



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Ave
Santa Rosa, CA 95404

DESIGN REVIEW BOARD/CULTURAL HERITAGE BOARD SPECIAL MEETING NOTICE AND AGENDA AUGUST 6, 2020

5 PM SPECIAL JOINT SESSION (TELECONFERENCE)

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE DESIGN REVIEW BOARD AND CULTURAL HERITAGE BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY.ORG-ZOOM.US/J/92326280600](https://srcity.org-zoom.us/j/92326280600) OR DIAL 888 475 4499 (Toll Free) AND ENTER WEBINAR ID: 923 2628 0600

THE MEETING WILL BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.

The public accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Special Joint Design Review Board/Cultural Heritage Board Meeting.

Public Comment can also be submitted by 5:00 pm on Wednesday, the day before the Special Joint Design Review Board/Cultural Heritage Board Meeting, via e-mail at designreviewboard@srcity.org or by calling (707) 543-3232 by 5:00 pm, on Wednesday, the day before the Special Joint Design Review Board/Cultural Heritage Board Meeting.

E-mail public comments received by 5pm on Wednesday, the day before the Special Joint Meeting, will be read into the record (up to 3 minutes each). Recorded voice message public comments received by 5pm on Wednesday, the day before the Meeting, will be played at the time that Agenda Item is discussed during the Special Joint Design Review Board/Cultural Heritage Board Meeting (up to 3 minutes each).

Types of Public Comment:

Non-Agenda Items - Item No. 4 - Public Comment - the time when any person may address the Boards on matters NOT listed on this agenda, but which are within the subject matter jurisdiction of the Boards.

Agenda Items - Item 6 - Scheduled Items - the time when any person may address the Boards on matters that ARE listed on the agenda.

E-mail Public Comment: To submit an e-mailed public comment to the Design Review Board/Cultural Heritage Board, please send to: designreviewboard@srcity.org BY 5 PM, WEDNESDAY, the day before the Special Joint Design Review Board/Cultural Heritage Board Meeting. Identify in the subject line whether you are making a Public Comment on Item No. 4 - Public Comment, or on Item 6 - Scheduled Items. Provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute).

Recorded Voice Message Public Comment: To submit a voice message for public comment, please call (707) 543-3232 BY 5 PM, WEDNESDAY, the day before the Special Joint Design Review Board/Cultural Heritage Board Meeting. State your name and whether you are making a comment on Item No. 4 - Public Comment, or on Item 6 - Scheduled Items, and state your comment. Recordings will be limited to 3 minutes.

5 PM SPECIAL JOINT SESSION (TELECONFERENCE)

1. 5 PM CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

NONE SUBMITTED

3. BOARD BUSINESS

Design Review Board:

Zoning Code Chapter 20-52.030 F. Project Review. The review authority shall consider the location, design, site plan configuration, and the overall effect of the proposed project upon surrounding properties and the City in general. Review shall be conducted by comparing the proposed project to the General Plan, any applicable specific plan, applicable Zoning Code standards and requirements, consistency of the project within the City's Design Guidelines, architectural criteria for special areas, and other applicable City requirements (e.g., City policy statements and development plans.)

Cultural Heritage Board:

The Cultural Heritage Board shall consider the following matters, standards, guidelines and criteria to the extent applicable, in determining whether to grant or deny a permit. Whether the proposed change is consistent or incompatible with the architectural period of the building. Whether the proposed change is compatible with any adjacent or nearby landmark structures or preservation district structures. Whether the colors, textures, materials, fenestration, decorative features and details proposed are consistent with the period and/or are compatible with adjacent structures. Whether the proposed change destroys or adversely affects an important architectural feature or features. The Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings. Such other matters, criteria and standards as may be adopted by resolution of the Cultural Heritage Board. (Ord. 2668 § 1, 1988)

4. PUBLIC COMMENT

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

5. STATEMENTS OF ABSTENTION

6. SCHEDULED ITEMS

6.1 PUBLIC HEARING - CARITAS VILLAGE - MAJOR LANDMARK ALTERATION & MAJOR DESIGN REVIEW - 431, 437, 439, 465 A STREET AND 506, 512, 516, 520, 600, 608, AND 612 MORGAN STREET - PRJ18-052

BACKGROUND: The Caritas Village project includes the redevelopment of a city block into a comprehensive family and homeless support services facility (Caritas Center) to be operated by Catholic Charities; and, a 126-unit affordable housing development (Caritas Homes) to be operated by Burbank Housing. The City Council previously certified the Caritas Village Environmental Impact Report and adopted a Statement of Overriding Considerations and Mitigation Monitoring and Reporting Plan for the project on March 3, 2020, pursuant to the California Environmental Quality Act.

At a joint meeting, the Cultural Heritage Board and Design Review Board will consider the following: 1) Design Review Board consideration and approval of a parking reduction; 2) Design Review Board consideration and approval of Preliminary Design Review; 3) Cultural Heritage Board consideration and approval of a Major Landmark Alteration to allow for demolition of the existing Catholic Charities facilities and residential buildings on the project site, and new construction within the St. Rose Historic Preservation District; 4) Cultural Heritage Board consideration and approval of interpretive materials related to the history of the property as well as the broader St. Rose Historic Preservation Historic District; 5) Cultural Heritage Board consideration and approval of a gateway monument on the north side of the intersection of 7th and A Street and historic urban sidewalk treatments and historic benches. The applications have been filed by Catholic Charities & Burbank Housing. File # - PRJ18-052.

Presenter: Senior Planner Kristinae Toomians

Attachments: [Staff Report](#)
[Attachment 1 - Disclosure Form](#)
[Attachment 2 - Location Map](#)
[Attachment 3 - Project Description](#)
[Attachment 4 - Design Narrative Caritas Center](#)
[Attachment 5 - Response to DRB Comments](#)
[Attachment 6 - Design Compatibility Memo](#)
[Attachment 7 - Plans](#)
[Attachment 8 - Landscape Plans](#)
[Attachment 9 - Historic Consultant Qualifications](#)
[Attachment 10 - Historic Descriptive Narrative - 520 Morgan](#)
[Attachment 11 - Historic Descriptive Narrative 608 Morgan](#)
[Attachment 12 - Interpretive Materials](#)
[Attachment 13 - Caritas Monument Detail](#)
[Attachment 14 - Northern Pedestrian Linkages Study](#)
[Attachment 15 - Parking Study](#)
[Attachment 16 - Public Correspondence](#)
[Attachment 17 - Applicant Correspondence](#)
[Attachment 18 - 04-19-18 CHB-DRB Conceptual Plans](#)
[Attachment 19 - 10-16-2019 CHB-DRB Conceptual Plans](#)
[Attachment 20 - Appendix F - Historical Resources Report](#)
[Design Review Resolution](#)
[Landmark Alteration Resolution](#)
[Exhibit A](#)
[Staff Presentation](#)
[Applicant Presentation](#)
[Late Correspondence as of 8-5-2020](#)

7. BOARD MEMBER REPORTS

8. DEPARTMENT REPORTS

This time is reserved for City staff to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

9. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-3200 one week prior to the meeting. (TTY Relay at 711)

Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in Planning and Economic Development, Room 3, City Hall, 100 Santa Rosa Ave, during normal business hours.