



**Board of Public Utilities  
Regular Meeting Minutes - Final**

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Thursday, July 17, 2025

1:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting to order at 1:32 p.m.

**Present** 5 - Chair Daniel Galvin III, Board Member Lisa Badenfort, Board Member Robin Bartholow, Board Member Duane De Witt, and Board Member Glen Wright

**Absent** 2 - Vice Chair William Arnone Jr., and Board Member J. Matthew Mullan

**2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

None.

**3. PROCLAMATION**

**3.1 PROCLAMATION - EMPLOYEE SERVICE RECOGNITION**

Chair Galvin read aloud the proclamation for retired Santa Rosa Water employee Patty Stapleton.

Patty Stapleton spoke on her time with the City.

**4. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

None.

**5. STUDY SESSION**

None.

**6. MINUTES APPROVAL**

**6.1 June 2, 2025 - Regular Meeting Minutes - Draft**

The June 2, 2025 Regular Meeting Minutes were approved as submitted.

**7. STAFF BRIEFINGS**

**7.1 2025 WILDFIRE PREPARATION**

Staff will update the Board on Santa Rosa Water's wildfire preparedness efforts, including an update on projects that are improving our resiliency. The Board may discuss this item and give direction to staff.

Joe Schiavone, Deputy Director - Water and Sewer Operations, presented and answered Board Member questions.

## 8. CONSENT ITEMS

**A motion was made by Board Member Badenfort, seconded by Board Member Wright, to approve Consent Items 8.1 and 8.2.**

**The motion carried by the following vote:**

**Yes:** 5 - Chair Galvin III, Board Member Badenfort, Board Member Bartholow, Board Member De Witt and Board Member Wright

**Absent:** 2 - Vice Chair Arnone Jr. and Board Member Mullan

### 8.1 MOTION - APPROVAL OF AMENDMENT NO. 7 TO PROJECT WORK ORDER WITH WEST YOST ASSOCIATES - EMERGENCY WELL PUMP STATION - A PLACE TO PLAY - ENGINEERING SERVICES DURING CONSTRUCTION

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by motion, approve Amendment No. 7 to Project Work Order No. A010099-2014-15 with West Yost Associates of Santa Rosa, California, for the Emergency Well Pump Station - A Place to Play project for Engineering Services During Construction, increasing the contract amount by \$99,000 for a total value of \$598,948.00.

This Consent - Motion was approved.

### 8.2 MOTION - THIRD AMENDMENT FOR AGREEMENT F002459 ACCEPTANCE OF BIOSOLIDS AND LAND APPLICATION WITH GILARDI & JACOBSEN AG SERVICES, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board, by motion, approve amending contract F002459, Acceptance of Biosolids and Land Application, with Gilardi & Jacobsen Ag Services, Inc. (Gilardi & Jacobsen) to increase compensation payable under the Agreement by \$125,000.00, which is an amount that accounts for the

increase in the San Francisco Area Consumer Price Index (CPI) of 3.1%, determined in March 2025, for a total maximum compensation of \$458,418.95.

This Consent - Motion was approved.

## **9. REPORT ITEMS**

None.

## **10. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

None.

## **11. REFERRALS**

None.

## **12. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

None.

## **13. SUBCOMMITTEE REPORTS**

None.

## **14. BOARD MEMBER REPORTS**

None.

## **15. DIRECTORS REPORTS**

Director Burke reported and answered Board Member questions on: The annual two week Geysers shutdown is currently taking place and should be finished next week.

The water quality section currently maintains an inventory of over 12,000 backflow devices as required by our cross-connection control program. Our oversight of the program ensures our drinking water quality is protected from customer side hazards. The State adopted a new Cross-Connection Control Policy Handbook, which took effect on July 1, 2024. It required water retailers to develop a Cross-Connection Control Plan and submit it to the state by July 1, 2025. Santa Rosa Water has had a Cross-Connection Control plan in place since 2004 and only a few changes to the existing plan

were needed to bring the plan into compliance with these new regulations. Over the past two years staff have incorporated the new requirements assuring we are meeting the new regulations. Santa Rosa Water submitted our updated plan to the State a couple of months ago, in advance of the due date, and recently received positive feedback from the State Division of Drinking Water on our Plan, which is great news and a testament to the hard work by your Water Quality Team.

Llano Trunk sewer lining project is currently underway. Last week, Santa Rosa Water staff met with Congressman Huffman's staff and provided a tour of Phase 1 and gave an overview of the project. Congressman Huffman has included a request for \$2.293 million dollars for Phase 2 of the project and the request has advanced through the House Appropriations Committee.

Regarding the Potter Valley Project License Surrender application, it is still expected that PG&E will submit their license surrender by July 29 of this year. It will still include a non-project use of project lands component which will be for the New Eel Russian Facility. This facility will continue diversion from the Eel River to the Russian River. The Eel Russian Project Authority is the new Joint Powers Authority and they will implement and operate the New Eel Russian Facility. The nine parties which include the California Department of Fish and Wildlife, CalTrout, the Eel Russian Project Authority, the County of Humboldt, Mendocino County Inland Water and Power Commission, Round Valley Indian Tribes, Sonoma County, Sonoma Water, and Trout Unlimited have been working on a water diversion agreement and it is anticipated that the Eel Russian Project Authority Board will consider the agreement this coming Monday, and that Sonoma County and Sonoma Water will consider the agreement this coming Tuesday at their Board meeting.

## **16. ANNOUNCEMENT OF CLOSED SESSION ITEM(S)**

- 16.1** CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (3) of subdivision (e) of Government Code Section 54956.9: one potential case.

Assistant City Attorney Hobstetter announced the Closed Session item.

Chair Galvin recessed to Closed Session at 2:00 p.m. and announced a rollcall and report out will be done once Regular Session reconvenes.

Chair Galvin reconvened the meeting at 2:49 p.m.

Present 5 - Chair Daniel Galvin III, Board Member Lisa Badenfort, Board Member Robin Bartholow, Board Member Duane De Witt, and Board Member Glen Wright

Absent 2 - Vice Chair William Arnone Jr. and Board Member Matthew J. Mullan

Assistant City Attorney Hobstetter announced there was no reportable action taken during Closed Session.

## 17. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:50 p.m. in honor of Patty Stapleton's retirement.

The next Board of Public Utilities meeting is scheduled for August 7, 2025 at 1:30 p.m.

**Approved on: August 7, 2025**

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**Michelle Montoya**  
**Recording Secretary**