



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL DECEMBER 4, 2025

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON AT THE COUNCIL CHAMBER LOCATED AT
100 SANTA ROSA AVENUE.**

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN
PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED
ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa), AND VIA ZOOM BY
VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/86259959811](https://srcity-org.zoom.us/j/86259959811), OR BY
DIALING 877-853-5257 AND ENTERING WEBINAR ID: 862 5995 9811.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED
ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB
2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT
THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**The public attending in person will be able to provide public comment
on agenda items at the time an agenda item is discussed during the
Board of Public Utilities Meeting. Public Comment may also be
submitted via e-mail at bpu-comment@srcity.org.**

**Deadlines and additional instruction for public comment are set forth
below. If you have any questions regarding this meeting, please contact
Michelle Montoya at mmontoya@srcity.org**

1:30 P.M. (VIA IN-PERSON)

1. CALL TO ORDER AND ROLL CALL

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

**To consider and take action on any request from a Board Member to
participate in a meeting remotely due to Just Cause or Emergency**

Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

4. STUDY SESSION

None.

5. MINUTES APPROVAL

5.1 November 20, 2025 - Regular Meeting Minutes - Draft

Attachments: [November 20, 2025 - Regular Meeting Minutes - Draft](#)

6. STAFF BRIEFINGS

6.1 LLANO TRUNK REHABILITATION PHASE 1

The Llano Trunk Rehabilitation Phase 1 Project rehabilitated approximately 8,100 feet of 66-inch trunk sewer, and the inline manholes, that have been identified as a high priority within the City's sewer system. The Project started at the Laguna Treatment Plant and ended approximately a quarter mile northwest of Todd Road. This briefing will summarize the Project from planning to construction. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 12.03.2025\)](#)

6.2 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 12.03.2025\)](#)

7. CONSENT ITEMS

7.1 MOTION - APPROVAL - FOURTH AMENDMENT TO GENERAL SERVICES AGREEMENT F002525 WITH PONCIA FERTILIZER, INC. TO EXTEND ONE YEAR AND INCREASE COMPENSATION

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, authorize the Chair of the Board to approve the Fourth Amendment to

General Services Agreement F002525 with Poncia Fertilizer, Inc., Cotati, California, for biosolids hauling services to extend the term for one-year and increase compensation in the amount of \$484,653 for a total cumulative amount not to exceed \$2,745,539.21.

Attachments: [Staff Report](#)
[Attachment 1 – Draft Fourth Amendment to GSA F002525](#)

8. REPORT ITEMS

None.

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction of the Board of Public Utilities. The public may comment on agenda items when the item is called. Each speaker is allowed up to three minutes.

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber at the time an agenda item is discussed during the Board of Public Utilities Meeting.

Advance Public Comment via E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., the Wednesday prior to the Board of Public Utilities meeting. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. Comments received by the deadline will be distributed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

10. REFERRALS

None.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

None.

12. SUBCOMMITTEE REPORTS

13. BOARD MEMBER REPORTS

14. DIRECTORS REPORTS

15. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or mmontoya@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.