

FY 2016-17

Budget Study Session

May 17, 2016

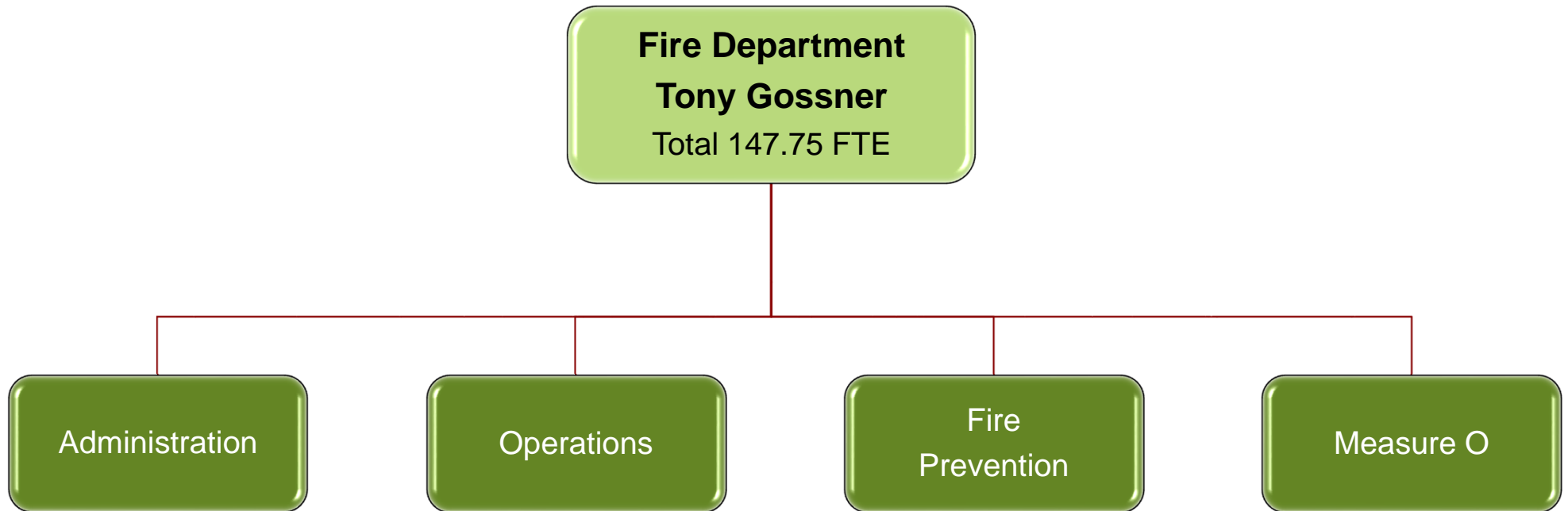
Department Review Schedule Study Session on May 17th

- Fire Department
- Police Department
- Housing & Community Services
- Transportation & Public Works
- Santa Rosa Water
- Capital Improvement Program

Fire Department FY 2016-17 Proposed Budget



Fire Department Organizational Chart



Fire Department Program Description

- **Administration:** Budget, personnel and all Fire Department administrative functions.
- **Fire Prevention:** Our mission is to prevent and limit the spread of fire and to provide life safety through community safety education and the application and enforcement of regulations, codes and ordinances.

Fire Department Program Description

- **Operations:** Ten engine companies and two truck companies that respond to and mitigate emergency incidents within the City of Santa Rosa and Roseland Fire Protection District.
- **Measure O:** Is an extension of Operations that funds staffing for nine paramedic fire operations staff, partial funding for the EMS Battalion Chief, one Training Captain and funds construction of existing and future fire stations.

Fire Department Expenditures by Program

Expenditures by Program (All Funds)	2016-17 Budget	% of Total
General Administration	1,553,453	4.1%
Fire Prevention	1,853,197	4.9%
Operations	30,797,636	81.4%
Measure O Fire	2,722,192	7.2%
Total General Ledger	36,926,478	97.6%
CIP and O&M Projects	890,387	2.4%
Total Job Ledger	890,387	2.4%
Total	37,816,865	100.0%

Fire Department Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	19,753,774	20,546,862	793,088	4.0%
Benefits	11,229,426	12,560,606	1,331,180	11.9%
Professional Services	1,172,700	1,329,600	156,900	13.4%
Vehicle Expenses	640,331	675,987	35,656	5.6%
Utilities	47,735	52,735	5,000	10.5%
Operational Supplies	382,174	465,356	83,182	21.8%
Information Technology	583,612	560,918	(22,694)	-3.9%
Liability/Property Insurance	11,692	14,769	3,077	26.3%
Other Miscellaneous	548,816	604,235	55,419	10.1%
Indirect Costs	120,975	115,410	(5,565)	-4.6%
Capital Outlay	260,000	0	(260,000)	n/a
CIP and O&M Projects	1,052,179	890,387	(161,792)	-15.4%
Total	35,803,414	37,816,865	2,013,451	5.6%

Fire Department General Fund Revenue & Expenditures

General Fund	Proposed Budget FY 2016-17
Expenditures	\$34,804,092
Revenue Offset*	(\$3,262,227)
Net General Fund Support	\$31,541,865

*Revenue Offset includes mutual aid fire reimbursements, CUPA Program and various fines/fees.

Fire Department Expenditures by Fund

Expenditures by Fund	2015-16 Budget	2016-17 Budget	\$ Change	% Change
General Fund	32,416,891	34,804,092	2,387,201	7.4%
Measure O Fund	2,894,576	2,722,192	(172,384)	-6.0%
Administrative Hearing Fund	10,000	10,000	0	0.0%
Environmental Crimes Investigation Fund	10,000	1,831	(8,169)	-81.7%
Capital Improvement Fund	471,947	278,750	(193,197)	-40.9%
Total	35,803,414	37,816,865	2,013,451	5.6%

Budget Highlights

- Completed all FEMA SAFER grants, which results in a reduction of Salary and Benefits Reimbursements for FY 2016-17. No positions were eliminated.
- Continued program development for Wildland Urban Interface to include compliance inspections.
- \$95,000 of Additional funding for multi-day Emergency Operations Center (EOC) Incident Management Team Training, updates to Emergency Operations Plan (EOP) and creation of formal Continuity of Operations and Continuity of Government plans.

Accomplishments

- Enhanced advanced life support capabilities by staffing all fire apparatus with paramedics (responded to 17,057 medical calls)
- Placed Fire Station 5 in service
- Purchased joint Fire and Police Modular Training Building at Fire Training Tower
- Purchased one tractor drawn aerial (ladder truck)
- Completed 30,234 hours of training for fire employees
- Responded to 25,111 calls for service in 2015

Accomplishments

- Completed 6,445 fire inspections (business, construction, plan review and CUPA)
- Promotions at all levels throughout the department
- Completed Firefighter/Paramedic Recruitment Process
- Continued evaluation of Contract for Services with Rincon Valley Fire Protection District
- Roseland annexation and the support of services required
- Hosted three Federally funded Emergency Operation Center (EOC) trainings in 2015

Accomplishments

- Emergency Management Performance Grant for EOC Enhancements in the amount of \$88,964
- Major software upgrades (Accela, RMS, Telestaff, iNet)
- Upgraded 31 Automatic External Cardiac Defibrillators (AED) (replacement of 22 units and addition of 9 units)

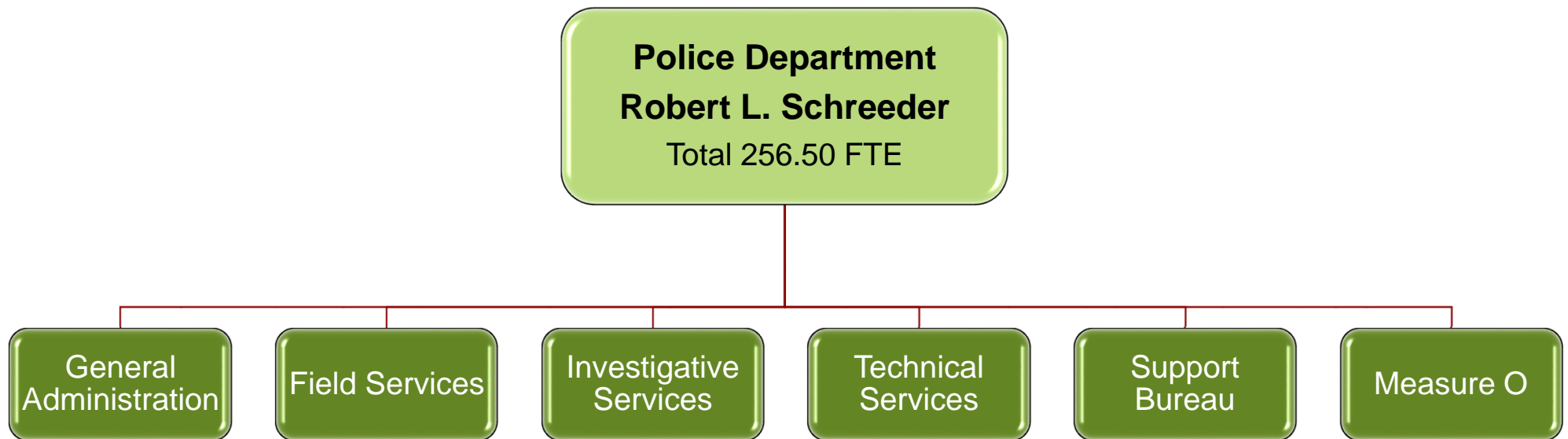


Questions / Comments

Police Department FY 2016-17 Proposed Budget



Police Department Organizational Chart



Police Department Program Description

- **General Administration:** Chief of Police and the Administrative Services functions responsible for the budget, contracts, department supplies, and facilities.
- **Field Services:** Patrol function comprised of 8 teams; Traffic Bureau with Motorcycle Officers and Accident Investigators, School Resource Officers, Field and Evidence Technicians, Community Service Officers, SWAT team, Hostage Negotiations Teams, Mobile Field Force, Canine Unit, and Downtown Enforcement Team.

