



**Zoning Administrator
Regular Meeting Minutes - Final**

Thursday, September 19, 2024

10:30 AM

1. CALL TO ORDER

Zoning Administrator Toomians called the meeting to order at 10:30 am.

2. APPROVAL OF MINUTES

ZA Toomians opened and closed the public comment period at 10:31 am.

ZA Toomians approved the September 5, 2024 - Draft Minutes as submitted

3. PUBLIC COMMENT

None.

4. ZONING ADMINISTRATOR BUSINESS

4.1 STATEMENT OF PURPOSE

ZA Toomians skipped the Statement of Purpose.

4.2 ZONING ADMINISTRATOR REPORTS

None.

5. CONSENT ITEM(S)

None.

6. SCHEDULED ITEM(S)

- 6.1** PUBLIC MEETING - MINOR CONDITIONAL USE PERMIT FOR A CHILD DAY CARE CENTER FOR STORYBROOK VILLAGE PRESCHOOL LOCATED AT 4295 MONTGOMERY DRIVE, FILE NO. CUP24-026

BACKGROUND: Storybrook Village Preschool provides a year-round, day care program serving children 18-months to 6-years of age.

Proposed hours of operation are Monday-Friday, 7:30 am to 5:00 pm, and will service a maximum of 24 children. The existing structure was originally designed as a preschool and no modifications are proposed. The project is exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Jandon Briscoe, City Planner

RECOMMENDATION: Approval

Planner Briscoe presented.

The public comment period was opened and closed at 10:35 am.

ZONING ADMINISTRATOR TOOMIANS APPROVED RESOLUTION NO. ZA-2024-029, ENTITLED:

"RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A MINOR CONDITIONAL USE PERMIT TO ALLOW A CHILD DAY CARE CENTER FOR THE PROPERTY LOCATED AT 4295 MONTGOMERY DRIVE SANTA ROSA, APN: 013-012-006, FILE NO. CUP24-026"

6.2 PUBLIC MEETING - MINOR CONDITIONAL USE PERMIT AND MINOR DESIGN REVIEW FOR A NEW ROOF-MOUNTED TELECOMMUNICATIONS FACILITY, LOCATED AT 3562 ROUND BARN CIRCLE; FILE NO. PRJ24-008 (CUP24-021, DR24-014)

BACKGROUND: The applicant proposes to construct a new roof-mounted telecommunications facility, located atop of the existing three-story Vista Clinic Pharmacy building. The camouflaged design of the facility shall be screened from public view. The project is exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Suzanne Hartman, City Planner

RECOMMENDATION: Approval

Planner Hartman presented.

Applicant responded to ZA inquiries.

The public comment period was opened and closed at 10:43 am.

ZONING ADMINISTRATOR TOOMIANS APPROVED RESOLUTION NO. ZA-2024-030, ENTITLED:

"RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A MINOR CONDITIONAL USE PERMIT AND MINOR DESIGN REVIEW FOR THE A ROOF-MOUNTED TELECOMMUNICATIONS FACILITY FOR THE PROPERTY LOCATED AT 3562 ROUND BARN CIRCLE, SANTA ROSA, ASSESSOR'S PARCEL NO.: 173-020-050, FILE NO. PRJ24-008 (CUP24-021, DR24-014)"

7. ADJOURNMENT

ZA Toomians adjourned the meeting at 10:45 am.

Approved on: October 3, 2024

/S/ MARK KOLARIK, Recording Secretary