

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: DEBORAH LAUCHNER, CHIEF FINANCIAL OFFICER,
FINANCE DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
SUBJECT: CONTRACT EXTENSION – NINTH AMENDMENT AND FIRST
EXTENSION TO F000799 GOLDEN GATE LANDSCAPE
MANAGEMENT, INC.

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance and Recreation & Parks Departments that the Council, by resolution, approve a Ninth Amendment and first optional extension to Agreement F000799 for a one-year contract extension for landscape services with Golden Gate Landscape Management, Inc., Santa Rosa, California with no increase to service rates, in the total amount not to exceed \$509,789.84 for a total contract amount not to exceed \$2,029,547.34.

EXECUTIVE SUMMARY

Landscape services, previously provided in-house by Recreation & Parks staff, were outsourced as part of the 2009-10 budget savings strategies. Landscape services are required throughout various City of Santa Rosa locations, and the current contract is due to expire August 30, 2017.

BACKGROUND

On August 5, 2014, the City Council awarded a Contract #F000799 for a three-year term with two (2) one-year extension options for landscape services. This is the first one-year extension request.

Services will be provided to all City parks, median and frontages, and to various building landscaped areas such as MSCS, MSCN, Chamber Building, PSB, Transit Westside Transfer Station, and the former West America Building. Landscape maintenance services for parks include mowing, edging, and blowing around the grass areas. Landscape maintenance services to the medians, frontages, and buildings is more

CONTRACT EXTENSION – NINTH AMENDMENT TO F000799 GOLDEN GATE
 LANDSCAPE MANAGEMENT, INC.
 PAGE 2 OF 4

comprehensive and includes mowing, pruning of ground cover, shrubs and small trees, weed control, blowing of paved areas, and maintenance of irrigation systems.

PRIOR CITY COUNCIL REVIEW

On August 5, 2014, Council awarded a three-year contract with two (2) one-year extension options in the amount of \$1,481,829.

ANALYSIS

Golden Gate Landscape Management, Inc. submitted a request for a one -year extension with no increase in contract unit price. Based on the Consumer Price Index (CPI) for All Urban Consumers Not Seasonally Adjusted San Francisco-Oakland- San Jose, California for the period of August 2014 to February 2017 increase of 7.2%, staff considers the extension request with no increase in cost for services to be fair and reasonable, and in the best interest of the City. During the term of the agreement, the vendor has provided satisfactory landscape services at sites throughout the City.

The City and Golden Gate Landscape Management Systems, Inc. entered into an agreement on August 5, 2014, awarded by the City Council. See contract activity chart below:

<u>Award/Amendment</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Authorization</u>
Contract Award	August 5, 2014	3-Yr Contract	\$1,481,829	Council
First Amendment	August 29, 2014	Add services and compensation	\$3,144	Purchasing Agent
Second Amendment	October 6, 2014	Add services and compensation	\$6,288	Purchasing Agent
Third Amendment	December 5, 2014	Add services and compensation	\$24,237.50	Purchasing Agent
Fourth Amendment	January 19, 2017	Decrease services and adjust compensation	-\$6,080	Purchasing Agent

CONTRACT EXTENSION – NINTH AMENDMENT TO F000799 GOLDEN GATE
 LANDSCAPE MANAGEMENT, INC.
 PAGE 3 OF 4

Fifth Amendment	July 29, 2015	Add services and compensation	\$700	Purchasing Agent
Sixth Amendment	February 4, 2016	Add services and compensation	\$5,570	Purchasing Agent
Seventh Amendment	April 21, 2016	Add services and compensation	\$2,669	Purchasing Agent
Eight Amendment	June 8, 2016	Add services and compensation	\$1,400	Purchasing Agent
Ninth Amendment And First Extension	Pending	One Year extension and add compensation	\$509,789.84	City Council
Cumulative Contract Value			\$2,029,547.34	

With approval of the Ninth Amendment and first extension option, the cumulative value of the Contract #F000799 will be \$2,029,547.34. Under the City’s Contract/Purchase Order Modification Policy III-9, the Ninth Amendment requires approval by the City Council.

FISCAL IMPACT

Funds for this expense are included in the Fiscal Year 2017-18 adopted budget within the Recreation and Parks Department. As a regular operating expenditure, the services are expected to be included in subsequent years’ budget proposals when presented to the City Council.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment or a foreseeable indirect physical change in the environment pursuant to CEQA guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution/Exhibit A – Ninth Amendment

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