



**City Council
Regular Meeting Minutes - Final**

Tuesday, March 23, 2021

2:30 PM

1. CALL TO ORDER AND ROLL CALL

Mayor Rogers called the meeting to order at 2:30 p.m.

Present: 6 - Mayor Chris Rogers, Vice Mayor Natalie Rogers, Council Member Eddie Alvarez, Council Member John Sawyer, Council Member Tom Schwedhelm, and Council Member Jack Tibbetts

Absent: 1 - Council Member Victoria Fleming

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

3. STUDY SESSION

3.1 OPEN GOVERNMENT ORDINANCE REVIEW

Staff will provide an update on the implementation of the Open Government Ordinance.

Attachments: [Staff Report Presentation](#)
[Late Correspondence \(Uploaded 3-24-2021\)](#)

City Attorney Sue Gallagher presented and answered questions from the Council. Stephanie Williams, City Clerk, and Magali Telles, Deputy Director Community Engagement, were available to answer questions from Council.

PUBLIC COMMENT

Duane De Witt submitted comment asking Council to open City Hall and Council meetings to the public to be able to participate in government.

Mayor Rogers recessed the meeting at 4:06 p.m. and reconvened the meeting at 4:15 p.m.

4. ANNOUNCEMENT OF ROLL CALL

Present: 6 - Mayor Chris Rogers, Vice Mayor Natalie Rogers, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member John Sawyer, and Council Member Tom Schwedhelm

Absent: 1 - Council Member Jack Tibbetts

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

No report was provided.

6. PROCLAMATIONS/PRESENTATIONS - NONE.

7. STAFF BRIEFINGS

7.1 COVID-19 RESPONSE UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

No report provided.

7.2 GLASS FIRE RECOVERY UPDATE

Staff will provide an update on the Glass Fire Recovery. No action will be taken except for possible direction to staff.

No report provided.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

No reports were provided.

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

Council Member Sawyer announced he would abstain from Item 11.1 due to not attending the January 5, 2021, meeting.

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

Council Member Alvarez requested the meeting be adjourned in memory of Danny Rizzo who was a leader in the community.

Mayor Rogers announced he joined with other Mayors in the County and the Chair of the Board of Supervisors in writing a letter of support for Rohnert Park Vice Mayor Elward after she received

threatening and racist phone calls, and for the condemnation of any racist attacks against anyone in the community. The Mayor asked if Council would support a resolution in solidarity with the Asian American Pacific Islander (AAPI) Community after a spike in hate crimes and for the resolution to be placed on the next City Council agenda. Council Member Schwedhelm seconded.

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

10.1.9 Home Sonoma County (HSC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Public Safety Subcommittee

10.1.12 Other

11. APPROVAL OF MINUTES

11.1 January 5, 2021, Regular Meeting.

Attachments: [Draft Minutes](#)

Approved as submitted.

12. CONSENT ITEMS

Council Member Tibbetts announced that he will be recusing himself from Consent Item 12.3 due to the organization he works for is located in the Downtown Station Area and asked the item be pulled for a separate vote.

PUBLIC COMMENT

Duane De Witt submitted comment on Item 12.6 asking for funds to empower residents who were affected by Tubbs to be able to participate in the planning on how the CDBG funds will be spent.

A motion was made by Vice Mayor Rogers, seconded by Council Member Schwedhelm, to waive reading of the text and adopt Consent Items 12.1, 12.2 and 12.4 through 12.7. The motion carried by the following vote:

Yes: 7 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, Council Member Schwedhelm, and Council Member Tibbetts

12.1 RESOLUTION - APPROVAL - ISSUANCE OF BLANKET PURCHASE ORDER UTILIZING THE STATE OF CALIFORNIA COOPERATIVE CONTRACT 1-19-58-69 WITH GEOTAB USA INC. - VEHICLE TELEMATIC SYSTEM

