

- G.** The Council, overall, strives for consensus.
- H.** There are individual interests and areas of expertise of Council members – allowing the Council to rely on one another for information and positive action.
- I.** Council looks to boards, commissions, and committees for independent advice and possible legislative actions.

XII. MAYOR AND VICE MAYOR: ELECTION/RESPONSIBILITY

- A.** The Mayor is elected for a two-year term immediately following the installation of newly-elected Councilmembers. In accordance with the City Charter, a Councilmember may not serve consecutive terms as Mayor. If a Mayor fails to complete a full term, the Council member elected to fill out the remainder of the unexpired term shall not be barred from serving a consecutive term as Mayor thereafter if the remaining term filled was one year or less.
- B.** The Vice Mayor is elected annually for a one-year term. The Council, at the time it selects a Mayor and during each November in odd numbered years, shall choose one of their number Vice-Mayor, who shall serve as Mayor in the absence, sickness, or other disability of the Mayor. The Vice Mayor is not a natural ascendancy to Mayor and there is no rotation system for selecting the Mayor or the Vice Mayor. Nominations for and election of the Vice Mayor shall follow the procedures set forth in paragraph C below.
- C.** At the same meeting and immediately following the installation of newly-elected Councilmembers, the Mayor shall call for nominations from the floor for Mayor. The nomination must receive a second and be accepted by the nominee prior to a vote on the nomination. Nominations will be voted upon in the order made. Once a nomination receives a majority vote of Councilmembers present, no further action will be taken on subsequent nominations. The Mayor shall then pass the gavel to the newly-elected Mayor, who shall assume the role of Presiding Officer. Immediately following election of the Mayor, the same procedure shall be followed for election of the Vice Mayor.
- D.** Following the election of the Mayor and Vice Mayor, and at such other times as the Mayor deems it necessary, the Mayor shall establish the dais seating arrangement of the Councilmembers. The Vice Mayor shall always be seated immediately next to the Mayor.
- E.** The Mayor and Vice Mayor are peers of, and serve at the pleasure of, the other Councilmembers.
- F.** The City Charter gives the Mayor additional authority and responsibility.
- G.** Council committee and liaison assignments are reviewed and made annually by the Mayor. The Mayor may, subject to the approval of the Council, appoint such

committees of Councilmembers, City staff, and private citizens, or a combination thereof, as he/she deems necessary and expedient to assist and advise the Council in its work

- H.** In January of each year, the Mayor will submit his/her recommendations for Chairs of the boards, commissions, and advisory committees for ratification by the Council. The Chairs will take their seats at their first meeting on or after February 1st.
- I.** Prior to March 1st of each year, the Mayor will develop a “State of the City” report for presentation to civic groups and posting on the City’s web site.
- J.** The Mayor will meet with the Chairs of the boards, commissions, and advisory committees on a monthly basis in an effort to share information and coordinate efforts.
- K.** Proclamations are issued and/or scheduled for presentation at a City Council meeting at the discretion of the Mayor.

XIII. COUNCIL GOALS

- A.** Council Goals are set every two years by the City Council and reviewed annually.
- B.** Staff will prepare an update on City issues, trends, and demographics to assist the City Council with preparations for their goal setting process.
- C.** In December, the Mayor shall determine the process and facilitator he/she wishes to use for the annual review for the goal setting. The goal setting session shall be held as early in the year as possible to allow for development of work plans and allocation of resources through the budget process. Goals shall be established for two fiscal years starting on July 1 and ending on June 30.
- D.** The purpose of the goal setting process is to establish a limited number of high priority consensus goals that the City will focus on for the next year.
- E.** Staff will develop draft work plans for each goal for approval by the City Council.
- F.** The City Manager and City Attorney are active participants in the goal setting process. Other staff may also participate in goal setting at the direction of the City Council.
- G.** Staff will take steps to distribute Council goals to staff and the public.
- H.** The City Council will review progress on the goals quarterly.