



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Ave
Santa Rosa, CA

Planning Commission Regular Meeting Minutes - Draft

Thursday, January 11, 2018

4:00 PM

1. CALL TO ORDER

Chair Cisco called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present 7 - Chair Patti Cisco, Vice Chair Casey Edmondson, Board Member Vicki Duggan, Board Member Curtis Groninga, Board Member Julian Peterson, Board Member Karen Weeks, and Board Member Akash Kalia

3. APPROVAL OF MINUTES

3.1 November 30, 2017, Regular Minutes.

Approved as submitted.

3.2 December 14, 2017, Regular Minutes.

Approved as submitted.

4. PUBLIC COMMENTS

Eric Fraser spoke regarding ADU's and short term occupancy policies affecting private property rights.

Duane Dewitt spoke regarding unpermitted temporary shelters for fire relief.

5. PLANNING COMMISSIONERS' REPORT

Presented by Chair Cisco.

6. DEPARTMENT REPORTS

City Attorney Sue Gallagher introduced the new Assistant City Attorney Ashle Crocker as the Planning Commissions Primary Council.

Presented by Planning Deputy Director Clare Hartman.

7. STATEMENTS OF ABSTENTION BY COMMISSIONERS

None.

8. PUBLIC HEARINGS

Meeting went into Recess

Meeting Reconvened

Chair Cisco recessed the meeting at 5:43 p.m. and reconvened at 5:51 p.m.

- 8.1*** MEADOWOOD RANCH ONE-YEAR TIME EXTENSION FOR TENTATIVE MAP - 2853 and 2875 DUTTON MEADOW - PRJ17-052 (EXT17-0058/EXT17-0059)

BACKGROUND: The project is a one year Time Extension for a Tentative Map.

Patrick Streeter, Senior Planner.

Ex Parte Disclosures: None.

Due to a technical difficulty the Commission took a short break.

The applicant gave a presentation.

Clare Cisco opened and closed the Public Hearing at 4:43 p.m.

A motion was made by Board Member Duggan, seconded by Vice Chair Edmondson, to waive reading of the text and adopt:

RESOLUTION NO. 11871 ENTITLED: RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA GRANTING A ONE-YEAR EXTENSION OF TIME FOR THE MEADOWOOD RANCH SUDIVISION LOCATED AT 2853 AND 2875 DUTTON MEADOW, ASSESSOR'S PARCEL

**NUMBERS 043-111-005 AND 043-111-006 - FILE NUMBER PRJ17-052
(EXT17-0058/EXT17-0059).**

The motion carried by the following vote:

Yes: 7 - Chair Cisco, Vice Chair Edmondson, Board Member Duggan, Board Member Groninga, Board Member Peterson, Board Member Weeks and Board Member Kalia

**8.2 HENDERSON REZONING, - REZONING MAP AMENDMENT - 2375
LOS OLIVOS RD - REZ17-009**

BACKGROUND: Rezone property from RR-40 to RR-20 to allow 2375 Los Olivos Road to be subdivided into two parcels.

Andrew Trippel, City Planner.

Applicant made a presentation.

Chair Cisco opened and closed the Public Hearing at 5:01 p.m.

A motion was made by Board Member Duggan, seconded by Vice Chair Edmondson, to waive reading of the text and adopt:

RESOLUTION NO. 11872 ENTITLED: RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA RECOMMENDING TO CITY COUNCIL REZONING OF PROPERTY LOCATED AT 2375 LOS OLIVOS RD. TO THE RR-20 DISTRICT - FILE NUMBER REZ17-009.

The motion carried by the following vote:

Yes: 7 - Chair Cisco, Vice Chair Edmondson, Board Member Duggan, Board Member Groninga, Board Member Peterson, Board Member Weeks and Board Member Kalia

**8.3* DMCC, INC. CULTIVATION FACILITY, - CONDITIONAL USE PERMIT
- 3499 INDUSTRIAL DR - CUP17-042**

BACKGROUND: The project proposes to re-tenant an existing industrial building for manufacturing, distribution, transportation, testing, and indoor cultivation of cannabis. There is no retail/dispensary component associated with this project.

Patrick Streeter, Senior Planner.

Ex Parte Disclosures: None.

Applicant gave a presentation.

Chair Cisco opened and closed the public hearing at 5:37 p.m.

A motion was made by Board Member Duggan, seconded by Vice Chair Edmondson, to waive reading of the text and adopt as amended:

RESOLUTION NO. 11873 ENTITLED: RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA MAKING FINDINGS AND DETERMINATIONS AND APPROVING A CONDITIONAL USE PERMIT FOR DMCC, INC., AN INDOOR MEDICAL CANNABIS COMMERCIAL CULTIVATION FACILITY WITH MANUFACTURING WITH NON-VOLATILE SOLVENTS, DISTRIBUTION, TESTING, AND TRANSPORT OF CANNABIS PRODUCTS LOCATED AT 3499 INDUSTRIAL DRIVE, ASSESSORS PARCEL NUMBER 015-650-022, FILE NUMBER CUP17-042.

The motion carried by the following vote:

Yes: 7 - Chair Cisco, Vice Chair Edmondson, Board Member Duggan, Board Member Groninga, Board Member Peterson, Board Member Weeks and Board Member Kalia

8.4* PUBLIC HEARING - TERPENE HAVEN CANNABIS CULTIVATION FACILITY, - CONDITIONAL USE PERMIT - 3262 AIRWAY DR - CUP17-080

BACKGROUND: A new medical cannabis commercial cultivation facility. It would operate daily from 8 a.m. to 5 p.m. Cultivation rooms would occupy 5,760 SF; administrative functions would occupy the remainder of the 8,250 SF facility. On-site security includes access control, security cameras and lights, employee screening, and inventory control. No substantial changes to building exterior or site are proposed.

Andy Gustavson, Senior Planner.

A motion was made by Board Member Groninga, seconded by Board Member Weeks to continue the item to January 25, 2018 and update the on site sign.

The motion carried by the following vote:

Yes: 4 - Board Member Duggan, Board Member Groninga, Board Member Weeks and Board Member Kalia

No: 3 - Chair Cisco, Vice Chair Edmondson and Board Member Peterson

9. ADJOURNMENT

Chair Cisco adjourned the meeting at 6:02 p.m. to the next regularly scheduled Planning Commission meeting to be held on Thursday, January 25, 2018 at 4:00 p.m.

Approved on:

Clare Hartman, Executive Secretary