



**Zoning Administrator
Regular Meeting Minutes - Final**

Thursday, May 2, 2024

10:30 AM

1. CALL TO ORDER

Zoning Administrator Toomians called the meeting to order at 10:30 a.m.

2. APPROVAL OF MINUTES

2.1 April 18, 2024 - Draft Minutes

Zoning Administrator Toomians approved the minutes as submitted.

3. PUBLIC COMMENT

None.

4. ZONING ADMINISTRATOR BUSINESS

4.1 STATEMENT OF PURPOSE

ZA Toomians read the Statement of Purpose aloud.

4.2 ZONING ADMINISTRATOR REPORTS

None.

5. CONSENT ITEM(S)

None.

6. SCHEDULED ITEM(S)

6.1 PUBLIC MEETING - TAQUERIA EL GRULLENSE - CONDITIONAL USE PERMIT - 175 SEBASTOPOL RD - CUP23-070

BACKGROUND: 20 Foot Long Fully Equipped Lunch Truck to sell Mexican food at 175 Sebastopol Rd 10:00AM to 10:00PM, Sunday thru Saturday. The project is exempt from the California Environmental Quality Act (CEQA).

CITY PLANNER: Jandon Briscoe

Planner Briscoe presented.

Applicant presented.

Staff responded to ZA inquiries.

ZA Toomians opened and closed the public comment period at 10:36 a.m.

ZONING ADMINISTRATOR TOOMIANS APPROVED AS SUBMITTED RESOLUTION NO. ZA-2024-015, ENTITLED:

RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A MINOR CONDITIONAL USE PERMIT TO ALLOW A MOBILE FOOD VENDING OPERATION FOR THE PROPERTY LOCATED AT 175 SEBASTOPOL SANTA ROSA, APN: 125-122-005, FILE NO. CUP23-070

6.2 PUBLIC MEETING - CONDITIONAL USE PERMIT TO EXTEND THE FENCE AT 3963 SACRAMENTO AVENUE, CUP24-001 & CE23-1528

BACKGROUND: A proposal to construct a fence into the required setback (exterior side) along Yulupa Avenue for safety and privacy in the rear and side yard areas. The required setback would not allow full use of backyard area. The project is exempt from the California Environmental Quality Act (CEQA).

CITY PLANNER: Sachnoor Bisla

Planner Bisla Presented.

Staff responded to ZA inquiries.

Applicant presented.

ZA Toomians opened the public comment period at 10:43 a.m.

Tracy Candiotti spoke against the project.

ZA Toomians closed the public comment period at 10:48 a.m.

Applicant responded to ZA inquiries.

**ZONING ADMINISTRATOR TOOMIANS APPROVED AS SUBMITTED
RESOLUTION NO. ZA-2024-016, ENTITLED:**

RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A RESIDENTIAL FENCE MINOR CONDITIONAL USE PERMIT FOR THE FENCE EXTENSION TO ALLOW A 7 ½ FOOT TALL FENCE IN THE EXTERIOR SIDE SETBACK AT THE PROPERTY LOCATED AT 3963 SACRAMENTO AVENUE SANTA ROSA, APN: 014-411-013, FILE NO. CUP24-001

**6.3 PUBLIC MEETING - CONDITIONAL USE PERMIT FOR
ALDERBROOK PET HOSPITAL AT 100 BROOKWOOD AVE, FILE NO.
CUP23-073**

BACKGROUND: Full Service general practice veterinary hospital. This project is exempt from the California Environmental Quality Act (CEQA).

CITY PLANNER: Sachnoor Bisla

Planner Bisla Presented.

Applicant presented.

Applicant responded to ZA inquiries.

ZA Toomians opened the public comment period at 10:55 a.m.

Brad Fruiht spoke in favor of the project.

ZA Toomians closed the public comment period at 10:56 a.m.

**ZONING ADMINISTRATOR TOOMIANS APPROVED AS SUBMITTED
RESOLUTION NO. ZA-2024-017, ENTITLED:**

RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A MINOR CONDITIONAL USE PERMIT TO ALLOW A MEDICAL SERVICE – VETERINARY CLINIC, ANIMAL HOSPITAL LAND USE FOR THE PROPERTY LOCATED AT 100 BROOKWOOD AVENUE SANTA ROSA, APN: 009-081-054, FILE NO. CUP23-073

7. ADJOURNMENT

Zoning Administrator Toomians adjourned the meeting at 10:57 a.m.

Approved on: May 16, 2024

S/ MARK KOLARIK, Recording Secretary