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve issuance of a one-year blanket purchase order with seven (7) one-year renewal options to Geotab USA Inc., Las Vegas, Nevada, for the purchase of Geotab vehicle telematic system and components for installation on City fleet vehicles utilizing the State of California Cooperative Contract Number 1-19-58-69, in the amount not to exceed \$250,000. The vehicle telematic system will be installed on vehicles and equipment across all Departments providing data to support labor activities and departmental utilization analysis.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Exhibit B](#)
[Exhibit C](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2021-048 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A ONE-YEAR BLANKET PURCHASE ORDER WITH SEVEN (7) ONE-YEAR RENEWAL OPTIONS FOR THE PURCHASE OF VEHICLE TELEMATIC SYSTEM COMPONENTS WITH GEOTAB USA, INC. THROUGH THE STATE OF CALIFORNIA COOPERATIVE AGREEMENT NUMBER 1-19-58-69

12.2 RESOLUTION - AUTHORIZATION TO SUBMIT A 2021 EARLY RELATIONAL HEALTH GRANT PROGRAM APPLICATION TO FIRST 5 OF SONOMA COUNTY AND COMMITTING ANY NECESSARY MATCHING FUNDS

RECOMMENDATION: It is recommended by the Community Engagement Office, that the Council, by resolution, authorize 1) the submission of the Early Relational Health Grant proposal to First 5 of Sonoma County in the amount of \$708,810 for the award period of July 1, 2021 - June 30, 2025, to support the Violence Prevention Partnership's Guiding People Successfully Program; 2) the City Manager or his designee to file any necessary applications, execute any contracts and/or related documents subject to approval as to form by the City Attorney; and 3) local match under the grant agreement in the form of in-kind contributions.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2021-049 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA TO AUTHORIZE THE SUBMISSION OF THE 2021 EARLY RELATIONAL HEALTH GRANT APPLICATION TO FIRST 5 OF SONOMA COUNTY IN THE AMOUNT OF \$708,810 FOR THE AWARD PERIOD OF JULY 1, 2021 – JUNE 30, 2025, TO SUPPORT THE COMMUNITY ENGAGEMENT OFFICE VIOLENCE PREVENTION PARTNERSHIP'S GUIDING PEOPLE SUCCESSFULLY PROGRAM, THE CITY MANAGER TO EXECUTE NECESSARY DOCUMENTS AND A LOCAL MATCH IN THE FORM OF IN-KIND CONTRIBUTIONS

12.4 RESOLUTION - APPROPRIATION OF WATER BUDGET FOR PREVIOUSLY APPROVED REFUND OF OVERPAID WATER

DEMAND FEE TO IDENTIFIED MULTI-FAMILY PROPERTIES

RECOMMENDATION: It is recommended by Santa Rosa Water that the City Council, by resolution, appropriate \$545,674.80 from the Water Enterprise Fund to the Water Demand Fee Refund key (1615-55797) for refunds previously approved by City Council on November 10, 2020 of overpaid irrigation demand fees.

Attachments: [Staff Report](#)
 [Attachment 1 - RES-2020-189](#)
 [Resolution](#)
 [Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2021-051 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROPRIATING WATER BUDGET FOR APPROVED REFUND OF WATER DEMAND FEES FOR MULTI-FAMILY PROPERTIES THAT OVERPAID WATER DEMAND FOR IRRIGATION

- 12.5** RESOLUTION - DESIGNATING AUTHORIZED CITY STAFF TO ENTER INTO AGREEMENTS WITH GOVERNOR'S OFFICE OF EMERGENCY SERVICES (CALOES)

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve the CalOES Designation of Applicants Agent Resolution for Non-State Agencies, granting the City Manager or Assistant City Manager the ability to sign on behalf of the City as Authorized Agents on state and federal grant applications and other forms related to disaster assistance for a period of three years.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Presentation](#)

This Consent - Resolution was adopted.

