



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL APRIL 2, 2020

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD MEMBERS MAY BE PARTICIPATING BY TELECONFERENCE INTO THE BOARD OF PUBLIC UTILITIES MEETING FOR APRIL 2, 2020.

Public Comment may be submitted via e-mail at bpu-comment@srcity.org or recorded voice message at 707-543-4224.

Please see below for additional instruction on public comment.

The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Gina Perez at gperez@srcity.org.

1:30 PM (City Council Chamber)

1. CALL TO ORDER AND ROLL CALL

2. STATEMENTS OF ABSENTION BY BOARD MEMBERS

3. STUDY SESSION

3.1 PRELIMINARY FY 2020/21 REGIONAL SYSTEM OPERATING AND MAINTENANCE, CAPITAL IMPROVEMENT PROGRAM, AND DEBT SERVICE BUDGET AND ALLOCATION OF COSTS

The Regional System, managed by the City of Santa Rosa per the Agreement, is a state-of-the-art wastewater treatment facility serving five-member agencies (Santa Rosa, Rohnert Park, Sebastopol, Cotati, and the Sonoma County South Park Sanitation District, each hereinafter referred to as "User Agency" or collectively as "User

Agencies”). The Regional Operations and Maintenance (O&M) Fund budget request is \$31,075,462 the Regional cash-funded Capital Improvement Program (CIP) is \$7,000,000 and the Regional debt service due is \$22,514,346.

The operating Agreement requires that the City annually prepare a Preliminary Budget and Allocation of Costs for the Regional System and notify the User Agencies of these costs by May of each year. The Agreement further requires that the proposed budget and allocation of costs be reviewed by the Regional Technical Advisory Committee (TAC), the Board of Public Utilities (BPU) and the Council of the City of Santa Rosa prior to noticing the partners of operating and debt service costs due. The Council will be asked to consider the preliminary budget for the purpose of notifying the User Agencies on April 28, 2020 and will review the proposed budget with the city-wide budget process in May and June 2020. The Board may discuss this item and give direction to staff.

Attachments: [Staff Report](#)
[Presentation](#)

4. MINUTES APPROVAL

4.1 February 20, 2020 - Regular Meeting Minutes.

5. STAFF BRIEFINGS - NONE.

6. CONSENT ITEMS

6.1 MOTION - CONTRACT AWARD - R7 ROAD ACCESS STABILIZATION REPAIRS

RECOMMENDATION: It is recommended by the Water and Transportation and Public Works Departments that the Board of Public Utilities, by motion, award Construction Contract No. C01801 in the amount of \$1,508,289.00 to the lowest responsive bidder, Ghilotti Construction Company, Inc., of Santa Rosa, California, for R7 Road Access Stabilization Repairs, approve a 15% contingency, and authorize a total contract amount of \$1,734,532.35.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Attachment 3](#)
[Attachment 4](#)
[Attachment 5](#)

6.2 MOTION - CONTRACT AWARD - PUMP STATION 15 UPGRADES

RECOMMENDATION: It is recommended by the Water and Transportation and Public Works Departments that the Board, by motion, approve the project and award Construction Contract No. C01994 in the amount of \$760,469.29, to the lowest responsive bidder, Bartley Pump PM LLC, of Santa Rosa, California, for Pump Station 15 Upgrades, approve a 20% contingency, and authorize a total contract amount of \$912,563.15.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Attachment 3](#)

6.3 RESOLUTION - CONTRACT APPROVAL - FIRST AMENDMENT TO GENERAL SERVICES AGREEMENT F001709 PONCIA FERTILIZER, INC.

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board, by resolution, approve the First Amendment to General Service Agreement F001709 for a one-year extension with an increase in compensation for biosolids spreading services with Poncia Fertilizer, Inc., Cotati, California, in the amount of \$46,672, for a cumulative total not to exceed \$134,732.

Attachments: [Staff Report](#)
[Resolution](#)
[Attachment 1](#)

6.4 RESOLUTION - AWARD OF BLANKET PURCHASE ORDER FOR THE SUPPLY AND DELIVERY OF CLARIFLOC WE-1452 DEWATERING POLYMER FOR LAGUNA TREATMENT PLANT

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, authorize the Chair to approve issuance of a one-year blanket purchase order, with four (4) one-year extension options, for the supply and delivery of Clarifloc WE-1452 dewatering polymer for the Laguna Treatment Plant to SNF Polydyne, Inc., Riceboro, Georgia, in the total amount not to exceed \$260,000.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Resolution](#)

6.5 MOTION - APPROVAL - LEGAL SERVICES AGREEMENT WITH JARVIS FAY & GIBSON

RECOMMENDATION: It is recommended by the City Attorney's Office and the Water Department that the Board, by motion, approve a Professional Service Agreement (PSA) for legal services with the law firm of Jarvis Fay & Gibson, Oakland (Jarvis Fay), to provide specialized legal services to assist with the defense of a legal challenge to the City's water rates, in amount not to exceed one hundred fifty thousand dollars (\$150,000).

Attachments: [Staff Report](#)
[Attachment 1](#)

6.6 MOTION - CONTRACT AMENDMENT - AGREEMENT FOR ACCEPTANCE OF BIOSOLIDS AND LAND APPLICATION NO. F001429 WITH GILARDI & JACOBSEN AG SERVICES, INC.

RECOMMENDATION: It is recommended by the Water Department that the Board, by motion, approve a one-year amendment to Agreement No. F001429: Agreement for Acceptance of Biosolids and Land Application with Gilardi & Jacobsen Ag Services, Inc., and an associated increase of total compensation of \$47,951.00, for a total contract amount not to exceed amount of \$180,537.00.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Attachment 3](#)
[Attachment 4](#)

7. REPORT ITEMS - NONE.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, April 1. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, April 1. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the Agenda Item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

9. REFERRALS

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

11. SUBCOMMITTEE REPORTS

12. BOARD MEMBER REPORTS

13. DIRECTORS REPORTS

14. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4202 (TTY Relay at 711) or gperez@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.