
REGULAR MEETING
CITY HALL, 100 SANTA ROSA
AVENUE
AUGUST 30, 2016**

Council Member Coursey will be participating in the meeting via teleconference from 34 Farr Ln., Unit B, Waitsfield, VT, 05673, at 7:00 p.m. Eastern Standard Time. This agenda shall be posted at this location.

3:00 P.M. - STUDY SESSION (COUNCIL CHAMBER)

4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)

PUBLIC COMMENTS:

3:00 P.M. (CITY COUNCIL CHAMBER)

1. CALL TO ORDER AND ROLL CALL
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.
3. STUDY SESSION
 - 3.1 COUNCIL GUIDE TO EMERGENCY MANAGEMENT BASICS, PART II - COMMUNICATIONS PLAN This presentation is intended to provide a high level overview of the City's modes and methods of communication, especially during a crisis or disaster. This is a basic orientation to help Council and the Mayor understand the roles and responsibilities City staff play in communicating with the public, City Council and City of Santa Rosa employees.

BACKGROUND: Fire

Legislation Text 

Staff Report 

Presentation 

4:00 P.M. (CITY COUNCIL CHAMBER)

4. ANNOUNCEMENT OF ROLL CALL

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS

6.1 PROCLAMATION - DESMOID TUMOR AWARENESS MONTH

BACKGROUND: City Manager

Legislation Text 

Proclamation 

6.2 PROCLAMATION - EMPLOYEE FUND DRIVE MONTH

BACKGROUND: City Manager

Legislation Text 

Proclamation 

6.3 PROCLAMATION - POLLUTION PREVENTION WEEK AND CREEK WEEK

BACKGROUND: City Manager

Legislation Text 

Proclamation 

6.4 PROCLAMATION - AMERICAN MEDICAL RESPONSE 25TH ANNIVERSARY

BACKGROUND: City Manager

Legislation Text 

Proclamation 

7. STAFF BRIEFINGS - NONE.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

9. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS

10. MAYOR'S/COUNCILMEMBERS' REPORTS

10.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS
(AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON
PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority
(SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Sonoma County Waste Management Agency (SCWMA)

10.1.8 Other

10.2 DESIGNATION OF VOTING DELEGATE/ALTERNATE TO LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

10.2.1 In order to vote at the Annual Business Meeting at the League of California Cities 2016 Annual Conference, each member City must designate a voting delegate and up to two alternate delegates. This year's conference will be held in Long Beach from Wednesday, October 5 through Friday October 7. The delegates must be designated by the City Council, and the voting delegate and alternates must be registered to attend the conference.

BACKGROUND: City Clerk

Legislation Text 

Letter 

10.3 MATTERS FROM COUNCIL REGARDING FUTURE AGENDA ITEMS

10.3.1 REQUEST FOR AGENDA ITEM REGARDING THE COST OF USING PARATRANSIT FOR BUS ROUTES BACKGROUND: At the August 16, 2016, City Council meeting, Council Member Combs requested a future agenda item to discuss the costs of using Paratransit for individuals who no

longer have access to a bus route due to changes in service from Reimagining CityBus. Council Member Coursey concurred with the request.

BACKGROUND: City Manager

Legislation Text 

11. APPROVAL OF MINUTES - NONE.

12. CONSENT ITEMS

12.1 RESOLUTION - REJECT ALL BIDS - NEIGHBORHOOD STREETS INITIATIVE OVERLAY 2016 RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, reject all bids for Construction Contract No. C02070 for the Neighborhood Streets Initiative Overlay 2016.

BACKGROUND: Public Works

RECOMMENDATION: RECOMMENDATION It is recommended by the Transportation and Public Works Department that the Council, by resolution, reject all bids for Construction Contract No. C02070 for the Neighborhood Streets Initiative Overlay 2016.

Legislation Text 

Staff Report 

Attachment 1 

Attachment 2 

Resolution 

Presentation 

12.2 ORDINANCE ADOPTION - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE COUNCIL OF THE CITY OF SANTA ROSA AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM RECOMMENDATION: This ordinance, introduced at the August 2, 2016, Regular Meeting by a 6-0-1 vote (Council Member Carlstrom absent), approves an amendment to the City of Santa Rosa's contract with the California Public Employees' Retirement System.

BACKGROUND: Human

Resources

RECOMMENDATION: RECOMMENDATION This ordinance, introduced at the August 2, 2016, Regular Meeting by a 6-0-1 vote (Council Member Carlstrom absent), approves an amendment to the City of Santa Rosa's contract with the California Public Employees' Retirement System.