Police Department Program Description

- **Investigative Services:** Detective units of the department. The investigative units are Domestic Violence and Sexual Assault, Narcotics, Property Crimes including Graffiti Abatement, Violent Crimes, and Gangs.
- **Technical Services:** Communications, Records, Property and Evidence Technicians, Crime Analysis and Information Technology to support all aspects of Department.

Police Department Program Description

- **Support Bureau:** Recruitment, testing and employment, training and wellness, Professional Standards, and the VIPS program.
- **Measure O Police:** Funding and staff for a total of 19 positions: 17 in Field Services and 2 in Technical Services.

Police Department Expenditures by Program

Expenditures by Program (All Funds)	2016-17 Budget	% of Total
General Administration	4,267,725	8.2%
Field Services	25,649,100	49.2%
Investigative Services	8,773,249	16.8%
Technical Services	7,159,865	13.8%
Support Bureau	1,907,078	3.7%
Measure O Police	3,709,771	7.1%
Total General Ledger	51,466,788	98.8%
CIP and O&M Projects	642,138	1.2%
Total Job Ledger	642,138	1.2%
Total	52,108,926	100.0%

Police Department Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	28,859,777	29,052,581	192,804	0.7%
Benefits	15,800,952	16,796,738	995,786	6.3%
Professional Services	1,366,398	1,673,038	306,640	22.4%
Vehicle Expenses	1,746,318	1,731,822	(14,496)	-0.8%
Utilities	87,697	90,097	2,400	2.7%
Operational Supplies	515,855	829,435	313,580	60.8%
Information Technology	644,561	683,677	39,116	6.1%
Liab/Property Insurance	16,290	19,665	3,375	20.7%
Other Miscellaneous	389,619	466,169	76,550	19.6%
Indirect Costs	120,975	115,410	(5,565)	-4.6%
Capital Outlay	8,156	8,156	0	-
CIP and O&M Projects	852,338	642,138	(210,200)	-24.7%
Total	50,408,936	52,108,926	1,699,990	3.4%

Police Department General Fund Revenue & Expenditures

General Fund	Proposed Budget FY 2016-17
Expenditures	\$47,784,655
Revenue Offset*	(\$2,610,877)
Net General Fund Support	\$45,173,778

*Revenue Offset includes Sales Tax-Prop 172 and various fines/fees.

Police Department Expenditures by Fund

Expenditures by Fund	2015-16 Budget	2016-17 Budget	\$ Change	% Change
General Fund	46,906,247	47,784,655	878,408	1.9%
Measure O Fund	3,488,189	3,709,771	221,582	6.4%
Fed Narcotics Asset Forfeiture	0	150,000	150,000	-
State Grants Fund	14,500	14,500	0	0.0%
Supplemental Law Enforcement	0	300,000	300,000	-
State Narcotics Asset Forfeiture	0	150,000	150,000	-
Total	50,408,936	52,108,926	1,699,990	3.4%

Budget Highlights

- Eliminated 1.0 FTE vacant Field and Evidence Technician position.
- Additional 0.50 FTE Marketing and Outreach Coordinator to provide a central point of contact for public information, the development of press materials, and coordinated outreach efforts.
- Increased by 0.25 FTE; an existing Police Technician from 0.75 to 1.0 FTE to expand level of service in the Police Records Division.

Accomplishments

- Responded to approximately 16,200 calls for service per month, a 1% overall increase from FY 2014-15.
- Dispatch had a total of 356,597 calls (9-1-1, non-emergency, outbound, patrol, and officer initiated); compared to 354,741 in 2014.
- Decreased the overall department vacancy rate to 3.4% as of April 2016; compared to a 5.7% vacancy rate in April 2015.
- Filled newly created Professional Standards Sergeant position; working closely with the Independent Police Auditor to review department complaints, use of force and other activities.
- Reduction in Use of Force incidents and Citizen Complaints from 2014, while the number of citizen contacts increased 3% to 127,000.

Accomplishments

- Completed the roll-out of the Body Worn Camera program.
- Department joined the White House Data Initiative.
- Purchased joint Fire and Police Modular Training Building at Fire Training Tower
- Initiated the Youth Citizen Police Academy to expose high school age residents to the Police Department and career opportunities, as well as the Citizen Police Academy offered twice a year to educate the public on the roles and responsibilities of the department.
- Developed Coffee with a Cop program to provide residents with an opportunity to meet and interact with department staff in a casual environment.

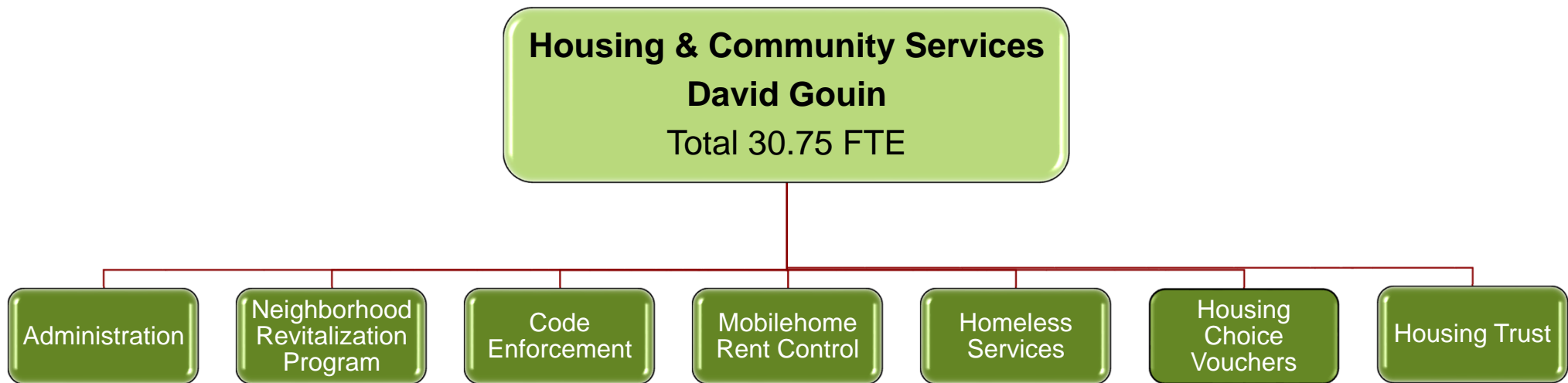


Questions / Comments

Housing & Community Services FY 2016-17 Proposed Budget



Housing & Community Services Organizational Chart



Housing & Community Services

Program Description

- **Administration:** Provide department-wide support, services and supplies
- **Neighborhood Revitalization Program (Inter-departmental task force):** Provide community outreach services and building and fire code inspections in focus neighborhoods
- **Code Enforcement:** Respond to complaints and conduct inspections related to City zoning and building codes, with an emphasis on health and safety issues
- **Mobilehome Rent Control:** Oversee ordinance; coordinate mediation of mobilehome pass through costs
- **Homeless Services:** (expanded during City-wide reorganization in FY 2015-16) Partner with County of Sonoma and local non-profit service providers to support services and programs for persons experiencing homelessness

Housing & Community Services Program Description

- **Housing Choice Vouchers:** Manage Federal rental assistance for 2,000 Santa Rosa households
- **Housing Trust:** Affordable housing production, preservation, conversion; special needs facilities, homebuyer assistance programs, and manage loan portfolio

As part of the FY 2015-16 City Reorganization, Housing & Community Services acquired Code Enforcement from the former Community Development Department. Parking and the Successor Agency was moved to the Finance Department and Economic Development was moved to Planning & Economic Development.

Housing & Community Services Expenditures by Program

Expenditures by Program (All Funds)	2016-17 Budget	% of Total
AdminHousing&CommunityServices	981,820	3.0%
Neighborhood Revitalization	383,607	1.2%
Housing Choice Vouchers	23,917,695	73.4%
Code Enforcement	1,154,628	3.6%
SRHT Portfolio Svcs & Grant	860,093	2.6%
SRHT Afford Housing Pgrm&Finac	3,426,648	10.5%
Homeless Services	1,567,991	4.8%
Mobilehome Rent Control Ord.	110,904	0.3%
Total General Ledger	32,403,386	99.4%
CIP and O&M Projects	198,980	0.6%
Total Job Ledger	198,980	0.6%
Total	32,602,366	100.0%

Housing & Community Services Expenditures by Category

Expenditures by Category (All Funds)	2016-17 Budget
Salaries	2,598,347
Benefits	1,264,789
Professional Services	323,051
Vehicle Expenses	49,039
Utilities	11,903
Operational Supplies	131,550
Information Technology	243,882
Liability/Property Insurance	18,163
Other Miscellaneous	236,748
Subrecipient Funding	1,525,178
Loan Activity	2,539,114
Rental Assistance	21,795,999
Indirect Costs	1,665,623
CIP and O&M Projects	198,980
Total	32,602,366

Housing & Community Services Expenditures by Fund

Expenditures by Fund	2016-17 Budget
General Fund	1,307,767
Administrative Hearing Fund	230,468
Homeless Shelter Operations	1,567,991
Mobilehome Rent Stabilization	110,904
Housing Authority Funds	29,385,236
Total	32,602,366

Budget Highlights

Citywide Reorganization

- Parking and Successor Agency moved to Finance
- Economic Development moved to Planning and Economic Development
- Code Enforcement moved to HCS
 - Implementing a proactive housing inspection program
 - Integrating NRP community outreach and HCV Program inspections
 - Additional 1.0 FTE Deputy Director
- Homeless Services expanded
 - Additional staff dedicated to program
 - Continuation of HOST, \$415K from General Fund in FY 2016-17

Budget Highlights

- Received Housing Opportunities for Persons With AIDS (HOPWA) funding
- Housing Choice Voucher rental assistance and administration allowance increase
 - Restore 2 HCS Technician positions from 0.50 to 1.0 FTE
- Housing Trust- Notice of Funding Availability / Solicitation of Interest

Progress Update on Prior Additional Funding

- Winter Homeless Shelter, \$70,000 ongoing
 - 400 persons sheltered in FY 2015-16
- HCA Program Admin (rental and downpayment assistance), \$60,000 ongoing
 - 240 households served in FY 2015-16
- 0.25 FTE Senior Administrative Assistant position in Code Enforcement, \$23,000 ongoing
 - Administrative support for Code Enforcement

