

**SANTA ROSA CITY COUNCIL MINUTES
REGULAR MEETING
CITY HALL, 100 SANTA ROSA AVENUE
DECEMBER 11, 2012**

1. CALL TO ORDER AND ROLL CALL

Mayor Bartley called the meeting to order at 2:30 p.m. Council Members present: Mayor Bartley, Vice Mayor Carlstrom, Council Members Combs, Olivares, Ours, and Wysocky. Council Member Gorin arrived at 2:35 p.m.

2. STUDY SESSIONS

2.1 SONOMA COUNTY LIBRARY JOINT POWERS AGREEMENT REVIEW

In 1964, the County of Sonoma, City of Santa Rosa, and the Library Trustees entered into a Joint Powers Agreement (JPA) that resulted in the Santa Rosa-Sonoma County Free Public Library System. In 1973, the Board of Supervisors directed the County Administrator to evaluate the current library system with the goal of providing services to all the citizens of the County through an equitable method of representation and financing.

In March 2012, the Board of Supervisors directed County staff to “go back and look at Library management structure, efficiencies, cost savings, opportunities to collaborate with partner cities, and review the JPA, and return to the Board with a status report and recommendations on areas of improvement.”

In August 2012, the Sonoma County Mayors’ and Councilmembers’ Association formed the Sonoma County Library JPA Review Advisory Committee which includes a representative from each City and the County. Over the next 4-6 months, the Committee will be discussing operational and financial matters related to the five areas of focus with the expected outcome to be a revised and restated JPA.

Jennifer Phillips, Assistant City Manager, provided the staff report and responded to Council questions. Susan Gustavson, Santa Rosa’s representative on the Sonoma County Library Commission, also responded to Council questions. No action was taken by the Council.

2.2 PUBLIC EMPLOYEES PENSION REFORM ACT (PEPRA)

Recently Governor Brown signed the Public Employees Pension Reform Act (PEPRA). This study session will review key elements of the Act and the impact to the City of Santa Rosa.

Fran Elm, Director of Human Resources, provided the staff report and responded to Council questions. No action was taken by the Council. Lawrence Chiu, Chief Financial Officer, also responded to Council questions. No action was taken by the Council.

Mayor Bartley recessed the meeting at 3:40 p.m. and reconvened the meeting at 4:03 p.m.

3. ANNOUNCEMENT OF ROLL CALL

All Council Members were present.

4. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

City Manager Millison reported on the two study sessions.

5. PROCLAMATIONS/PRESENTATIONS

5.1 PROCLAMATION – RECOGNIZING MILES FERRIS UPON HIS RETIREMENT FROM THE CITY OF SANTA ROSA

Council Member Gorin read and presented the proclamation to Miles Ferris. Mr. Ferris made brief remarks and thanked the Council and the citizens of Santa Rosa for their support.

5.2 PROCLAMATION – RECOGNIZING MARC RICHARDSON UPON HIS RETIREMENT FROM THE CITY OF SANTA ROSA

Council Member Olivares read and presented the proclamation to Marc Richardson. Mr. Richardson made brief remarks and thanked many members of City staff with whom he worked during his tenure with the City of Santa Rosa.

6. STAFF BRIEFINGS

6.1 REPORT ON INCREASING DIVERSITY ON BOARDS AND COMMISSIONS

Annette Townley, Organizational Development and Training Specialist, and Sandy Morgan, Economic Development and Housing Technician, provided a summary of the Inclusion Council's report on Increasing Diversity on Boards and Commissions.

6.2 QUARTERLY REPORT ON CAPITAL IMPROVEMENT PROGRAM PROJECTS

Colleen Ferguson, Deputy Director Engineering Services, provided an update on Capital Improvement Program (CIP) projects.

6.3 MOBILE SUPPORT TEAM (MST)

Tom Schwedhelm, Police Chief, John Noland, Police Lieutenant, and Mike Kennedy, Director of Sonoma County Mental Health Services, provided a briefing regarding the Mobile Support Team (MST), which is used to respond to situations involving individuals with behavioral problems stemming from drugs, alcohol, mental illness, or other factors.

At this time (5:01 p.m.), Mayor Bartley announced that the Woods-Carlier Office Rezoning Public Hearing would be continued to January 8, 2013, at 5:00 p.m. to allow sufficient time for the applicant to post the required onsite sign.