Legislation Text 

Ordinance 

14. REPORT ITEMS

14.1 REPORT - ORDINANCE ADOPTION OF THE COUNCIL OF THE CITY OF SANTA ROSA ADDING CHAPTER 6-90 TO THE SANTA ROSA MUNICIPAL CODE CONCERNING, AS TO CERTAIN RESIDENTIAL RENTAL UNITS IN THE CITY, (A) RENT STABILIZATION, LIMITATIONS ON THE TERMINATION OF TENANCIES AND THE PAYMENT OF RELOCATION ASSISTANCE AND REPEALING IN THEIR ENTIRETY ORDINANCE NUMBERS 4067, 4069, AND 4070 BACKGROUND: This ordinance, introduced at the August 16, 2016, Regular Meeting by a 4-2-1 vote (Vice Mayor Schwedhelm, Council Member Olivares voting no; Mayor Sawyer abstained/recused), adds Chapter 6-90 to the Santa Rosa municipal code concerning, as to certain residential rental units in the city, (a) rent stabilization, limitations on the termination of tenancies and the payment of relocation assistance and repealing in their entirety ordinance numbers 4067, 4069 and 4070. RECOMMENDATION: It is recommended that the Council adopt an ordinance adding Chapter 6-90 to the Santa Rosa municipal code concerning, as to certain residential rental units in the city, (a) rent stabilization, limitations on the termination of tenancies and the payment of relocation assistance and

repealing in their entirety ordinance numbers 4067, 4069 and 4070.

BACKGROUND: City

Manager

RECOMMENDATION: RECOMMENDATION It Is recommended that the Council adopt an ordinance adding Chapter 6-90 to the Santa Rosa municipal code concerning, as to certain residential rental units in the city, (a) rent stabilization, limitations on the termination of tenancies and the payment of relocation assistance and repealing in their entirety ordinance numbers 4067, 4069 and 4070.

Legislation Text 

Staff Report 

Attachment 1 

Attachment 2 

Ordinance 

Presentation 

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

14.2 REPORT - CITY OF SANTA ROSA RENT STABILIZATION AND OTHER TENANT PROTECTIONS ORDINANCE PROGRAM STAFFING, COST AND FEE ESTIMATE BACKGROUND: Given the increased housing cost burden faced by many City of Santa Rosa residents, in which rental increases threaten the public health, safety, and welfare of the City's residents, the Council has initiated a program to implement Rent Stabilization and Just Cause for Eviction policies in Santa Rosa. This direction followed an extensive review of rent stabilization programs in California, including options for the implementation of Mediation/Arbitration, Just Cause for Eviction, and Rent Stabilization in Santa Rosa. On May 3, 2016, the Council provided direction for a rent stabilization/just cause for eviction ordinance and directed staff to proceed with the ordinance. Per the direction of the Council, staff has prepared a Rent Stabilization/Just Cause for Eviction Ordinance for Council consideration. On

August 16, 2016, the Council voted to adopt an ordinance of the City of Santa Rosa adding Chapter 6-90 to the Santa Rosa Municipal Code regarding: 1) Residential Rent Stabilization and Other Tenant Protections for certain rental units within the City of Santa Rosa; 2) A resolution adopting a policy concerning Capital Improvement Plans for certain Rental Units within the City of Santa Rosa; And, 3) Review of preliminary cost estimates to administer the rent stabilization program through June 30, 2017. Per the direction of the Council, staff has prepared detailed cost estimates to administer the rent stabilization program through June 30, 2017 for Council consideration. RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, adopt the proposed Rent Stabilization and Other Tenant Protections Ordinance program staffing, cost, and fee estimate, and appropriate \$744,059 of General Funds subject to fee reimbursement, to operate the Program through June 30, 2017.

BACKGROUND: Housing and Community Services

RECOMMENDATION: RECOMMENDATION It is recommended by the Housing and Community Services Department that the Council, by resolution, adopt the proposed Rent Stabilization and Other Tenant Protections Ordinance program staffing, cost, and fee estimate, and appropriate \$744,059 of General Funds subject to fee reimbursement, to operate the Program through June 30, 2017.

Legislation Text 

Staff Report 

Attachment 

Resolution 

Presentation 

14.3 REPORT - APPROVAL OF TOW VENDOR FRANCHISEE LIST FOR POLICE-GENERATED TOWS, AND REVISION OF FRANCHISE FEE BACKGROUND: Prior to 2004, the City contracted with local tow vendors to provide tow services to remove stopped, standing, parked and hazardous vehicles from public streets, roads and private property on a rotating basis. On July 13, 2004, the City of Santa Rosa adopted Ordinance No. 3674 authorizing the City Council to grant franchises

to one or more tow operators for police generated tow services. A \$30,000 franchise fee was set and split between 11 franchisees, resulting in a fee of \$2,727. Resolution No. 26291, approved by Council on June 16, 2005, amended the franchise fee to \$50,000 per year, divided among the 11 tow franchise operators, resulting in a fee of \$4,500. Currently, there are seven tow operators, resulting in an annual fee of \$7,143. Several tow operators have opted out of the program due to the expense of the franchise fee. California Vehicle Code Section 12110 authorizes a public agency to charge a fee in connection with the rotational tow vendor service. The fee "may not exceed the amount necessary to reimburse the public entity for its actual and reasonable costs incurred in connection with the towing program." The franchise fee of \$50,000 established in 2005 was based on an estimated program cost of \$242,246 for all towed vehicles. RECOMMENDATION: It is recommended by the Police Department that the Council, by resolution, approve the tow vendor franchisee list pursuant to City Ordinance No. 3674, Franchises for Police Generated Tow Operations, and revise the related franchise fee to a per vendor fee.