Progress Update on Prior Additional Funding

- Community Homeless Assistance Pilot Program (CHAPP) Admin, \$10,000 one-time
 - Homeless Outreach Services Team (HOST) Program, \$415,000 one-time
 - 614 contacts / 555 completed vulnerability assessments / 413 enrolled in services
 - 91 temporarily housed / 50 housed
 - 79 Conservation Corp participants – 58 clean-ups
 - 388 calls to response line
 - Purchase and operation of mobile bathroom/shower trailer-HOST, \$87,450 one-time
 - 354 showers provided through March 2016 / 64 persons enrolled in services
- Estimate 1,400 showers provided through June 30

Accomplishments

- Neighborhood Revitalization Program
 - 1,250 units inspected
 - Engagement-Holiday Food Outreach, Fiesta Celebration, Fair Housing meeting, Posada, Neighborhood Clean Ups, Citizen Police Academy, Computer Literacy classes in Spanish
- Code Enforcement
 - Transferred to Dept in October 2015
 - Expanding to a fee based program
- Mobilehome Rent Control Ordinance
 - Facilitated process with park owner/operators and resident group to review Ordinance

Accomplishments

- Housing Choice Vouchers
 - High Performing Agency Award - 10th consecutive year
 - Additional 93 HUD-VASH vouchers; total = 389
 - HUD approved VASH rents at 120% of fair market value
 - Palms Inn converted to permanent supportive housing
- Housing Trust
 - Affordable housing units:
 - 23 completed
 - 96 rehabilitated
 - 421 in pipeline
 - 3,119 monitored

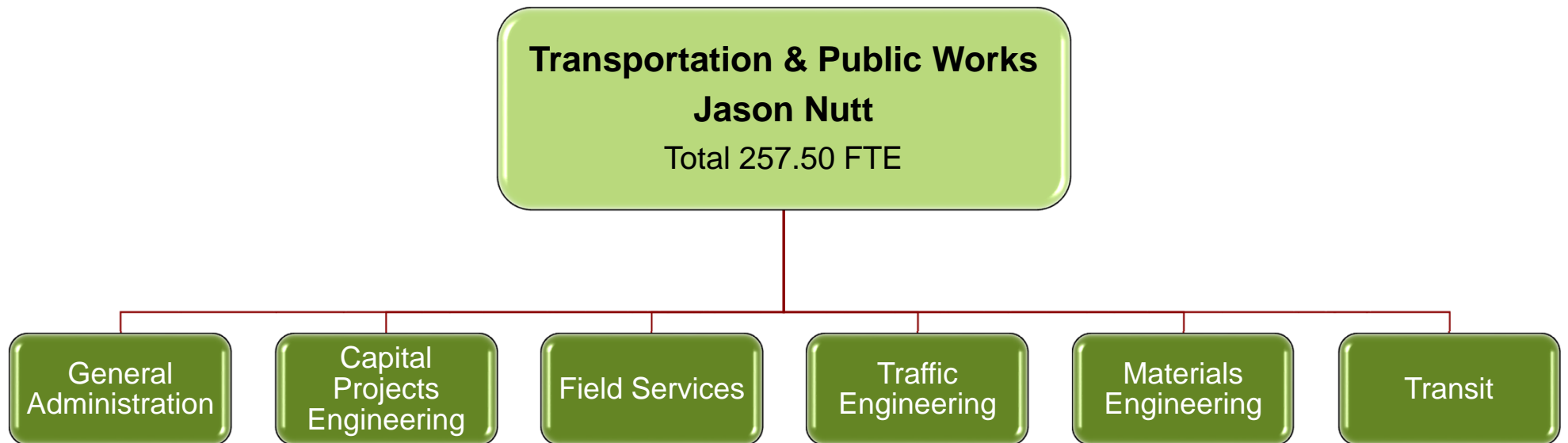


Questions / Comments

Transportation & Public Works FY 2016-17 Proposed Budget



Transportation & Public Works Organizational Chart



Transportation & Public Works Program Description

- **Capital Projects Engineering:** Design and construction of City's infrastructure
- **Field Services:** Fleet services, Street maintenance, Electrical
- **Traffic Engineering:** Street signs, striping, signal timing
- **Materials Engineering:** Roadway materials, pavement engineering, asset management
- **Transit:** Santa Rosa CityBus and Santa Rosa Paratransit

As a part of the FY 2015-16 City Reorganization, Engineering Development Services was moved from Transportation & Public Works to Planning & Economic Development.

Transportation & Public Works Expenditures by Program

Expenditures by Program (All Funds)	2016-17 Budget	% of Total
General Administration	1,132,273	2.4%
Traffic	1,214,639	2.6%
Capital Projects Engineering	2,527,768	5.4%
Field Services	18,370,402	38.9%
Materials Engineering	530,816	1.1%
Transit	13,133,156	27.8%
Total General Ledger	36,909,054	78.2%
CIP and O&M Projects	10,284,401	21.8%
Total Job Ledger	10,284,401	21.8%
Total	47,193,455	100.0%

Transportation & Public Works Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	14,537,168	13,815,068	(722,100)	-5.0%
Benefits	7,549,277	7,488,228	(61,049)	-0.8%
Professional Services	365,828	419,920	54,092	14.8%
Vehicle Expenses	3,066,782	3,952,330	885,548	28.9%
Utilities	914,184	904,311	(9,873)	-1.1%
Operational Supplies	2,258,878	2,427,356	168,478	7.5%
Information Technology	969,571	948,884	(20,687)	-2.1%
Liab/Property Insurance	277,494	341,802	64,308	23.2%
Other Miscellaneous	1,080,113	454,185	(625,928)	-58.0%
Transportation Purchase	1,408,422	1,337,204	(71,218)	-5.1%
Indirect Costs	1,790,482	1,724,824	(65,658)	-3.7%
Capital Outlay	662,184	3,094,942	2,432,758	367.4%
CIP and O&M Projects	11,413,619	10,284,401	(1,129,218)	-9.9%
Total	46,294,002	47,193,455	899,453	1.9%

Transportation & Public Works Expenditures by Fund

Expenditures by Fund	2015-16 Budget	2016-17 Budget	\$ Change	% Change
General Fund	13,992,853	13,088,903	(903,950)	-6.5%
Capital Improvement Fund	7,026,914	9,342,931	2,316,017	33.0%
Utilities Administration Fund	1,303,537	829,666	(473,871)	-36.4%
Transit - Special Revenue Funds	231,452	234,670	3,218	1.4%
Transit - Enterprise Funds	15,548,501	13,133,156	(2,415,345)	-15.5%
Storm Water Enterprise Fund	463,954	475,758	11,804	2.5%
Equipment Repair & Replacement Funds	7,726,791	10,088,371	2,361,580	30.6%
Total	46,294,002	47,193,455	899,453	1.9%

Budget Highlights

- In a Citywide reorganization, Engineering Development Services was removed from Transportation & Public Works in mid-year FY 2015-16, resulting in reduction of 13.0 FTEs and \$1.8M budget dollars.
- \$3.1M of City vehicles are scheduled for replacement in FY 2016-17. Fleet Services Replacement Fund has sufficient funding in individual vehicles' accounts.
- The recommended Reimagining CityBus program requires a slight increase in Transit service hours that is reflected in employee compensation, fuel, and vehicle maintenance budgets.

Progress Update on Prior Additional Funding

- Courthouse Square Reunification (\$500,000 + \$2,410,000): Conducted community meetings, developed and updated Master Plan, completed design and bid project. Construction contract award was approved by Council in April. Construction is expected to begin in late May 2016 and be completed in November 2016.
- Accelerate Street Light Re-energizing Program (\$600,000): Electricians complete approximately 110 installations each week. Crews are on schedule to achieve the goal to turn on all street lights by June 30, 2016.

Accomplishments

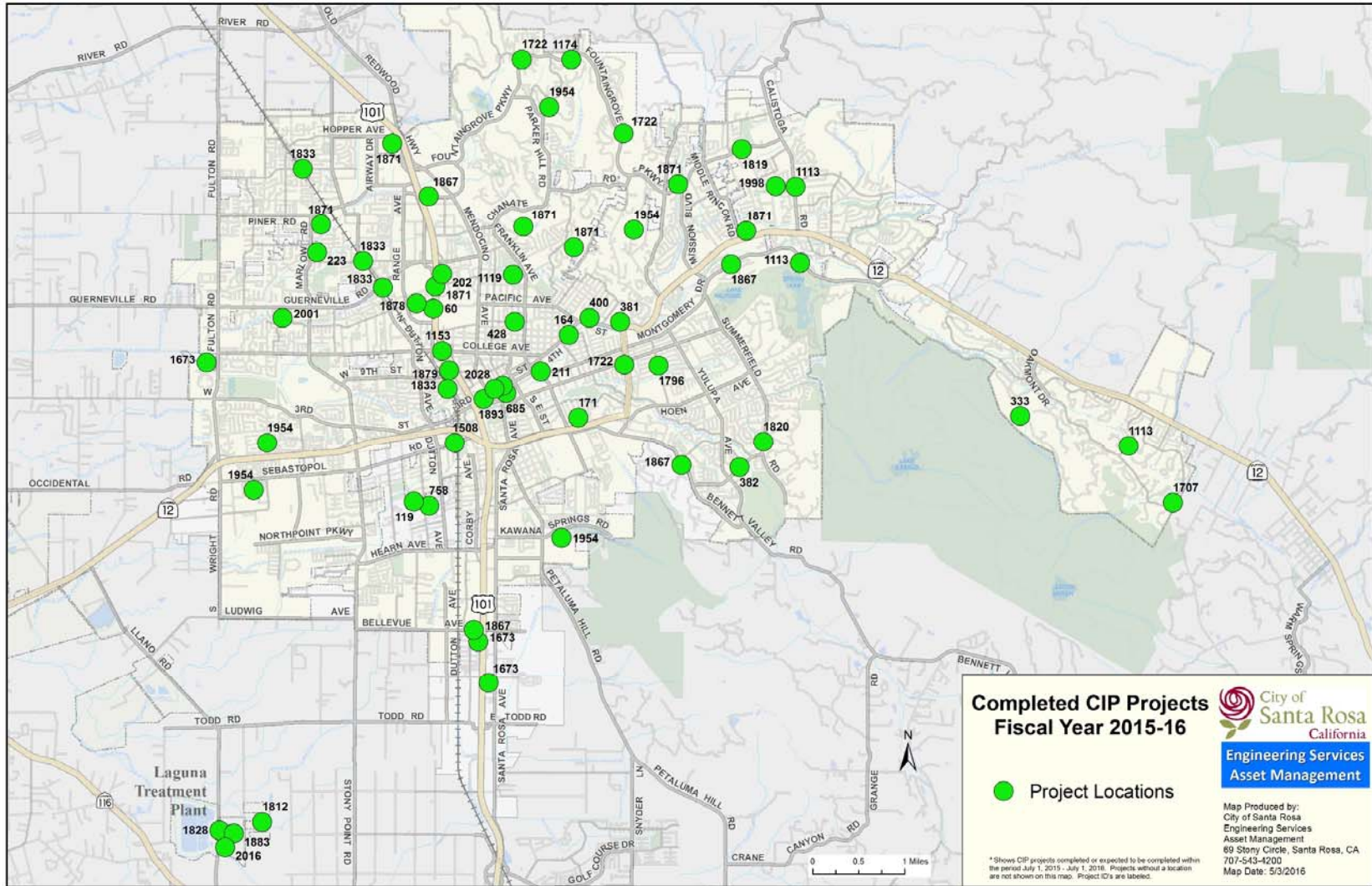
- Capital Projects Engineering managed construction of 44 CIP projects with a total contract value of over \$30 million.
- Managed Stony Point Road Widening and Reconstruction Phase 2, scheduled to be completed mid 2017.
- Received 2015 Project of the Year Award for Infrastructure from the North Coast Chapter of the American Council of Engineering Companies for the Farmers Lane Well Flushing Main project.
- Launched use of PlanetBids for posting Invitation for Bids for construction contracts and Requests for Proposals for consultant work.
- Updated community about active projects at srcity.org/CIP, which currently receives over 52,000 visits a year.



