



# City of Santa Rosa

City Hall, Council  
Chamber,  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## Zoning Administrator Regular Meeting Minutes - Draft

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Thursday, April 23, 2026

10:30 AM

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### 1. CALL TO ORDER

Zoning Administrator McKay called the meeting to order at 10:30 a.m.

### 2. APPROVAL OF MINUTES

2.1 Draft Minutes - April 9, 2026.

Approved as submitted.

### 3. PUBLIC COMMENT

There were no public comments.

### 4. ZONING ADMINISTRATOR BUSINESS

#### 4.1 STATEMENT OF PURPOSE

Zoning Administrator McKay read aloud the Statement of Purpose.

#### 4.2 ZONING ADMINISTRATOR REPORTS

None.

### 5. CONSENT ITEM(S)

None.

### 6. SCHEDULED ITEM(S)

6.1 PUBLIC MEETING - MINOR CONDITIONAL USE PERMIT FOR FOOD TRUCKS - PLANNING RECORD - 1410 SEBASTOPOL RD - PLN26-0090

BACKGROUND: Minor Conditional Use Permit for two catering trucks operating from 6:00 am to 11:00 pm Monday through Thursday and 6:00 am to 1:00 am Friday and Saturday, and 6:00 am to 12:00 am on Sundays. Exempt Project: 15304

PROJECT PLANNER: Jandon Briscoe

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Zoning Administrator approve a resolution for a Minor Conditional Use Permit to allow two Mobile Food Vending Facilities at 1410 Sebastopol Road.

Project Planner Jandon Briscoe presented.

Applicant responded to Zoning Administrator questions.

Zoning Administrator opened and closed public comment.

**ZONING ADMINISTRATOR MCKAY APPROVED RESOLUTION NO. ZA-RES-2026-016, ENTITLED:**

**RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A MINOR CONDITIONAL USE PERMIT TO ALLOW TWO MOBILE FOOD FACILITIES FOR THE PROPERTY LOCATED AT 1410 SEBASTOPOL ROAD, SANTA ROSA, APN: 125-141-025, FILE NO. PLN26-0090**

## **7. ADJOURNMENT**

Zoning Administrator McKay adjourned the meeting at 10:38 a.m.

**Approved on:**

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**Tara Corrales**  
**Recording Secretary**