

RESOLUTION NO. 28867

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING MASTER PROFESSIONAL SERVICES AGREEMENTS (MPSA'S); AUTHORIZING CITY STAFF TO EXECUTE PROJECT WORK ORDERS WITH THE PARTIES TO THE MPSA'S

WHEREAS, the scope and ongoing nature of the City's work requires that staff continue to use consultant services; and

WHEREAS, establishing Master Professional Services Agreements streamlines the consultant process and allows Project Work Orders for specific scopes of work; and

WHEREAS, between November 2011 and June 2015, various Council actions approved MPSAs and authorized issuance of Project Works Orders under MPSAs with cumulative not-to-exceed sums for each fiscal year (Resolution Nos. 28002, 28091, 28129, 28271, 28287, 28500, 28533, 28618 and 28647); and

WHEREAS, staff annually solicits Statements of Qualifications from consultants; and

WHEREAS, consultant Statements of Qualifications received in 2016 were reviewed and consultants were selected by a Review Board in accordance with City Council Policy 600-01.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves the Master Professional Services Agreements in substantially the form attached as Exhibit C hereto with the consultants listed in Exhibits A and B hereto, subject to approval as to form by the City Attorney.

BE IT FURTHER RESOLVED that the Council authorizes the City Manager or designee to execute the agreements.

BE IT FURTHER RESOLVED that the Council authorizes the City Manager to approve and execute Project Work Orders with the consultants listed in Exhibits A and B which, when combined with Project Work Orders under Master Professional Services Agreements executed in 2011, 2012, 2013, 2014 and 2015 will not exceed the cumulative sum of \$15 million.

BE IT FURTHER RESOLVED that the Council authorizes the City Manager to approve and execute said Project Work Orders in the amount of \$500,000 or less, and further authorizes the Director of Transportation and Public Works, Director of Planning and Economic Development and Director of Santa Rosa Water to approve and execute Project Work Orders in the amount of \$250,000 or less.

BE IT FURTHER RESOLVED that the Director of Transportation and Public Works, Director of Planning and Economic Development and Director of Santa Rosa Water are authorized to delegate the approval and execution of Project Work Orders to management staff when the amounts of the Project Work Orders are within the Director's approval authority for Purchase Requisitions.

BE IT FURTHER RESOLVED that the Director of Transportation and Public Works, Director of Planning and Economic Development and Director of Santa Rosa Water are authorized to approve and execute assignment agreements for Master Professional Services Agreements with the Consultants listed in Exhibits A and B, subject to approval as to form by the City Attorney.

BE IT FURTHER RESOLVED that the Director of Transportation and Public Works, Director of Planning and Economic Development and Director of Santa Rosa Water are authorized to terminate Master Professional Services Agreements.

BE IT FURTHER RESOLVED that the Chief Financial Officer is authorized to pay all proper claims for performance of work from the IFAS Keys designated under each project work order.

IN COUNCIL DULY PASSED this 11th day of October, 2016.

AYES: (7) Mayor Sawyer, Vice Mayor Schwedhelm, Council Members Carlstrom, Combs, Coursey, Olivares, Wysocky

NOES: (0)

ABSENT: (0)

ABSTAIN: (0)

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM:

Interim City Attorney

Exhibit A – 2016 Potential New Consultants with Services Provided

Exhibit B – Existing MPSA Consultants Updated with Current Contract Language with Services Provided

Exhibit C – MPSA template