12. PUBLIC HEARINGS

12.1 PUBLIC HEARING – WOODS-CARLIER OFFICE REZONING (This item will be continued to January 8, 2013, at 5:00 p.m.)

7. APPROVAL OF MINUTES – NONE

8. MAYOR'S/COUNCILMEMBERS' REPORTS

8.1 STATEMENTS OF ABSTENTION BY COUNCILMEMBERS

Vice Mayor Carlstrom and Council Member Combs stated they would be abstaining on Items 10.2 and 10.3 because they were not present for the introduction of the items.

8.2 MAYOR /COUNCILMEMBERS' REPORTS

Council Member Combs requested a future item regarding how Council members refer to members of the public. City Attorney Fowler confirmed that the Council's Rules of Procedures and Council Norms will be discussed by the Council at its goal setting session next year.

Vice Mayor Carlstrom requested a study session regarding a vulnerable users ordinance. City Attorney Fowler clarified that the County had not yet adopted an ordinance. Council concurred to place the matter on a future agenda as a study session.

The Mayor and members of the Council made additional announcements and reports of interest to the Council.

8.3 REPORTS BY MAYOR/COUNCILMEMBERS REGARDING VARIOUS AGENCY MEETINGS ATTENDED AND POSSIBLE COUNCIL DIRECTION TO ITS REPRESENTATIVES ON PENDING ISSUES BEFORE SUCH BOARDS (IF NEEDED)

- a) Sonoma County Transportation Authority (SCTA) – Council Member Wysocky provided a report regarding the December 10 meeting.
- b) Sonoma County Water Agency (SCWA) – Water Advisory Committee – None.
- c) Solid Waste Advisory Group (SWAG) – None.
- d) Association of Bay Area Governments (ABAG) – None.
- e) Other: Council Member Gorin provided a report regarding a tour by the Bay Area Air Quality Management District.

8.4 BOARDS AND COMMISSIONS APPOINTMENTS

The City Attorney reviewed the process and timing for Council appointments to Boards and Commissions.

8.5 DETERMINATION OF NEW COUNCIL MEMBER APPOINTMENTS TO THE COMMUNITY ADVISORY BOARD (CAB)

Vice Mayor Carlstrom and Council Member Combs drew lots to determine the geographic area from which they will make their respective appointment to the Community Advisory Board. Vice Mayor Carlstrom drew Lot 3 and was assigned the Northeast area. Council Member Combs drew Lot 4 and was assigned the Northwest area.

9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

City Manager Millison announced the recent promotion of David Guhin to the position of Director of Utilities.

City Attorney Fowler reported on her attendance at the retirement event for Police Captain Gary Negri. She thanked Council Member Gorin for her work during her term as Mayor.

Council Member Wysocky thanked Council Member Gorin for her service on the Council.

City Manager Millison offered her congratulations to Council Member Gorin.

10. CONSENT ITEMS

City Attorney Fowler and City Clerk Griffin responded to Council questions regarding Item 10.1.

MOVED by Vice Mayor Carlstrom, seconded by Council Member Olivares, and carried unanimously to waive reading of the text and adopt Item 10.1 as follows:

10.1 RESOLUTION – ADOPTING AMENDED CONFLICT OF INTEREST CODE

RESOLUTION NO. 28214 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA ADOPTING AN AMENDED CONFLICT OF INTEREST CODE FOR THE CITY OF SANTA ROSA

MOVED by Council Member Ours, seconded by Council Member Olivares, and carried 5-0-2 (Vice Mayor Carlstrom and Council Member Combs abstaining) to waive reading of the text and adopt Items 10.2 and 10.3 as follows:

10.2 ORDINANCE ADOPTION - INTEGRATED MEDICAL HEALTH CENTER ZONING CODE TEXT AMENDMENT

ORDINANCE NO. 4001 ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE ZONING CODE TABLE 2-2 (ALLOWABLE LAND USES AND PERMIT REQUIREMENTS FOR

RESIDENTIAL ZONING DISTRICTS), TABLE 2-6 (ALLOWABLE LAND USES AND PERMIT REQUIREMENTS FOR COMMERCIAL ZONING DISTRICTS), TABLE 2-10 (ALLOWABLE LAND USES AND PERMIT REQUIREMENTS FOR INDUSTRIAL DISTRICTS), TABLE 2-12 (ALLOWABLE LAND USES AND PERMIT REQUIREMENTS FOR SPECIAL PURPOSE DISTRICTS), TABLE 2-20 (ALLOWED LAND USES AND PERMIT REQUIREMENTS FOR LIMITED LIGHT INDUSTRIAL DISTRICT), SECTION 20-36.040 TABLE 3-4 (AUTOMOBILE AND BICYCLE PARKING SPACES BY LAND USE TYPE), AND SECTION 20-70.020 (DEFINITIONS OF SPECIALIZED TERMS AND PHRASES) - FILE NUMBER REZ12-005

