

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: ALAN ALTON, DEPUTY DIRECTOR FINANCE, INTERIM CFO  
KELLEY MAGNUSON, DEPUTY DIRECTOR, PARKS AND  
RECREATION DEPARTMENT  
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE  
DEPARTMENT  
SUBJECT: THIRD AMENDMENT TO GENERAL SERVICE AGREEMENT  
WITH KNORR SYSTEMS, INC. FOR A ONE-YEAR EXTENSION  
FOR CARBON DIOXIDE AND CHLORINE TANK FILL SERVICES  
AT CITY POOLS

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Recreation division of the Community Development and Engagement Department, and the Finance Department, that the Council, by resolution, approve a Third Amendment to the General Services Agreement Number F001674 with Knorr Systems, Inc., Santa Ana, California, for a one year extension and to increase compensation by \$40,000 for a total amount not to exceed \$113,000.

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EXECUTIVE SUMMARY

This Agreement provides carbon dioxide and chlorine tank fill service to the two (2) City of Santa Rosa pools.

BACKGROUND

On February 21, 2018 and RFQ was opened by the Buyer for the delivery of carbon dioxide and chlorine to the two (2) City of Santa Rosa pools.

On May 16, 2018, the General Service Agreement (GSA) was approved by the Purchasing Agent in not to exceed amount of \$49,000. The term was for one year with four (4) one-year extension options.

On March 21, 2019, the First Amendment was approved by the City Manager to extend the term an additional one year and add \$8,000 in compensation, in an amount not to exceed \$57,000.

On March 16, 2020, the Second Amendment was approved by the City Manager to add compensation in the amount of \$16,000, for a not to exceed amount of \$73,000.

PRIOR CITY COUNCIL REVIEW

Not applicable

ANALYSIS

Staff contacted Knorr Systems Inc. to request an extension proposal and Knorr Systems Inc. has agreed to a one-year extension with no increase in pricing as previously provided under the terms of the Agreement.

During the term of the Agreement, the vendor has provided services, as needed. City staff receiving the services have indicated the vendor has provided exemplary services throughout the current contract term.

With the approval of the Third Amendment, the cumulative value of GSA F001674 will be \$113,000.

Under the City's Purchasing Policy, City Code 3-08-110(A) Award Authority, this modification requires approval by the City Council.

FISCAL IMPACT

Funds for this expense are included in the Fiscal Year 2019-20 budget for Community Development and Engagement and will be included in subsequent years' budget requests when presented to the City Council

ENVIRONMENTAL IMPACT

The Council finds that the proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution/Exhibit A- Third Amendment

CONTACT

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