under construction



proposed



Accomplishments

- Work orders completed in 2015:
Streets – 1,378; Electrical – 5,372; Fleet – 5,365.
- 4,500 street lights were retrofitted with LEDs.
- Materials Lab accomplished the following:
 - Area of citywide street pavement inspected for Pavement Management Program – 43%
 - Number of field tests performed – 2,341
 - Number of laboratory tests performed – 1,571
 - Caltrans Reference Sample Program score – 5 out of 5

Accomplishments

- Traffic Engineering staff logged 342 public requests for service or improvements, resulting in 240 work orders to Street Maintenance for signing or striping.
- Transit staff will launch Reimagining Santa Rosa CityBus in May 2016.
- The Clipper program launched with Santa Rosa CityBus, providing our riders the ability to use a single form of fare media with our system and any other transit system in the Bay Area.
- A new contract for Paratransit Services was awarded, resulting in a measurable increase in efficiency and on time performance.
- Transit operations eliminated a backlog of grant applications and has implemented protocols to effectively manage the grant applications process in the future to stabilize operational funding.

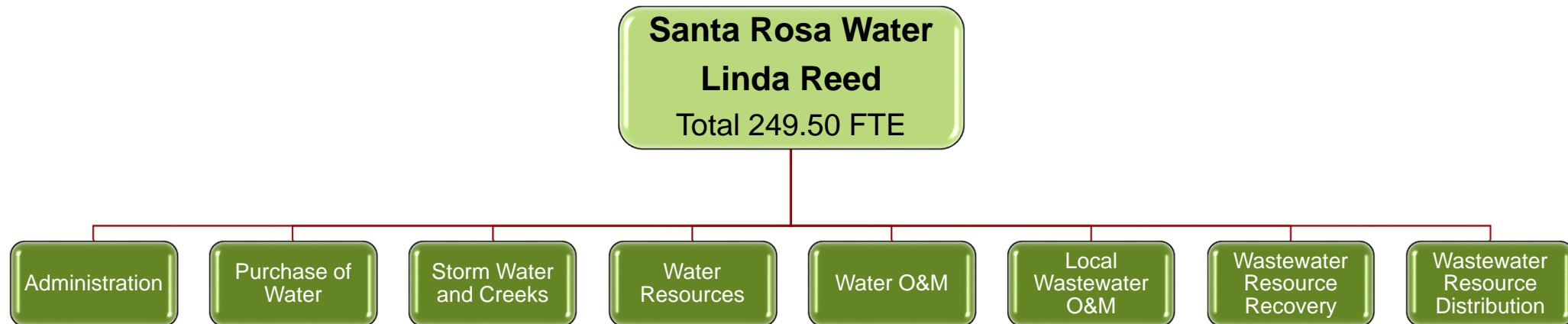


Questions / Comments

Santa Rosa Water FY 2016-17 Proposed Budget



Santa Rosa Water Organizational Chart



Santa Rosa Water Program Descriptions

- **Administration:** Supports the whole department by providing leadership, finance, human resources, safety and training, asset management, technology, energy management, development services and administrative support across all programs. *(Due to City Reorg moving two PED staff members here – traditionally paid for by Water)*
- **Purchase of Water:** Tracks the funds allocated to purchase water from the Sonoma County Water Agency.
- **Storm Water & Creeks:** Makes Santa Rosa a better place by enhancing creek health through restoration and community involvement, providing biological and engineering services, and managing storm water runoff to preserve and restore water quality and minimize flooding.

Santa Rosa Water Program Descriptions

- **Water Resources:** Ensures the resiliency and reliability of our current and future water supply and wastewater capacity by managing and implementing water use efficiency programs and planning for long term water supply and wastewater capacity to meet the needs of the City's currently adopted General Plan
- **Water O&M and Local WW O&M:** Operates and maintains safe, economical, and dependable water distribution, wastewater collection, and urban reuse systems in an ethical and informative way for the customers of the City of Santa Rosa.

Santa Rosa Water Program Descriptions

- **Wastewater Resource Recovery and Wastewater Resource Distribution:** Provides treatment and beneficial reuse of recycled water and biosolids in a reliable, practical manner that provides the best use of our resources and minimizes waste disposal, while protecting public health and the environment.
- **Debt Service:** Pays down financing for large long lasting debt financed projects.
- **O&M & CIP Projects:** Support the various programs within Santa Rosa Water by providing either one-time funding for specific projects or ongoing funding for continuing projects that span multiple years.

SR Water Expenditures by Program

Expenditures by Program (All Funds)	2016-17 Budget	% of Total
Administration	5,627,537	4.0%
Purchase of Water	16,160,300	11.4%
Storm Water and Creeks	1,907,950	1.3%
Water Resources	1,129,562	0.8%
Water O&M	15,389,636	10.8%
Local Wastewater O&M	10,724,280	7.5%
Wastewater Resource Recovery	21,340,722	15.0%
Wastewater Resource Distribution	7,257,732	5.1%
Debt Service	29,231,457	20.6%
Total General Ledger	108,769,176	76.5%
CIP and O&M Projects	33,464,287	23.5%
Total Job Ledger	33,464,287	23.5%
Total	142,233,463	100.0%

SR Water Expenditures by Category

Expenditures by Category (All Funds)	2015-16 Budget	2016-17 Budget	\$ Change	% Change
Salaries	18,942,950	19,137,442	194,492	1.0%
Benefits	9,325,241	9,891,487	566,246	6.1%
Professional Services	3,249,148	3,193,096	(56,052)	-1.7%
Utility Billing Svcs	3,850,417	4,019,827	169,410	4.4%
Vehicle Expenses	2,985,756	3,082,951	97,195	3.3%
Utilities	5,322,562	4,438,881	(883,681)	-16.6%
Purchase Water	15,857,960	16,160,300	302,340	1.9%
Operational Supplies	4,397,257	5,299,191	901,934	20.5%
Information Technology	1,911,084	1,812,359	(98,725)	-5.2%
Debt Service	29,231,404	29,231,457	53	0.0%
Liab/Property Insurance	728,683	754,440	25,757	3.5%
Other Miscellaneous	1,718,116	2,041,899	323,783	18.8%
Indirect Costs	9,058,759	9,509,846	451,087	5.0%
Capital Outlay	112,000	196,000	84,000	-
CIP and O&M Projects	36,005,734	33,464,287	(2,541,447)	-7.1%
Total	142,697,071	142,233,463	(463,608)	-0.3%

SR Water Expenditures by Fund

Expenditures by Fund	2015-16 Budget	2016-17 Budget	\$ Change	% Change
General Fund	323,947	303,667	(20,280)	-6.3%
Water Funds	49,633,246	46,556,374	(3,076,872)	-6.2%
Local Wastewater Funds	23,362,576	22,939,251	(423,325)	-1.8%
Subregional Wastewater Funds	60,634,630	62,912,710	2,278,080	3.8%
Utilities Administration Fund	6,478,055	7,047,269	569,214	8.8%
Stormwater Funds	1,973,416	1,757,684	(215,732)	-10.9%
Other Funds	6,600	26,600	20,000	303.0%
Capital Improvement Fund	284,601	689,908	405,307	142.4%
Total	142,697,071	142,233,463	(463,608)	-0.3%

Budget Highlights

POSITION ADDITIONS & CHANGES:

- 1.0 FTE Department Senior Programmer Analyst
- 1.0 FTE Water Reuse Operations Engineer
- 1.0 FTE Environmental Compliance Officer

Due to the City reorganization, two staff members from Planning and Economic Development, Engineering Services have been moved to Water Engineering Services – these staff have traditionally been funded through the Water enterprise funds:

- 1.0 FTE Quality Control Associate
- 1.0 Civil Engineering Technician III
- 1.0 FTE Natural Resource Specialist for Storm Water

Budget Highlights

EXPENDITURES:

Water O&M decreasing <\$2.0M>, -5.6% (excluding CIP projects)

