



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL MARCH 5, 2020

1:30 PM (City Council Chamber)

1. CALL TO ORDER AND ROLL CALL

2. STATEMENTS OF ABSENTION BY BOARD MEMBERS

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

4.1 February 20, 2020 - Regular Meeting Minutes.

5. STAFF BRIEFINGS

5.1 FIX-A-LEAK WEEK ACTIVITIES AND ST. PATRICK'S DAY 5K

Fix a Leak Week is an annual event taking place March 16th - 22nd with participation by water utilities nationwide. Staff will provide a brief update on planned Fix a Leak Week activities including a multi-media campaign informing Santa Rosa Water customers about the importance of finding and fixing leaks in the home, and our participation with the Recreation and Parks Department's March 15th St. Patrick's Day 5K.

Attachments: [Presentation \(03/04/2020\)](#)

5.2 WATER SUPPLY AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water supply and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(03/04/2020\)](#)

6. CONSENT ITEMS

6.1 MOTION - CONTRACT AWARD - R9C TANK DECOMMISSION AND DEMOLITION

RECOMMENDATION: It is recommended by the Transportation and

Public Works Department and the Water Department that the Board, by motion, approve the project and award Construction Contract No. 00491 in the amount of \$373,000 to the lowest responsive bidder, Resource Environmental, Inc., of Long Beach, California, for R9C Tank Decommission and Demolition, approve a 20% contingency, and authorize a total contract amount of \$447,600.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Attachment 2](#)

7. REPORT ITEMS

7.1 REPORT - CONTRACT APPROVAL - GENERAL SERVICES AGREEMENT FOR BIOSOLIDS MANAGEMENT SERVICES

BACKGROUND: The City's Laguna Treatment Facility produces approximately 32,600 tons of Class B biosolids each year. Sixty-five percent is land applied on agricultural fields. The remaining thirty-five percent is either composted or landfilled. Through a competitive Request for Proposals process, City staff has identified Lystek International Limited as able to provide a reliable, cost-effective means to re-use the portion of biosolids that currently is composted or landfilled. By avoiding the costs of needed capital improvements to the compost facility and saving on annual operational costs, it is estimated that the City would save \$8.7M over twenty years.

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board, by resolution, approve a five-year with two three-year renewal options General Services Agreement with Lystek International Limited to provide Biosolids Management Services, as required by the Water Department, for the total amount not to exceed \$6,405,770.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Exhibit A to Attachment 1](#)
[Exhibit B to Attachment 1](#)
[Attachment 2 - Resolution](#)
[Exhibit A to Attachment 2](#)
[Attachment 3](#)
[Presentation \(added 03/04/2020\)](#)

7.2 REPORT - APPROVAL TO NEGOTIATE THE RE-USE OF THE CITY'S BIOSOLIDS COMPOSTING FACILITY FOR THE PURPOSE OF LOCATING A POTENTIAL REGIONAL ORGANICS PROCESSING FACILITY

BACKGROUND: The City of Santa Rosa ("City"), Zero Waste Sonoma ("ZWS"), and Renewable Sonoma, have an interest in understanding if land near the Laguna Treatment Plant ("Plant") can provide a future home to an in-county, Regional Organics Processing Facility. Both the City and ZWS have executed Exclusive Negotiation Agreements ("ENAs") with Renewable Sonoma regarding such a facility. The City has executed an ENA with Renewable Sonoma for the lease of property near the Plant. Through negotiations with Renewable Sonoma, staff has considered two potential sites, one of which is comprised of undeveloped land north of the Plant and one of which is, in part, currently occupied by the City's Biosolids Composting Facility. Staff recommends negotiating with Renewable Sonoma on the re-use of the site currently occupied by the City's Biosolids Composting Facility.

RECOMMENDATION: It is recommended by the Water Department that the Board, by motion, approve negotiations with Renewable Sonoma on the lease of land near the Laguna Treatment Plant, a portion of which is currently occupied by the City's Biosolids Composting Facility, for the purpose of locating a potential Regional Organics Processing Facility.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Presentation \(03/04/2020\)](#)

7.3 REPORT - APPROVAL OF CHANGE-OF-SCOPE CONTRACT

CHANGE ORDER TO CONSTRUCTION CONTRACT NO. C02190
REHABILITATE MATANZAS SIPHONS

BACKGROUND: The recent development of a sinkhole over an aging segment of the Llano trunk line requires an urgent repair. Contractor SAK recently completed the very same type of repair to the Matanzas Creek Siphon pursuant to Construction Contract No. C02190. City Council Policy No. 100-07 provides for Change-of-Scope change orders, which would allow SAK to immediately commence repair to this segment of the Llano trunk.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board, by motion, pursuant to Council Policy No. 100-07, approve a Change-of-Scope contract change order with SAK Construction, LLC (SAK) to Construction Contract No. C02190 to repair the 60-inch wastewater trunk line crossing under Llano Road and authorize the Assistant City Manager or the Deputy Director of Engineering Services in the Transportation and Public Works Department to execute the change order as necessary to complete the work in amount not to exceed the total authorized contract amount of \$3,966,925.00.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Presentation \(added 03/04/2020\)](#)

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

9. REFERRALS

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

11. SUBCOMMITTEE REPORTS

12. BOARD MEMBER REPORTS

13. DIRECTORS REPORTS

14. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4202 (TTY Relay at 711) or gperez@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.