10.3 ORDINANCE ADOPTION - PROJECT I - MEDICAL SERVICES ZONING POLICY REVIEW

ORDINANCE NO. 4002 ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE ZONING CODE TABLE 2-2 (ALLOWABLE LAND USES AND PERMIT REQUIREMENTS FOR RESIDENTIAL ZONING DISTRICTS), TABLE 2-6 (ALLOWABLE LAND USES AND PERMIT REQUIREMENTS FOR COMMERCIAL ZONING DISTRICTS), TABLE 2-10 (ALLOWABLE LAND USES AND PERMIT REQUIREMENTS FOR INDUSTRIAL DISTRICTS), TABLE 2-12 ALLOWABLE LAND USES AND PERMIT REQUIREMENTS FOR SPECIAL PURPOSE DISTRICTS), TABLE 2-20 (ALLOWED LAND USES AND PERMIT REQUIREMENTS FOR LIMITED LIGHT INDUSTRIAL DISTRICT), SECTION 20-26.020 (PURPOSES OF SPECIAL PURPOSE DISTRICTS), AND SECTION 20-70.020 (DEFINITIONS OF SPECIALIZED TERMS AND PHRASES) - FILE NUMBER ST12-002/REZ12-008

11. REPORT ITEMS

11.1 REPORT -- FEDERAL TRANSIT ADMINISTRATION GRANT SUBMITTALS

BACKGROUND: City Council Grant Application and Administration Policy, Policy Number 000-62, adopted June 26, 2012, granted the City Manager authority to submit grant applications, accept grants, or execute grant agreements on behalf of the City under certain conditions including that the grant award be \$500,000 or less.

This request for Council action is limited to (1) grants under Section 5307 of the SAFETEA-LU Act which covers funding available under appropriation through Federal Fiscal Year 2012 and the MAP-21 Act for appropriations for Federal Fiscal Years 2012, 2013 and 2014; (2) support transit operations and capitalized maintenance functions; (3) grant revenues that are included in the adopted Transit Division Operations & Maintenance budget. The functions and grant revenue are annually recurring budget items. This request does not include authorizations for grants for unique activities or for activities that may occur with some regularity but are high value such as the procurement of buses.

Often a grant has to be amended several times during a fiscal year as Congress may appropriate funds in segments during the fiscal year through continuing resolutions which means the grant for those funds must be amended during the year. The grant applications and related documents, including authorizing signatures, are submitted electronically and require prior authorization of signature by the FTA. Authorizing the City Manager or her designee to execute these documents will simplify and expedite the grant application and reporting process.

Because the total funding from the annual Section 5307 grant for these expenditures exceeds the \$500,000 threshold for City Manager authority under the City Council Grant Application and Administration Policy, staff is seeing specific authorization for the City Manager to execute documents for specific Section 5307 grants.

RECOMMENDATION: It is recommended by The Transportation and Public Works Department that the City Council, by motion, authorize the City Manager or her designee to execute the grant applications and subsequent grant amendments related to the application for and acceptance of Section 5307 Federal Formula Grants from the Federal Transit Administration that are made under appropriations authorized by the Safe, Accountable, Flexible, efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), P.L.109–59, and the Moving Ahead for Progress in the 21st Century Act (MAP-21), P.L.109–59, and are used to support transit operations and maintenance costs as contained in the Council adopted Transit Division. Further, the City Manager is directed to return to the City Council for additional authorization if the MAP-21 Act is extended beyond Federal Fiscal Year 2014.

Jason Parrish, Administrative Services Officer, provided the staff report and responded to Council questions.

