

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: CHUCK MCBRIDE, CHIEF FINANCIAL OFFICER, FINANCE  
DEPARTMENT  
CALUHA BARNES, ACTING RECREATION & PARKS DIRECTOR  
SUBJECT: GSA EXTENSION – TENTH AMENDMENT TO GSA F000799  
GOLDEN GATE LANDSCAPE MANAGEMENT, INC.

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Finance and Recreation & Parks Departments that the Council, by resolution, approve the Tenth Amendment to General Services Agreement (GSA) F000799 for a one-year contract extension for landscape services with Golden Gate Landscape Management, Inc., Santa Rosa, California, with no increase to service rates, in the total amount not to exceed \$549,789.84 bringing the total Agreement amount not to exceed \$2,579,337.18.

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EXECUTIVE SUMMARY

Landscape services, initially provided by Recreation & Parks, were outsourced as part of the 2009-10 budget savings strategies. Landscape services are required throughout various City of Santa Rosa locations, and the current Agreement is due to expire August 30, 2018. Approval of the tenth amendment will provide ongoing services while allowing City staff the additional time needed to measure deliverables being provided to address non-glyphosate, organic weed control methods within a new solicitation, ensure the Russian River-Friendly Landscape Guidelines compliance where applicable, provide for cost impact analysis, and solicit industry through a well-developed Request for Proposals(RFP) process. The Contractor will continue to only use Organic Material Review Institute (OMRI) approved products for weed control. No Glyphosate will be utilized.

BACKGROUND

On August 5, 2014, the City Council approved GSA F000799 for a three-year term with two (2) one-year extension options for landscape services. This is the second and final one-year extension request.

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Services will be provided to all City parks, median and frontages, and to various building landscaped areas such as MSCS, MSCN, Chamber Building, PSB, Transit Westside Transfer Station and the former West America Building. Landscape maintenance services for parks include mowing, edging and blowing around the grass areas. Landscape maintenance services to the medians, frontages and buildings is more comprehensive and includes mowing, pruning of ground cover, shrubs and small trees, weed control, blowing of paved areas and maintenance of irrigation systems.

PRIOR CITY COUNCIL REVIEW

On August 5, 2014, Council awarded a three-year GSA with two one-year extension options in the amount of \$1,481,829. The original award included a contingency of \$40,000 identified within the motion, and within the Agreement exhibit, but not enumerated within the total award amount within Section 4 (Compensation) of the Agreement . On July 18, 2017, Council approved a one-year extension in the amount of \$509,789.84.

ANALYSIS

Golden Gate Landscape Management, Inc. submitted a request for a one-year extension with no increase in contract unit price. Based on the Consumer Price Index (CPI) for All Urban Consumers Not Seasonally Adjusted San Francisco-Oakland- San Jose, CA for the period of August 2014 to June 2018 increase of 15.6%, staff considers the extension request with no increase in cost for services to be fair and reasonable, and in the best interest of the City. During the term of the agreement, the vendor has provided satisfactory landscape services at sites throughout the City.

The City and Golden Gate Landscape Management, Inc. entered into an agreement on August 5, 2014, awarded by the City Council. See activity chart below:

<u>Award/Amendment</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Authorization</u>
Contract Award	August 5, 2014	3-Yr Contract	\$1,481,829 plus \$40,000 contingency	Council
First Amendment	August 29, 2014	Add services and compensation	\$3,144	Purchasing Agent
Second Amendment	October 6, 2014	Add services and compensation	\$6,288	Purchasing Agent

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Third Amendment	December 5, 2014	Add services and compensation	\$24,237.50	Purchasing Agent
Fourth Amendment	January 19, 2017	Decrease services and adjust compensation	-\$6,080	Purchasing Agent
Fifth Amendment	July 29, 2015	Add services and compensation	\$700	Purchasing Agent
Sixth Amendment	February 4, 2016	Add services and compensation	\$5,570	Purchasing Agent
Seventh Amendment	April 21, 2016	Add services and compensation	\$2,669	Purchasing Agent
Eight Amendment	June 8, 2016	Add services and compensation	\$1,400	Purchasing Agent
Ninth Amendment	July 18, 2017	One Year extension and add compensation	\$509,789.84	City Council
<b>Tenth Amendment</b>	<b>Pending</b>	<b>One Year extension and add compensation memorialize original contingency</b>	<b>\$509,789.84</b>  <b>\$40,000</b>	<b>City Council</b>
Cumulative Contract Value			\$2,579,337.18	

With approval of the Tenth Amendment, the cumulative value of GSA F000799 will be \$2,579,337.18. Under the City's Contract/Purchase Order Modification Policy III-9, the Tenth Amendment requires approval by the City Council.

FISCAL IMPACT

Funds for this expense are included in the current Fiscal Year (FY) and will be included in the proposed budget for FY 2019-20 as a normal operating expense when presented to the City Council.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment or a foreseeable indirect physical change in the environment pursuant to CEQA guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution/Exhibit A – Tenth Amendment to General Service Agreement F000799

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