

RESOLUTION NO. RES-2020-008

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE CITY CLASSIFICATION AND SALARY PLAN TO MOVE THE CLASSIFICATION OF CITY CLERK FROM UNIT 11 – MID-MANAGEMENT CONFIDENTIAL TO UNIT 10 - EXECUTIVE MANAGEMENT

WHEREAS, the Personnel Officer, on behalf of the City Manager, ensures the orderly consistent administration of the City Council's adopted Classification and Salary Plan; and

WHEREAS, the Personnel Officer recommends that various classifications be abolished, created or modified, and that salary ranges be assigned and adjusted; and

WHEREAS, the City Clerk position is currently assigned in Unit 11 – Mid Management Confidential which is part of the classified service and subject to the City’s Personnel Rules and Regulations; and

WHEREAS, the City Manager’s Office and Personnel Officer is recommending that the City Clerk classification be moved from Unit 11 – Mid-Management Confidential to Unit 10 – Executive Management; and

WHEREAS, it is further recommended that the City Clerk position be changed from classified service to “at-will” consistent with similarly situated employees in Unit 10 -Executive Management.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa amends the City’s Classification and Salary Plan for permanent budgeted positions as follows:

- Move the classification of City Clerk from Unit 11 - Mid-Management Confidential to Unit 10 - Executive Management.
- Change the City Clerk position from classified service to “at-will.”

BE IT FURTHER RESOLVED that the Council authorizes the City Manager to implement these changes consistent with the orderly and continual administration of the City's classification and salary plan.

IN COUNCIL DULY PASSED this 28th day of January, 2020.

AYES: (6) Mayor Schwedhelm, Vice Mayor Fleming, Council Members Dowd, Olivares, Rogers, Sawyer
NOES: (0)
ABSENT: (1) Council Member Tibbetts
ABSTAIN: (0)

ATTEST: _____ APPROVED: _____
Deputy City Clerk Mayor

APPROVED AS TO FORM:

City Attorney