



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT NOVEMBER 30, 2021

**12:30 P.M. - CLOSED SESSION (HYBRID VIA IN-PERSON AND ZOOM)**

**1:00 P.M. - STUDY SESSION (HYBRID VIA IN-PERSON AND ZOOM)**

**4:00 P.M. - REGULAR SESSION (HYBRID VIA IN-PERSON AND ZOOM)**

**PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA, CITY COUNCIL MEMBERS WILL BE PARTICIPATING IN THIS MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (MASK AND SOCIAL DISTANCING REQUIREMENTS WILL BE OBSERVED), VISITING**

**[HTTPS://SRCITY-ORG.ZOOM.US/J/91775475227](https://srcity-org.zoom.us/j/91775475227), OR BY DIALING 877-853-5257 AND ENTER WEBINAR ID: 917 7547 5227**

**THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).**

**CLICK ON THE "IN PROGRESS" LINK TO VIEW.**

**THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting via Zoom, In-Person from Council Chamber, or submitted in advance by 5:00 pm, the Monday before the City Council Meeting via e-mail at [cc-comment@srcity.org](mailto:cc-comment@srcity.org), recorded voice message at 707-543-3005 or through the eComment feature at <https://santa-rosa.legistar.com>.**

**PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.**

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.**

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

**MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by signing up with the Administrator in Council Chamber (in lieu of Speaker Card), by accessing the meeting through the Zoom link, or by dial-in at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advanced Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m., Monday, November 29. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute).

eComment: To submit an eComment, go to <https://santa-rosa.legistar.com> and click the eComment link near the agenda link. eComment period will

close at 5:00 p.m., Monday, November 29.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, November 29. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. PLEASE DO NOT LEAVE YOUR PHONE NUMBER OR PERSONAL ADDRESS IN THE VOICE MESSAGE AS IT WILL BE PLAYED BACK LIVE DURING THE CITY COUNCIL MEETING.

E-mail and eComment public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access. Recorded voice message public comments will be played during the meeting at the time the item is heard.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

## **12:30 P.M. (HYBRID VIA IN-PERSON AND ZOOM)**

### **1. CALL TO ORDER AND ROLL CALL**

### **2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

#### **2.1 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

Agency Designated Representatives: Alan Alton, Acting Chief Financial Officer, Amy Reeve, Human Resources Director, Jeremia Mills, Deputy Director - Human Resources and Jeff Berk, Chief Assistant City

Attorney.

Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Executive Management (Employee Unit 10); Middle Management (Employee Unit 11); Confidential (Employee Unit 12); Mechanics (Employee Unit 13); City Attorney (Employee Unit 15); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER AND ZOOM.**

**1:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)**

**3. STUDY SESSION**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

**3.1 OPTIONS IN AMBULANCE SERVICE DELIVERY**

It is recommended by the Fire Department that the Council hold a study session to receive a report on the current state of the ambulance exclusive operating area (EOA) request for proposals, and on the current and anticipated options for ambulance service delivery in Santa Rosa.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Presentation](#)

**3.2 ONE-TIME MONIES**

At the October 26, 2021 study session, the Council received a

presentation on potential programs using \$34.4 million of American Rescue Plan Act (ARPA) funds and the remaining \$7 million of PG&E settlement funds. The Council provided feedback to staff to either return with more information, or to find ways to redirect funding to projects initially not receiving funding.

**Attachments:** [Staff Report](#)  
[Attachment 1 \(Uploaded 11-30-2021\)](#)  
[Presentation \(Uploaded 11-30-2021\)](#)  
[Late Correspondence \(Uploaded 11-30-2021\)](#)

**4:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)**

**4. ANNOUNCEMENT OF ROLL CALL**

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**6. PROCLAMATIONS/PRESENTATIONS - NONE.**

**7. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**7.1 COVID-19 RESPONSE UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

**10. MAYOR'S/COUNCIL MEMBERS' REPORTS**

**10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**10.1.1 Council Subcommittee Reports**

**10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

**10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**10.1.4 Association of Bay Area Governments (ABAG)**

**10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**10.1.6 Sonoma Clean Power Authority (SCPA)**

**10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

**10.1.8 Groundwater Sustainability Agency (GSA)**

**10.1.9 Home Sonoma County (HSC)**

**10.1.10 Renewal Enterprise District (RED)**

**10.1.11 Public Safety Subcommittee**

**10.1.12 Other**

**11. APPROVAL OF MINUTES - NONE.**

**12. CONSENT ITEMS**

- 12.1** RESOLUTION - ADOPTION OF MEMORANDUM OF UNDERSTANDING, UNIT 14 - POLICE CIVILIAN TECHNICAL REPRESENTED BY SEIU, LOCAL 1021, EFFECTIVE JULY 1, 2021 THROUGH JUNE 30, 2024

