

**HOUSING AND COMMUNITY SERVICES
M E M O R A N D U M**

DATE: MAY 20, 2019
TO: HOUSING AUTHORITY COMMISSIONERS
FROM: DAVID E. GOUIN, EXECUTIVE DIRECTOR
HOUSING AUTHORITY
SUBJECT: HOUSING AUTHORITY MONTHLY ACTIVITIES REPORT

- Three more families are new homeowners of Habitat's low-income Harris Village homes with loans by the City and the Housing Authority. All four homes are now owner-occupied.
- Housing & Community Services invited the first 200 families on the waitlist in for eligibility appointments. Of these 200 invites, 84 families did not respond. Of those who responded, approximately 80 families successfully participated in the eligibility process. Background checks and 3rd party income verifications are currently underway for these families.
- 19 families have been housed using the Limited Preference for homelessness. All 24 vouchers have been issued; an additional 30 homeless families have filled out preapplications for this Limited Preference.
- At the March meeting a question was asked about how can a commissioner add an item to the agenda. The following the from the City Council Procedures and Policies to model Housing Authority action:
Placement of Items on Agenda
Councilmembers wishing to have items placed on a future agenda may make a request during "Mayor's/Councilmembers' Reports" to add an item to a subsequent meeting agenda. A concurrence of one other Councilmember will be sufficient to place the item on a subsequent agenda in accordance with City Council Policy 000-35, Early Council Agenda Policy. The purpose of the City Council discussion on such a request will only be to determine whether it will be placed on a future agenda for deliberation and action.
- Attached is the Council Procedures and Protocols regarding motions for your reference (Attachment 1).