- Water O&M with no projects increasing \$643K, 2.02%
\$302K Increase in Purchase of Water from SCWA (+1.9%)
- Agency Fees up \$86K, Drinking Water Permit Fee
- \$328K increase in Allocated Costs for shared administration, principally related to the new \$238K H2O Program
- Reduction in grant related O&M project from last year (\$2.5M)

Budget Highlights

EXPENDITURES:

Local Wastewater O&M increasing \$130K, 1.2% (excluding CIP projects)

- \$45K rental of 5MGD pump as recommended by Sewer Hydraulic Study
- \$81K increase in Utility Billing Services due to increased online bank fees and adding 0.50 FTE
- (\$121K) decrease in Operational Supplies - Oakmont Treatment Plant
- \$90K increase in Allocated Costs for shared administration

Budget Highlights

EXPENDITURES:

Subregional O&M increasing \$1.2M, 2.0% (excluding CIP projects)

\$274K increase in Salaries with addition of 2 FTE's and MOU increases, overtime increased \$67K

- \$745K increase in Chemicals related to Nutrient removal for Phosphorus and Nitrogen at Laguna Treatment Plant
- (\$918K) reduction in Electricity and \$60K increase in Gas at LTP
- \$471K increase in multiple O&M Projects

Budget Highlights

EXPENDITURES:

Storm Water O&M decreasing <\$427K>, -20.5% (excluding CIP Projects)

- (\$63K) decrease in Salaries-Interdepartmental for charge-ins
- \$78K increase in Professional Services for consultant design of exclusionary barriers to prevent illegal camping along creeks and to provide outreach design
- (\$24K) reduction in Agency Fees to the State Water Resources Control Board for Storm Water Permit
- (\$391K) decrease in O&M projects due to discontinued Cal Recycle Grant from last year

Budget Highlights

REVENUE

Assumption is that water usage will be 20% less than 2013 base; this is a 6% increase in water usage from FY 2015-16

Assumption is that sewer usage will be flat compared to FY 2015-16

Assumption is that all other revenue sources will remain consistent

WATER'S LONG TERM FINANCIAL PLAN

Projection is that the Water Fund will end FY 2016-17 at a \$2.3M deficit

Sufficient fund balance exists to cover this projected deficit

Projection is that the Wastewater Fund will end FY 2016-17 at a \$1.4M surplus

Budget Highlights

RATE RECOMENDATIONS

In December 2015, the City Council approved a 5-year rate plan that authorized;

- The pass-through increase of any Sonoma County Water Agency wholesale rate to the water usage charge (the actual 2016 pass-through will average 2.6%)
- A 5% increase in the water fixed charge
- A 3% increase in the sewer fixed and usage charge
- COMBINED these increases would result in most customers receiving a rate increase of just under 3%

The Board of Public Utilities (BPU) recommends a reduction in the authorized sewer rate increase;

- The BPU recommends a 2% increase to the sewer fixed and usage charge instead of a 3%

Budget Highlights

RATE RECOMMENDATIONS – SAMPLE RESIDENTIAL BILL

Sample summertime bill assuming 7,000 water use and a 4,000 gallon sewer cap

	Current	Projected	Recommended
Fixed Water	\$10.78	\$11.32	\$11.32
Usage Water - Tier 1	\$21.00	\$21.46	\$21.56
Usage Water - Tier 2	\$18.42	\$18.83	\$18.87
Fixed Sewer	\$22.74	\$23.42	\$23.19
Usage Sewer	\$52.32	\$53.88	\$53.37
7k summer 4k winter	\$125.26	\$128.91	\$128.31
Total year to year increase		2.90%	2.44%

Accomplishments

- Protected over 100 miles of City watershed and creeks.
- Delivered 6 billion gallons of potable water to nearly 54,000 customer accounts.
- Collected wastewater from over 45,000 customer accounts.
- Operated the Water Reuse System which beneficially reused approximately 6 billion gallons of tertiary treated wastewater and 26 thousand tons of biosolids.
- Worked collaboratively with other agencies to begin the development of a Groundwater Sustainability Agency to comply with the 2014 Sustainable Groundwater Management Act.
- Launched the Take It From the Tap mobile hydration station.

Accomplishments

- Successful drought outreach campaign
 - Citywide 26% water use reduction compared to the 2013 baseline.
 - Through a \$2.5M grant from DWR, replaced 5,500 toilets with ultra-high efficiency models.
 - Careful management of prior revenue surplus to cushion drought related revenue loss.
- H2O – Help to Others
 - Created a program to provide financial assistance to very low income rate payers.
- Homeless Issues
 - Removed 989 cubic yards of trash from along local creeks (close to 330 full-sized truck loads) through the Creek Stewardship Program with participation by volunteers, the Supervised Adult Crew and City crews.
 - Received a \$391,000 CalRecycle Grant Award for cleanup and prevention of homeless encampments on City waterways, public lands and parklands.



Questions / Comments



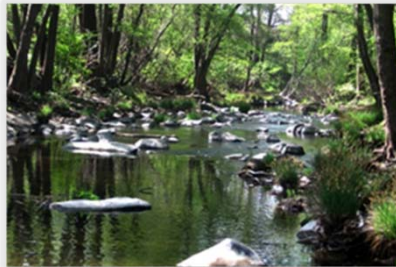
Citywide Capital Improvement Program FY 2016-17 Proposed Budget

Sample of Citywide Assets

Total Value \$5 Billion



619 Miles of Water Main
28,824 Water Valves
23 Reservoirs



329 Miles of Storm Drain
16,692 City-maintained Structures
66 Miles of Creeks



6,299 Hydrants



12,216 Sewer Manholes
591 Miles of Sewer Main
17 Sewer Lift Stations



76 Parks (692 acres)
Playground Equipment,
Picnic Tables, Grills



207 Signals
52 Pedestrian Flashers



Miles of Road
493 Center Line Miles
2,097 Lane Miles



116 City-Owned Facilities
City Hall, Fire Stations, Public Safety
Building, Finley Community Center



Laguna Treatment Plant

Where do projects come from?

Council-adopted Planning Documents

General Plan

Council Goals

Master Plans

Bicycle and Pedestrian Master Plan

Water Master Plan

Sanitary Sewer Master Plan

City-wide Creek Master Plan

Ground Water Master Plan

Park Master Plans

Area Plans

Downtown Station Area Specific Plan

North Station Area Plan

Climate Action Plan

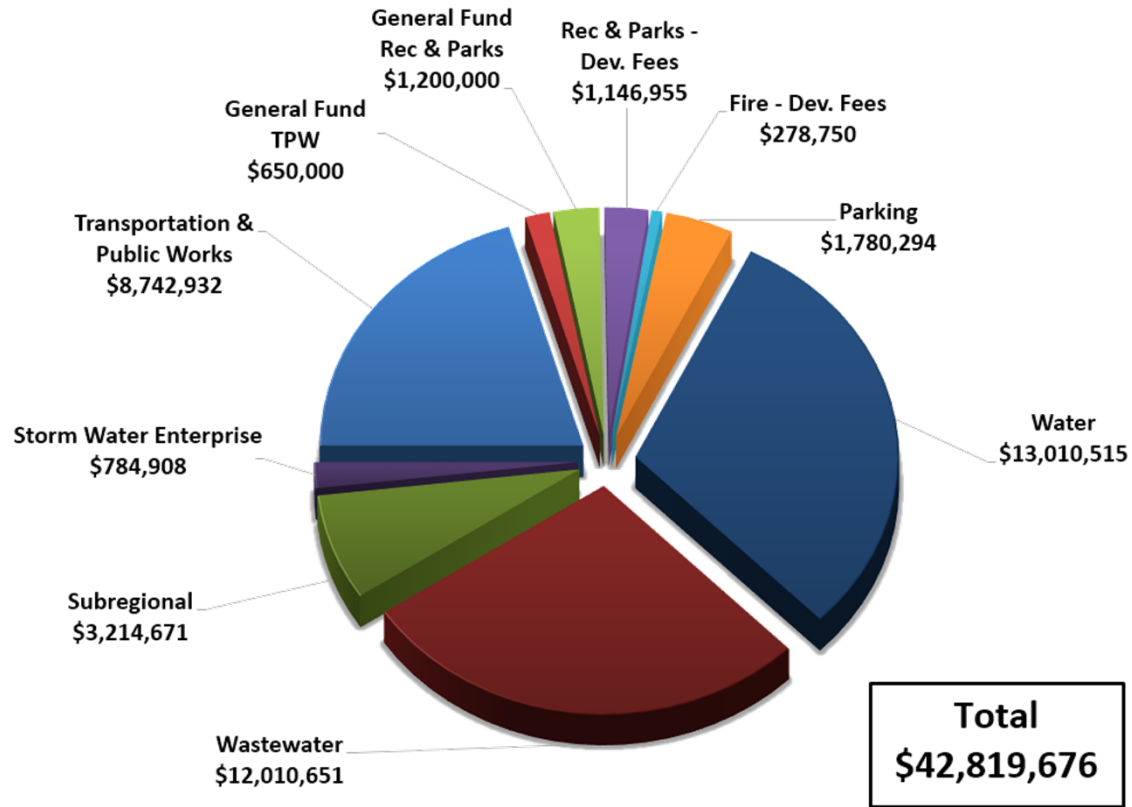
Community Advisory Board (CAB)