RECOMMENDATION: It is recommended by the Human Resources Department and the City Manager's Office that the Council, by resolution, adopt the Memorandum of Understanding for an agreement for, and on behalf of, the employees in the City's Bargaining Unit 14 - Police Civilian Technical, represented by the SEIU Local 1021, and

effective July 1, 2021 to June 30, 2024.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Redline MOU](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**12.2** RESOLUTION - WAIVER OF COMPETITIVE BID, ALLOCATION AND APPROPRIATION OF FUNDS FOR RUTH ASAWA ART PANELS, AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH ARTWORKS FOUNDRY LLC FOR BRONZE CASTING AND INSTALLATION OF ART PANELS

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution: 1) waive competitive bidding pursuant to Section 3-08.100(D) of the City Code and Council Policy 600-001; 2) approve the allocation of \$300,000 of PG&E settlement funds for the purpose of casting bronze panels of the original Ruth Asawa art panels and installing them on the new fountain being constructed in Old Courthouse Square; 3) appropriate \$300,000 from the PG&E settlement funds to Public Art project; and 4) approve a Professional Services Agreement with Artworks Foundry LLC in the amount of \$276,700, including a \$23,300 project contingency, for a total amount not to exceed \$300,000 for the bronze casting and attachment of the Ruth Asawa Art Panels.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - PSA with Artworks Foundry LLC](#)  
[Presentation](#)

**12.3** ORDINANCE ADOPTION - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING SECTIONS 14-04.010 AND 14-04.140 OF TITLE 14 OF THE SANTA ROSA CITY CODE TO MODIFY DEFINITIONS RELATED TO MONTHLY WATER AND SEWER BILLS AND ELIMINATING THE REQUIREMENT THAT THE CITY ISSUE 12 BILLS PER YEAR

RECOMMENDATION: This ordinance, introduced at the November 16,

2021, Regular Meeting by a 6-0-1 vote (Council Member Fleming absent), amends Sections 14-04.010 and 14-04.140 of Title 14 of the Santa Rosa City Code to modify definitions related to monthly water and sewer bills and eliminating the requirement that the city issue 12 bills per year.

**Attachments:** [Ordinance](#)

### 13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

Voice message public comments received for non-agenda items may be played under Agenda Item 13 or at Item 17. Recorded public comments are limited to 3 minutes to mirror in-person meeting protocols.

### 14. REPORT ITEMS

#### 14.1 REPORT - PROFESSIONAL SERVICES AGREEMENT WITH OIR GROUP LLC, INDEPENDENT AUDITOR TO REVIEW THE POLICE DEPARTMENT

BACKGROUND: OIR Group LLC, as the Independent Police Auditor, will report directly to the City Manager and will review Santa Rosa Police Department internal investigations, conduct audits of policies, practices and records, conduct community outreach, and will, annually, prepare a written report and give a presentation to the Public Safety Subcommittee and City Council.

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution, approve the Professional Services Agreement with OIR Group LLC in an amount not to exceed \$270,000 over three years.



**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - PSA](#)  
[Presentation](#)  
[Late Correspondence \(Uploaded 11-30-2021\)](#)

**14.2** REPORT - DIRECTION TO SANTA ROSA PLAIN GROUNDWATER SUSTAINABILITY AGENCY BOARD MEMBER REGARDING ADOPTION OF THE GROUNDWATER SUSTAINABILITY PLAN FOR THE SANTA ROSA PLAIN SUBBASIN

BACKGROUND: The Sustainable Groundwater Management Act requires that the Santa Rosa Plain Groundwater Sustainability Agency (SRP GSA), comprised of the Cities of Cotati, Rohnert Park, Santa Rosa, and Sebastopol, the Town of Windsor, the County of Sonoma, Sonoma Water, the Gold Ridge and Sonoma Resource Conservation Districts, and a group of independently owned water systems, adopt and submit a Groundwater Sustainability Plan (GSP) by January 31, 2022. The GSP, released for a 30-day public review on October 1, 2021, is now finalized and proposed for adoption at a public hearing of the SRP GSA scheduled for December 9, 2021. The Board of Public Utilities and Santa Rosa Water staff are requesting the Council provide direction to the City's SRP GSA Board Member, Councilmember Schwedhelm, regarding adoption of the GSP at that public hearing.

RECOMMENDATION: It is recommended by the Board of Public Utilities and Santa Rosa Water that the Council, by motion, recommend that the City's representative on the Board of Directors for the Santa Rosa Plain Groundwater Sustainability Agency support adoption of the Santa Rosa Plain Groundwater Sustainability Plan at the Santa Rosa Plain Groundwater Sustainability Agency December 9, 2021 Public Hearing.

**Attachments:** [Staff Report](#)  
[Attachment 1 - SRP GSP Executive Summary](#)  
[Presentation](#)

**15. PUBLIC HEARINGS**

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon

thereafter as the matters are reached on the agenda.