CAL OES I.D. NO. 097-70098: DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

- 12.6** RESOLUTION - AUTHORIZING CERTAIN CITY STAFF TO ENTER INTO AGREEMENTS AND EXECUTE OTHER DOCUMENTS WITH CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT (HCD) FOR CDBG PROJECTS DEVELOPED IN RESPONSE TO THE 2017

TUBBS FIRE

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, authorize the City Manager or Assistant City Manager in connection with the Community Development Block Grant (CDBG) Disaster Recovery (DR) and/or Mitigation (MIT) projects developed in response to the 2017 Tubbs Fire, to enter into, execute and/or deliver the following: 1) the Agreement and any and all subsequent amendments thereto with the State of California for the Grant; 2) all project applications and any and all related documentation related to the Agreement and to act on the City's behalf in all matters pertaining to all such applications and documentation; 3) all Notice(s) to Proceed, and any and all subsequent amendments thereto, if a grant application is approved; and 4) Funds Requests and all required reporting forms and other documentation as may be required for the Grant.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Resolution](#)
 [Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2021-052 ENTITLED: A RESOLUTION APPROVING AN ALLOCATION OF FUNDING AND AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE CDBG-DR PROGRAM AND/OR CDBG-MIT PROGRAM

12.7 ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA ADDING CHAPTER 9-28 TO TITLE 9 HEALTH AND SAFETY OF THE SANTA ROSA CITY CODE PERTAINING TO FUELS MITIGATION PILE BURNING

RECOMMENDATION: This ordinance, introduced at the March 16, 2021, Regular Meeting, by a 7-0-0 vote, allows private landowners with parcels of five (5) acres or more in size and located in the City's Wildland-Urban Interface Fire Area to obtain a permit from the Fire Department to perform pile burning to reduce wildfire fuel hazards to accomplish a combination of fire protection and resource management goals. Similarly, private landowners on smaller parcels both in and outside of the Wildland-Urban Interface Fire Area may apply for a permit; however, these will only be permitted on a case-by-case basis

as determined by the fire Chief.

Attachments: [Ordinance](#)

This Consent - Ordinance was adopted.

ORDINANCE NO. ORD-2021-002 ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA ADDING CHAPTER 9-28 TO TITLE 9 HEALTH AND SAFETY OF THE SANTA ROSA CITY CODE PERTAINING TO FUELS MITIGATION PILE BURNING

12.3 RESOLUTION - PROFESSIONAL SERVICES AGREEMENT WITH ARCHITECTURAL RESOURCES GROUP TO PREPARE A DOWNTOWN STATION AREA HISTORIC RESOURCE EVALUATION

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution, approve the Professional Services Agreement with Architectural Resources Group, Inc. based in San Francisco, California, for the amount of \$180,000, to prepare a Downtown Station Area Historic Resource Evaluation which is to be grant funded.

Attachments: [Staff Report](#)
[Attachment 1 - ARG Proposal dated 12/2/2020](#)
[Attachment 2 - ARG Supplemental Scope of Work and Compensation dated 1/4/2021](#)
[Resolution](#)
[Exhibit A - PSA with ARG](#)
[Presentation](#)
[Late Correspondence \(Uploaded 3-24-2021\)](#)

A motion was made by Vice Mayor Rogers, seconded by Council Member Sawyer, to waive reading of the text and adopt Consent Item 12.3

RESOLUTION NO. RES-2021-050 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE PROFESSIONAL SERVICES AGREEMENT WITH ARCHITECTURAL RESOURCES GROUP, INC. BASED IN SAN FRANCISCO, CALIFORNIA, TO PREPARE A HISTORIC RESOURCE EVALUATION FOR THE DOWNTOWN STATION AREA AND APPROPRIATING GRANT FUNDING FOR THIS PURPOSE

The motion carried by the following vote:

Yes: 6 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, and Council Member Schwedhelm

Recused: 1 - Council Member Tibbetts

14. REPORT ITEMS

14.1 REPORT - SONOMA COUNTY WATER AGENCY (SONOMA WATER) 2021/22 WATER TRANSMISSION BUDGET AND RATE INCREASE

BACKGROUND: The City of Santa Rosa purchases approximately 90% of the water supplied to our customers from Sonoma Water. Sonoma Water is proposing to raise the wholesale rate of water by 3.47% from \$966.95 per acre-feet to \$1,000.46 per acre-foot for FY2021/22.