Community



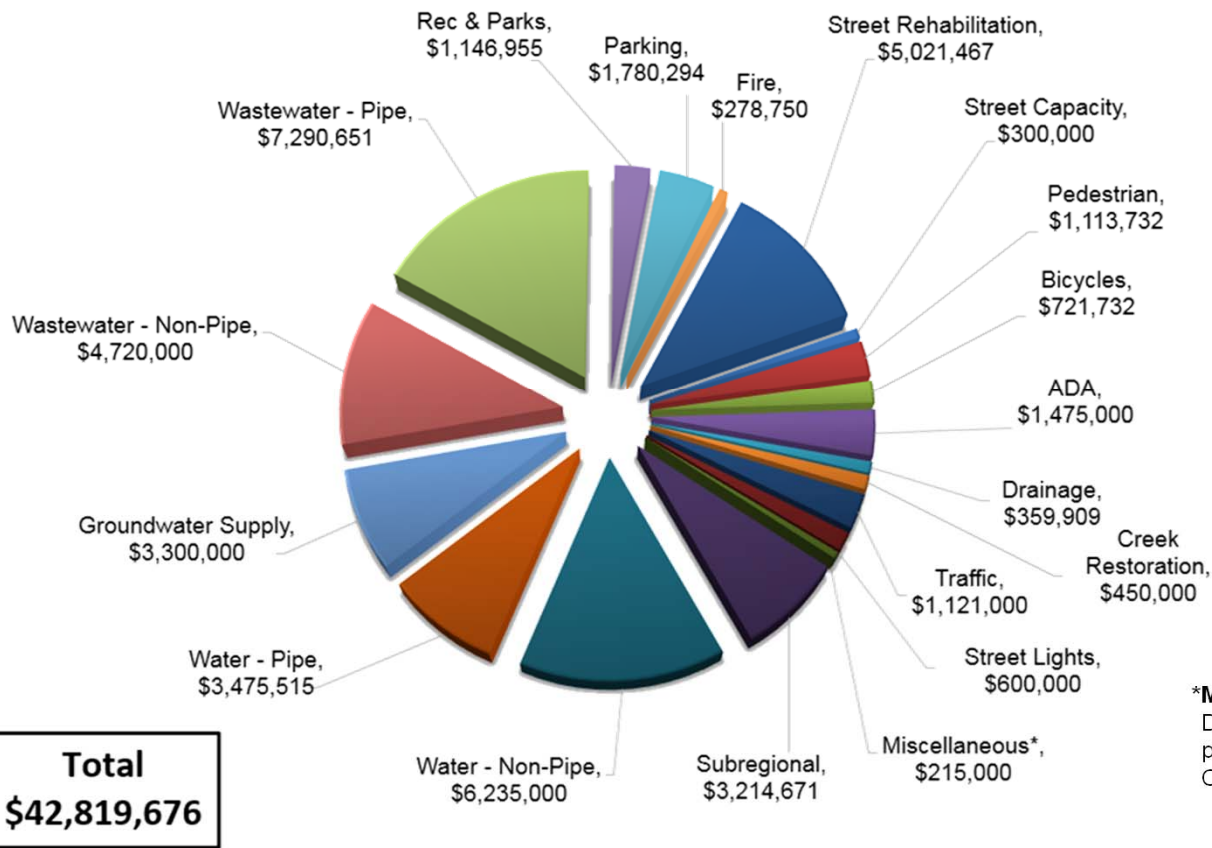
Citywide CIP Budget 2016-17

Allocated Funding



Citywide CIP Budget 2016-17

Projects by Type (Allocated Funding)



*Miscellaneous includes: City Hall Demonstration Garden and LID; CIP project pre-design, planning, budget, GIS support & CPE Assistance to General Fund Departments.

General Fund CIP Budget 2016-17

Ongoing Projects

GENERAL FUND	
LED Street Light Replacement Program	\$ 600,000
Capital Projects Engineering to GF Departments	\$ 50,000
ADA Compliance Modifications	\$ 1,200,000
TOTAL	\$ 1,850,000

Fire Department Proposed 2016-17 CIP Budget

CAPITAL FACILITIES FEES	
Fire Training Center Completion	\$ 259,856
SOUTHEAST AREA DEVELOPMENT IMPACT FEES	
New Fire Station Southeast Santa Rosa	\$ 18,894
TOTAL	\$ 278,750



Finance Department

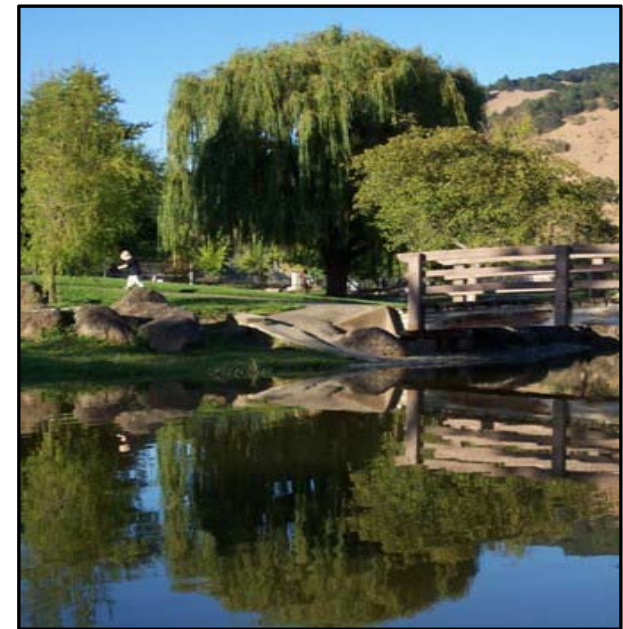
Proposed 2016-17 CIP Budget

PARKING FUND	
Garage 9 Repairs	\$ 1,723,644
Meter Replacement	\$ 56,650
TOTAL	\$ 1,780,294



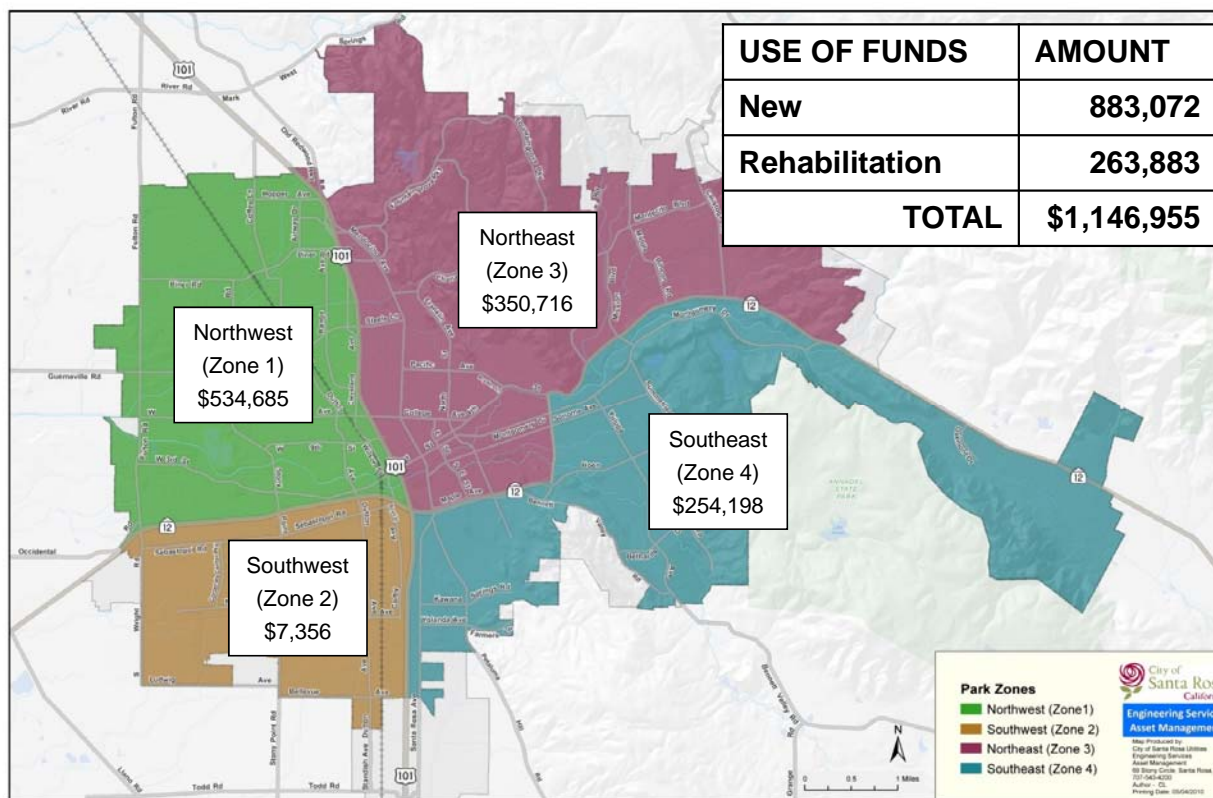
Recreation and Parks Department Proposed 2016-17 CIP Budget

FUNDING SOURCE	
Park Development Fees Fund	\$1,146,955
General Fund	\$1,200,000
TOTAL	\$2,346,955



Recreation & Parks 2016-17 CIP

Park Development Fee Funding by Zone



Recreation & Parks 2016-17 CIP

Active Projects

LOCATION	IMPROVEMENT	BUDGET
Doyle Park	Remove Utility Buildings/Sheds	\$ 50,000
Howarth Park	Portable Restroom Enclosure and Accessible Pathways	\$ 50,000
Julliard Park	Rebuild Ponds and Circulation System	\$ 150,000
Finley Aquatic Center	Purchase and Installation of Interactive Water Feature	\$ 75,000
Northwest: Dutch Flohr Park	Replace Park Play Equipment	\$ 59,685
Southeast: Peter Springs Park	Replace Park Play Equipment	\$ 54,198
Northeast: Rinconada Park	New Park Play Equipment	\$ 100,716
Multiple	ADA Compliance Modifications	\$1,200,000

Recreation & Parks 2016-17 CIP

Accumulating Funds for New Parks & Improvements

LOCATION	TOTAL EST. BUDGET	FUNDING IN PLACE	FY 2016-17 REQUEST	SOURCE OF FUNDING
A Place to Play	\$ 20,000,000	\$ 153,622	\$ 300,000	Park Dev- NW Zone 1
Youth Community Park	\$ 20,000,000	\$ 195,883	\$ 100,000	Park Dev- NW Zone 1
Colgan Bellevue Park	\$ 4,000,000	\$ 100,000	\$ 7,356	Park Dev- SW Zone 2
Southeast Community Park	\$ 10,000,000	\$ 258,129	\$ 200,000	Park Dev- SE Zone 4

Storm Water & Creeks

Proposed 2016-17 CIP Budget

PROJECT	AMOUNT
City Hall Plaza Demonstration Garden	\$ 25,000
Storm Water & Creek Restoration Projects	\$ 50,000
Lower Colgan Creek Restoration Project Phase 2	\$ 450,000
Storm Water Drainage Improvements	\$ 239,908
Storm Water Drainage Master Plan	\$ 20,000
TOTAL	\$ 784,908