Following Council discussion, it was **MOVED** by Council Member Gorin, seconded by Council Member Wysocky, and carried unanimously to (1) authorize the City Manager or her designee to execute the grant applications and subsequent grant amendments related to the application for and acceptance of Section 5307 Federal Formula Grants from the Federal Transit Administration that are made under appropriations authorized by the Safe, Accountable, Flexible, efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), P.L.109–59, and the Moving Ahead for Progress in the 21st Century Act (MAP-21), P.L.109–59, and are used to support transit operations and maintenance costs as contained in the Council adopted Transit Division; and (2) direct the City Manager to return to the City Council for additional authorization if the MAP-21 Act is extended beyond Federal Fiscal Year 2014

11.2 REPORT -- ACCEPTANCE OF 2013-2014 CALIFORNIA GANG REDUCTION, PREVENTION, AND INTERVENTION PROGRAM (CALGRIP) GRANT AWARD

BACKGROUND: CalGRIP is funded through the Board of State and Community Corrections (BSCC) and will provide funding specifically for cities to implement gang prevention, intervention and suppression activities. This competitive funding opportunity is a result of Governor Schwarzenegger's CalGRIP Initiative. Historically, Community-Based Organizations (CBOs) were able to apply under the CalGRIP program, however the current criteria states that only cities are eligible to receive funding. The maximum grant award is \$500,000 per city with the requirement that 20% of awarded funds must be distributed to CBOs.

The City of Santa Rosa has been awarded \$499,369 for January 1, 2013-December 31, 2014 to provide critical gang prevention and intervention programs for youth and families in the City of Santa Rosa and surrounding communities. The grant award provides funding for 1) a limited term 0.50 FTE Administrative Assistant, 2) the Gang Resistance Education and Training (GREAT) Program offered by the Santa Rosa Police Department, 3) the Aggression Replacement Training Program (ART) offered by California Youth Outreach, and 4) the Functional Family Therapy Program (FFT) offered by Social Advocates for Youth.

RECOMMENDATION: It is recommended by the City Manager's Office that the Council, by resolution, 1) authorize the acceptance of the grant award for the 2013-2014 California Gang Reduction, Intervention and Prevention Program (CalGRIP) in the amount of \$499,369, for two years with a dollar-for-dollar match requirement being met from in-kind existing staff time and operating costs from sub-recipients; 2) upon receipt of the grant award, authorize the Chief Financial Officer to increase budget appropriations in JL Key 09730 - CalGRIP Gang Prevention Grant Program for the amount of the grant award and for the addition of a limited term 0.50 FTE Administrative Assistant in Org Key 020400 in Fund 1207; 3) authorize the City Manager to conduct all negotiations, sign and submit all documents that may be necessary for the completion of the grant scope; and 4) authorize

the City Manager or designee to negotiate and execute funding agreements, subject to approval by the City Attorney, with California Youth Outreach in the amount of \$219,000 and Social Advocates for Youth in the amount of \$219,000.

Bethany Facendini, Gang Prevention/Intervention Services Manager, Ray Navarro, Police Lieutenant, Gustavo Mendoza, California Youth Outreach, and Matt Martin, Social Advocates for Youth, provided the staff report and responded to Council questions. Serena Lienau, Administrative Technician, also responded to Council questions.

Following Council discussion, it was **MOVED** by Council Member Olivares, seconded by Council Member Ours, and carried unanimously to waive reading of the text and adopt:

RESOLUTION NO. 28215 ENTITLED: RESOLUTION OF THE OF COUNCIL OF THE CITY OF SANTA ROSA ACCEPTING THE GRANT AWARD FROM THE 2013-2014 CALIFORNIA GANG REDUCTION, INTERVENTION, AND PREVENTION PROGRAM (CALGRIP) AND APPROVING THE FUNDING AGREEMENTS WITH CALIFORNIA YOUTH OUTREACH IN THE AMOUNT OF \$219,000 AND SOCIAL ADVOCATES FOR YOUTH IN THE AMOUNT OF \$219,000

13. WRITTEN COMMUNICATIONS

13.1 QUARTERLY CAPITAL IMPROVEMENT PROGRAM PROJECTS UPDATE: JULY – SEPTEMBER 2012

13.2 NOTICE OF SUBMITTAL OF FINAL MAP – DAUENHAUER RANCH PHASE II SUBDIVISION

14. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Wayne Seden, President of Santa Rosa Tennis Club, spoke regarding restoration work made to the Bennett Valley tennis courts through fundraising, donations, and USDA grants and requested financial support from the City to restore courts 5 and 6.

Lucinda Moore requested announcement of the Community Advisory Board areas drawn by Vice Mayor Carlstrom and Council Member Combs. Those assignments were announced.

15. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEM(S), RECESS TO CLOSED SESSION(S) IN THE MAYOR’S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS – None.

16. ADJOURNMENT OF MEETING

Hearing no further business, Mayor Bartley adjourned the meeting at 6:03 p.m. The next regularly scheduled meeting will take place on January 8, 2013, at a time to be set by the Mayor.

Approved on: January 8, 2013

/s/ Terri A. Griffin, City Clerk