**15.1 PUBLIC HEARING - AMENDED 2020 WATER SHORTAGE CONTINGENCY PLAN**

**BACKGROUND:** In conformance with the Urban Water Management Planning Act (Act), the City of Santa Rosa prepared its 2020 Urban Water Management Plan (UWMP) and its 2020 Water Shortage Contingency Plan (Shortage Plan). Both documents were adopted by City Council on June 8, 2021 and submitted to the State Department of Water Resources on June 30, 2021. State law allows each water supplier to amend its Shortage Plan independent of the UWMP. The City wishes to amend the 2020 Shortage Plan to revise the Excess Use Penalty structure that applies in severe stages of shortage and change the water demand offset requirements that apply to new construction when water is being allocated for existing customers. The Council will be considering adoption of the Amended 2020 Water Shortage Contingency Plan.

**RECOMMENDATION:** It is recommended by the Board of Public Utilities and Santa Rosa Water that the Council, by resolution: 1) adopt the Amended 2020 Water Shortage Contingency Plan; and 2) introduce an ordinance approving revisions to the Excess Use Penalty structure set forth in Section 14-04.015 of the City Code.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Amended 2020 WSCP \(redline\)](#)  
[Attachment 2 - Draft Ordinance \(redline\)](#)  
[Resolution](#)  
[Exhibit A - Amended 2020 WSCP](#)  
[Ordinance](#)  
[Presentation](#)

**15.2 PUBLIC HEARING - WATER DEMAND OFFSET POLICY, FEE STUDY, AND FEES**

**BACKGROUND:** The City of Santa Rosa is required by California State Law to prepare an Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (Shortage Plan) every five years to assess the adequacy and reliability of water supplies for current and future

needs as well as plan for and detail how the City will respond to various levels of water supply shortage. Staff will present the Water Demand Offset (WDO) Policy, 2021 WDO Fee Study, and WDO Fees which have been developed to implement the City's Shortage Plan requirement that new construction must offset water demand during water shortage emergencies that require very restrictive water allocations (water rationing) by the City's existing customers.

**RECOMMENDATION:** It is recommended by the Board of Public Utilities and Santa Rosa Water that the Council, by resolution: 1) adopt the Water Demand Offset Policy; 2) adopt the 2021 Water Demand Offset Fee Study; 3) adopt the Water Demand Offset Fees; and 4) authorize the Water Demand Offset Fees to be adjusted on an annual basis to account for inflation at the beginning of the calendar year (January 1) starting in 2023, using the Engineering News Record's 20-Cities Construction Cost Index; and it is further recommended by the Board of Public Utilities that the Council consider a General Fund subsidy to offset the Water Demand Offset Fee for affordable housing projects.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - Water Demand Offset Policy](#)  
[Exhibit B - Water Demand Offset Fee Study](#)  
[Presentation](#)  
[Late Correspondence \(Uploaded 11-30-2021\)](#)

**15.3 PUBLIC HEARING - ADOPT THE SONOMA COUNTY  
MULTIJURISDICTIONAL HAZARD MITIGATION PLAN AND UPDATE  
THE CITY'S EXISTING LOCAL HAZARD MITIGATION PLAN**

**BACKGROUND:** Hazard mitigation is the use of long-term and short-term policies, programs, projects, and other activities to reduce or alleviate the loss of life, personal injury, and damage to property and natural systems that can result from a disaster.

The City participated in a Multijurisdictional Hazard Mitigation Plan (MJHMP) planning process to increase collaboration around hazard mitigation planning and to serve as a five-year update to the City's

existing Local Hazard Mitigation Plan (LHMP) which expires on January 10, 2022.

The MJHMP includes two volumes. Volume 1 contents apply to all participating partners and Sonoma County in its entirety. Volume 2 includes an Annex, or chapter, for each of the participating local agencies and special districts. The City of Santa Rosa Annex addresses City-specific vulnerabilities to natural hazards such as earthquake, flood, and wildfire and includes mitigation action items to minimize the effect these natural hazards have on people, property, and natural systems. The City's Annex updates the City's current LHMP and incorporates all actionable items included in the City's Community Wildlife Protection Plan.

RECOMMENDATION: It is recommended by the Planning and Economic Development and Fire Departments that the Council, by resolution: 1) adopt Volume 1 of the Sonoma County Multijurisdictional Hazard Mitigation plan, dated October 2021; and 2) update the Local Hazard Mitigation Plan by adopting the City of Santa Rosa Annex to Volume 2 of the Sonoma County Multijurisdictional Hazard Mitigation Plan, dated October 2021, and the Appendices to Volume 2 of the Sonoma County Multijurisdictional Hazard Mitigation Plan, dated October 2021.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Local Hazard Mitigation Plan dated October 2021](#)  
[Attachment 2 - City of Santa Rosa Letter of Intent dated August 2021](#)  
[Attachment 3 - MJHMP Volume 1 dated October 2021](#)  
[Attachment 4 - MJHMP Volume 2 dated October 2021](#)  
[Resolution](#)  
[Presentation](#)

**16. WRITTEN COMMUNICATIONS - NONE.**

**17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 13. Each speaker will

be allowed three minutes.

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURNMENT OF MEETING**

**20. UPCOMING MEETINGS**

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

**20.1 UPCOMING MEETINGS LIST**

**Attachments:** [Upcoming Meetings List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org). If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*