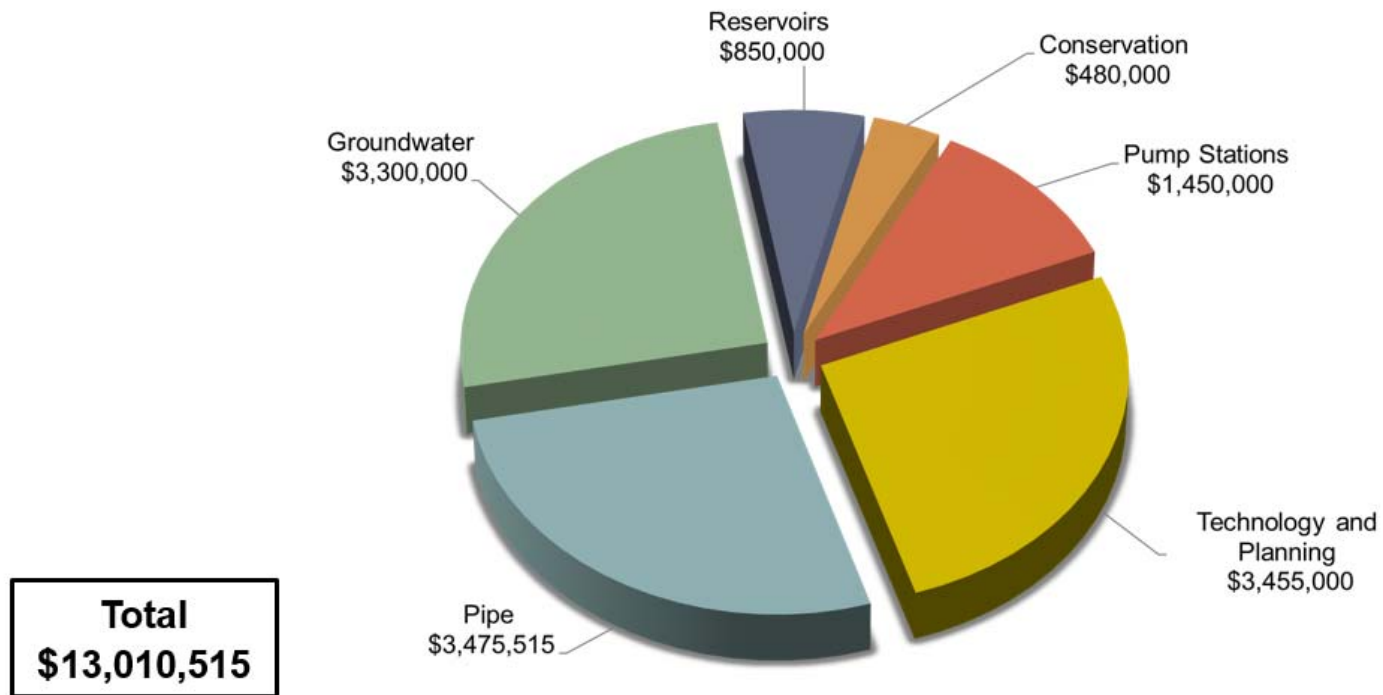
Santa Rosa Water CIP

Proposed 2016-17 Budget



Santa Rosa Water 2016-17 CIP

Proposed Water



Santa Rosa Water 2016-17 CIP

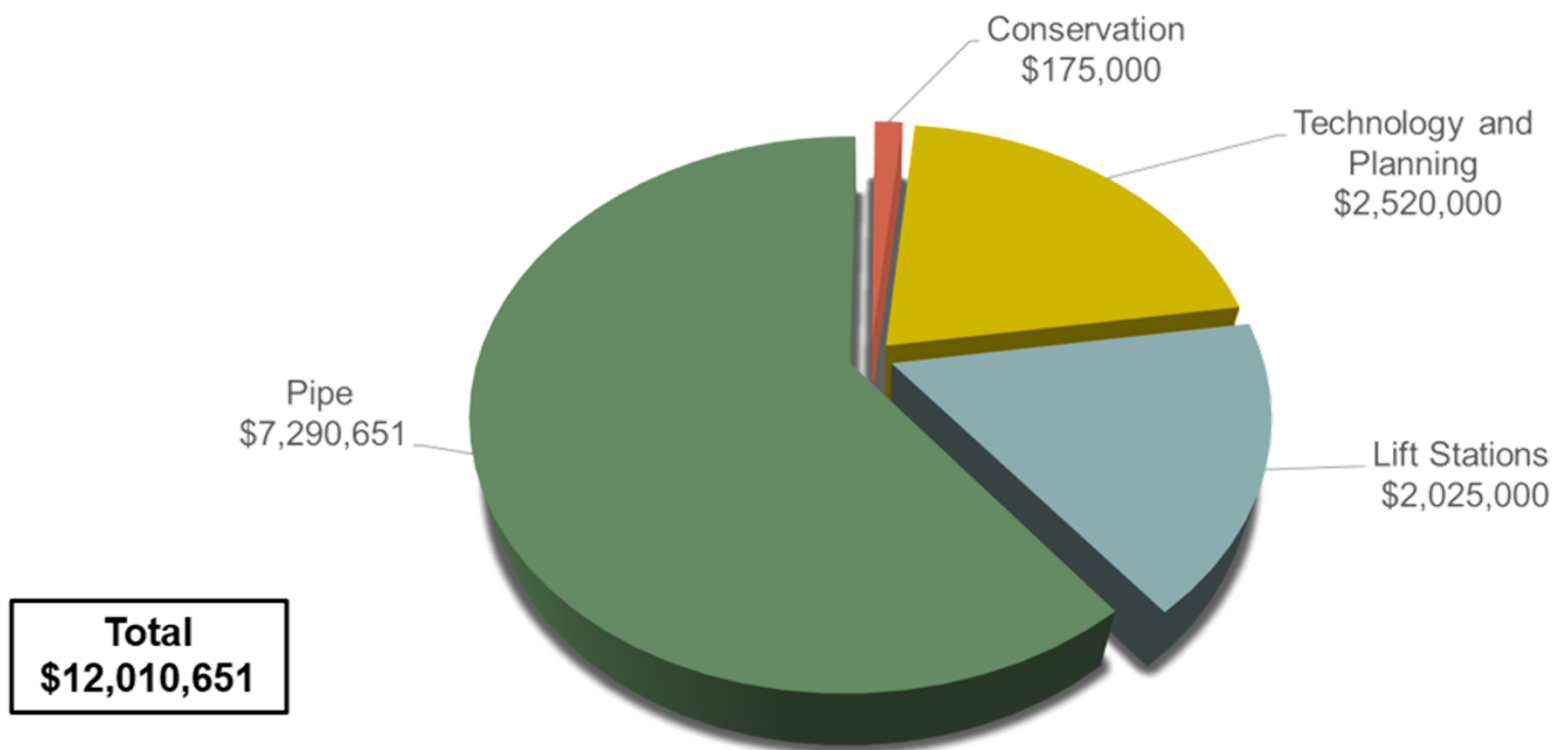
Water Project / Program Highlights



Pipe/Service Replacement	\$ 3,475,515
AMI / AMR (Advanced Metering Infrastructure, Reading)	\$ 2,500,000
Emergency Groundwater Well & Pump Station	\$ 2,300,000
Fire Flow Improvements	\$ 1,150,000

Santa Rosa Water 2016-17 CIP

Proposed Wastewater



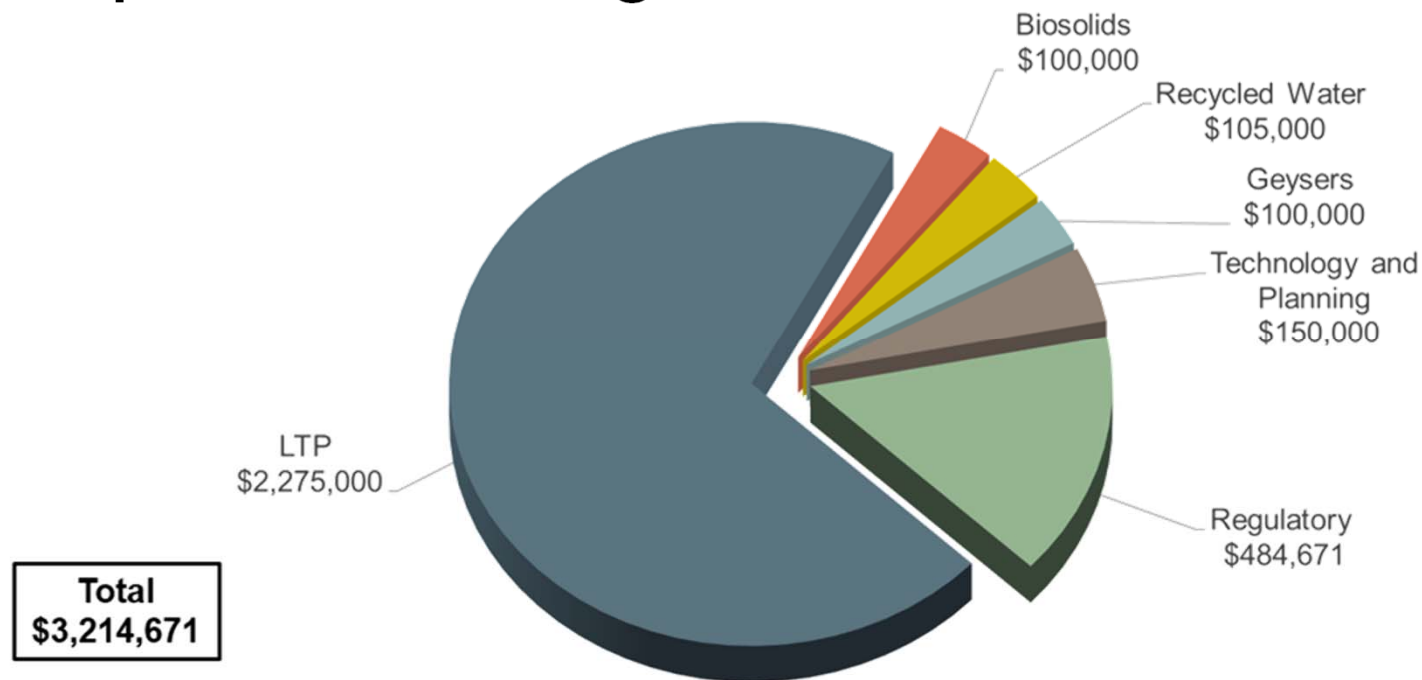
Santa Rosa Water 2016-17 CIP

Wastewater Project / Program Highlights

Pipe/Service Replacement	\$ 7,290,651
Lift Station Improvements	\$ 2,025,000
AMI / AMR (Advanced Metering Infrastructure, Reading)	\$ 1,150,000
Sewer Trunk Master Plans	\$ 400,000