BACKGROUND: Police

RECOMMENDATION: RECOMMENDATION It is recommended by the Police Department that the Council, by resolution, approve the tow vendor franchisee list pursuant to City Ordinance No. 3674, Franchises for Police Generated Tow Operations, and revise the related franchise fee to a per vendor fee.

Legislation Text 

Staff Report 

Resolution 

Exhibit A 

Exhibit B 

Presentation 

14.4 REPORT - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY BACKGROUND: On August 9, 2016, pursuant to the authority set forth in California Government Code Sections 8630 thru 8634, Council, by Resolution No. 28839, formally proclaimed a local homeless emergency within

Santa Rosa. Section 8630 requires that the Council review the need for continuing the local emergency at least every 30 days until such local emergency is terminated. In light of the continuing conditions of homelessness within the city, staff is recommending that the Council extend the proclamation in full force and effect at this time. RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

BACKGROUND: Housing and Community Services

RECOMMENDATION: RECOMMENDATION It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Legislation Text 

Staff Report 

Resolution 

Presentation 

14.5 REPORT - COURTHOUSE SQUARE REUNIFICATION PROJECT UPDATE

BACKGROUND: This item will update the Council on the progress of the Courthouse Square Reunification project and provide information regarding expenditures for construction, construction management/inspection, and contingency. Council action may be recommended if it appears that additional construction contingency will be needed to complete the project. RECOMMENDATION: It is recommended by the Transportation & Public Works Department that Council receive the project status update and provide direction and feedback to staff as needed.

BACKGROUND: Public Works

RECOMMENDATION: RECOMMENDATION It is recommended by the Transportation & Public Works Department that Council receive the project status update and provide direction and feedback to staff as needed.

Legislation Text 

Staff Report 

Presentation 

14.6 REPORT - HARASSMENT, DISCRIMINATION AND RETALIATION PROHIBITION AND PREVENTION POLICY (This item was continued from the July 26, 2016, Regular Meeting) BACKGROUND: In November 2014, Human Resources staff met and conferred with the bargaining units as required by MMBA (Government Code Â§Â§ 3500 et seq.) One slight modification was suggested and accepted regarding employee responsibilities. In January 2015, the draft Policy was finalized, capturing additional changes in the law that expanded the definition of "protected persons" to include City volunteers and unpaid City interns; and to reflect a change in reporting procedures if a Council member is involved in a complaint by an employee. The complaint will now be referred to the City Manager for further action. RECOMMENDATION: It is recommended by the Human Resources Department that the Council, by resolution, adopt the revised Anti-Harassment, Anti-Discrimination and Anti-Retaliation Policy.

BACKGROUND: Human Resources

RECOMMENDATION: RECOMMENDATION It is recommended by the Human Resources Department that the Council, by resolution, adopt the revised Anti-Harassment, Anti-Discrimination and Anti-Retaliation Policy.

Legislation Text 

Staff Report 

Attachment 

Resolution 

Exhibit A 

Presentation 

14.7 REPORT - APPROVAL OF REVISED AMENDMENT NO. 1 TO CITY MANAGER EMPLOYMENT AGREEMENT AND ORDINANCE ESTABLISHING SALARY BACKGROUND: On July 26, 2016, the Council approved by resolution a cost of living increase effective July 10, 2016, for the executive management (Unit 10 - Executive Management). On August 9, 2016, the Council adopted Resolution 28840 approving an Amendment No. 1 to Employment Agreement - City Manager. However, Amendment No. 1 did not provide for a 2.5% cost of living increase in the City Manager's salary as intended by Council and a revised Amendment No. 1 is being brought forward including the 2.5% cost of living increase in the City Manager's salary effective July 10, 2016. RECOMMENDATION: It is recommended that the City Council: (1) by resolution, approve a revised Amendment No. 1 to the City Manager's Employment Agreement granting a two and one half percent (2.5%) cost of living adjustment and rescinding Resolution 28840; and (2) introduce an Ordinance Establishing Salary for the City Manager.

BACKGROUND: Human

Resources

RECOMMENDATION: RECOMMENDATION It is recommended that the City Council: (1) by resolution, approve a revised Amendment No. 1 to the City Manager's Employment Agreement granting a two and one half percent (2.5%) cost of living adjustment and rescinding Resolution 28840; and (2) introduce an Ordinance Establishing Salary for the City Manager.

Legislation Text 

Staff Report 

Attachment 

Resolution 

Exhibit 

Ordinance 

Presentation 

15. PUBLIC HEARINGS - NONE.

16. WRITTEN COMMUNICATIONS (POSSIBLE COUNCIL ACTION)

16.1 FINAL MAP - BAY VILLAGE SUBDIVISION. Provided for information.

BACKGROUND: Planning and Economic Development

Legislation Text 

Notice of Submittal of Final Map 

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

20.1 UPCOMING MEETINGS LIST

BACKGROUND: City Manager

Legislation Text 

List 

*Did not appear on the preliminary agenda. **Quasi-judicial or adjudicative action.



Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, City Hall, Room 10, 100 Santa Rosa Avenue, during normal business hours.

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Meeting information can also be accessed via the internet at <http://srcity.org>