The Board of Public Utilities reviewed the Sonoma Water proposed budget and rate increase on March 4, 2021 and made a recommendation to City Council. The City Council may advise its representative to the Water Advisory Committee (WAC) prior to a WAC vote. The WAC is an advisory board to Sonoma Water. Ultimately, the Sonoma Water Board of Directors will have final authority to approve the proposed budget and rate increase.

RECOMMENDATION: It is recommended by the Board of Public Utilities and the Water Department that the Council, by motion, consider the Sonoma County Water Agency FY2021/22 Water Transmission Budget and proposed rate increase and provide direction to its Water Advisory Committee representative for the Water Advisory Committee vote on April 5, 2021.

Attachments: [Staff Report](#)
[Attachment 1 - FY 21-22 Draft WT Budget Presentation](#)

Kimberley Zunino, Deputy Director - Water Administration, provided an update on the work leading up to the approval process. Ms. Zunino introduced Lynne Rosselli, Administration Services Division Manager, Sonoma Water.

Ms. Rosselli presented a review of the final proposed budget and rates on water transmission and answered questions from the Council.

PUBLIC COMMENT

No public comment was provided or submitted.

A motion was made by Council Member Schwedhelm, seconded by Vice Mayor Rogers, to direct the Santa Rosa City Council Water Advisory Committee representative to support the Sonoma County Water Agency FY 2021/22 Water Transmission Budget at the April 5, 2021, Water Advisory Committee meeting.

The motion carried by the following vote:

Yes: 5 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Sawyer, and Council Member Schwedhelm

No: 1 - Council Member Fleming

Absent: 1 - Council Member Tibbetts

The time not yet being 5:00 p.m. to take public comment on Non-Agenda matters, Mayor Rogers recessed the meeting at 4:55 p.m. and reconvened the meeting at 5:00 p.m.

Present: 5 - Mayor Chris Rogers, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member John Sawyer, and Council Member Tom Schwedhelm

Absent: 2 - Vice Mayor Natalie Rogers, and Council Member Jack Tibbetts

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

Eris Weaver, Executive Director Sonoma County Bicycle Coalition, submitted comment thanking Mayor Rogers for promoting the Bike-to-It campaign and the City for including information about the campaign on its climate action webpage and e-newsletter, and announced they are hiring a Bilingual Outreach and Education Coordinator.

Duane De Witt submitted comment asking City Hall and City government be opened for business to the public, for funding for the Roseland Creek Greenway trail, and redwood tree removal should require a permit.

Alex Krohn spoke thanking the Mayor for responding on the situation with the telecommunications policy and the importance of adopting an updated policy sooner rather than later.

15. PUBLIC HEARINGS - NONE.

16. WRITTEN COMMUNICATIONS

- 16.1 A LETTER TO OUR COMMUNITY: STANDING IN SOLIDARITY WITH OUR ASIAN AMERICAN PACIFIC ISLANDER COMMUNITY - Provided for information.

Attachments: [Letter to Our AAPI Community](#)

This item was received and filed.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

Hearing no further business, Mayor Rogers adjourned the meeting in memory of Danny Rizzo at 5:10 p.m. The next regularly scheduled meeting will take place on April 6, 2021, at a time set by the Mayor.

20. UPCOMING MEETINGS

- 20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

This item was received and filed.

Approved on: April 13, 2021
/s/ Stephanie A. Williams, City Clerk