Santa Rosa Water 2016-17 CIP Proposed Subregional



Santa Rosa Water 2016-17 CIP

Subregional Project / Program Highlights



On-Site Diversion System	\$ 1,900,000
Environmental / Regulatory	\$ 484,671
Flood Protection	\$ 200,000
Electrical Infrastructure Replacement	\$ 150,000

Transportation & Public Works CIP

Proposed 2016-17 Budget



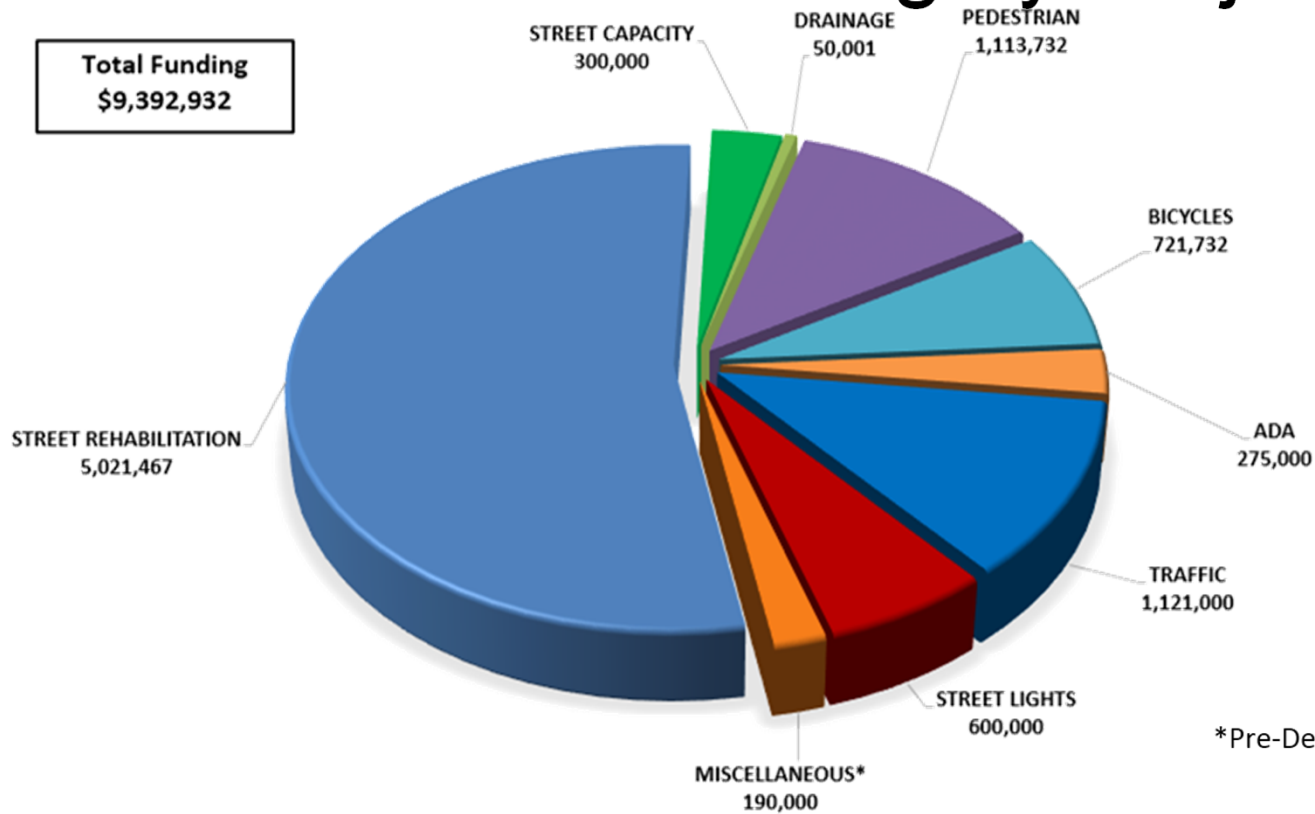
Transportation & Public Works CIP

Year-to-Year Available Funding by Source



*Includes \$1.4M in unappropriated funding from FY 2015-16 which is proposed to be allocated in FY 2016-17

Transportation & Public Works 2016-17 CIP Proposed Allocated Funding by Project Type



*Pre-Design, Planning, Budget, GIS

Transportation & Public Works 2016-17 CIP

Significant and New Projects

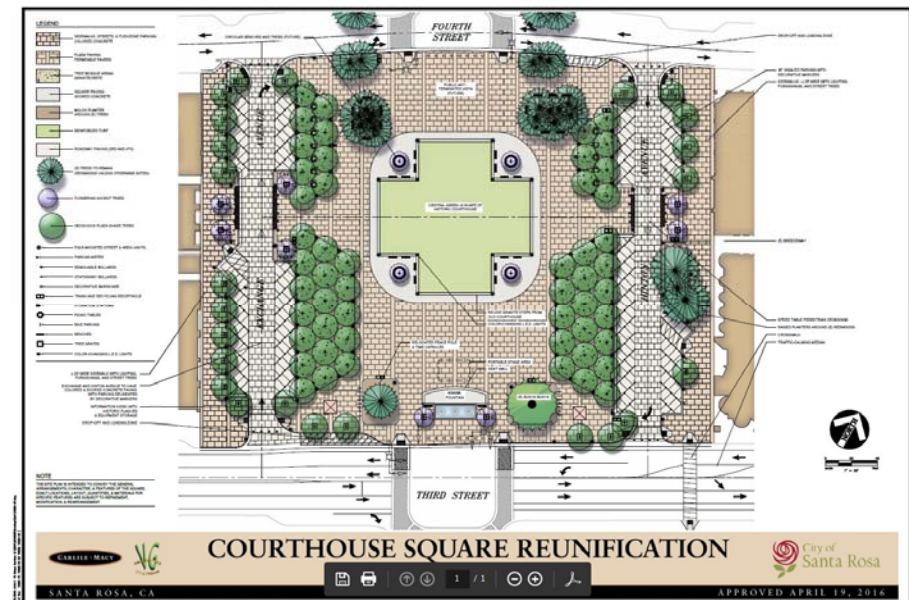


PROJECT HIGHLIGHTS	
Pavement Projects	\$ 3,398,935
Hearn Avenue at Highway 101- Phase 3	\$ 861,000
LED Streetlight Replacement Program	\$ 600,000
Highway 101 Bike/Pedestrian Overcrossing	\$ 500,000
Downtown Santa Rosa Streetscape	\$ 261,000
SMART-RELATED PROJECTS	
SMART Hearn Avenue Multi Use Path Crossing	\$ 250,000
SMART Guerneville Road Bus Turnout	\$ 100,000

Courthouse Square Reunification Project

Funding Sources

ESTIMATED COST OF PROJECT- \$9,199,000	
Water Funds	\$ 644,687
Wastewater Funds	\$ 645,707
Gas Tax Funds	\$ 510,000
UIF Funds	\$ 290,000
Parking Fund	\$ 465,854
Total Non-General Fund Funding	\$ 2,556,248
General Fund – amounts appropriated	\$ 7,443,752
Expected Amount To Be Financed	\$ 4,199,000





Questions / Comments



City Manager's Comments

Optional Budget Enhancements

- Housing Action Plan Initiative
- Neighborhood Streets Program
- Additional 5% RPTT Transfer to fund Homeless and Affordable Housing Programs

FY 2016-17 General Fund Summary

(in millions)

Transfers IN	
Gas Tax	\$1.88M
Measure M	\$235K
Traffic Safety	\$400K
Consumer Protection Acct-Trust Fund	\$237K
Various	<\$40K
Total Transfers IN	\$2.8M

Transfers OUT	
CIP	\$1.85M
Homeless Services & Affordable Housing	\$1.59M
Parking Enforcement	\$1.00M
COPs Debt Service	\$501K
Information Technology	\$363K
Various	<\$100K
Total Transfers OUT	\$5.4M

	Proposed Budget 2016-17
Revenue	\$148.0
Transfers In	2.8
Total	\$150.8
Expenditures	145.2
Transfers Out	5.4
Total	\$150.6
Surplus / (Deficit)	\$0.2

Long Range Financial Plan

(in millions)

	Budget FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Revenue	\$148.0	\$146.8	\$147.8	\$143.8	\$146.6	\$149.4	\$152.4	\$155.4	\$158.5	\$161.6
Transfers In	2.8	2.8	2.8	2.7	2.6	2.6	2.6	2.6	2.6	2.6
Total	\$150.8	\$149.6	\$150.6	\$146.5	\$149.2	\$152.0	\$155.0	\$158.0	\$161.1	\$164.2
Expenditures	145.2	148.4	152.6	156.8	159.9	163.2	166.1	169.0	172.0	175.1
Transfers Out	5.4	5.2	5.3	5.3	5.4	5.4	5.5	5.5	5.6	5.6
Total	\$150.6	\$153.6	\$157.9	\$162.1	\$165.3	\$168.6	\$171.6	\$174.5	\$177.6	\$180.7
Surplus / (Deficit)	\$0.2	-\$4.0	-\$7.3	-\$15.6	-\$16.1	-\$16.6	-\$16.6	-\$16.5	-\$16.5	-\$16.5