

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ALAN ALTON, INTERIM CHIEF FINANCIAL OFFICER, FINANCE
DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
TRACY VERA, AUTHOR, BUYER, FINANCE
SUBJECT: FIRST AMENDMENT TO GENERAL SERVICES AGREEMENT
F001805 WITH KONE INC.

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve the First Amendment to General Services Agreement (GSA) Number F001805 with Kone Inc., a Delaware Corporation, for elevator and wheelchair lift maintenance and repair services in various city buildings for an additional one year term with no increase in unit price, and increase compensation in the amount of \$42,000 for a total not to exceed \$127,000.

EXECUTIVE SUMMARY

The City of Santa Rosa has various locations that contain elevators and wheelchair lift stations that require maintenance and repair services. The current Agreement expires on January 28, 2021, and the First Amendment would extend that term for an additional year.

BACKGROUND

On July 10, 2018, Invitation for Bid (IFB) 18-95, for elevator maintenance and repair services to be performed in buildings and/or at sites identified by the City, was opened by the Buyer. On January 23, 2019, the City Manager approved GSA Number F001805 for a two (2) year term with three (3) one-year extension options in the amount of \$85,000.

PRIOR CITY COUNCIL REVIEW

Not applicable

ANALYSIS

Kone Inc., has agreed to extend the current Agreement with no increase in unit cost, for an additional one-year period and increased compensation in the amount of \$42,000. Kone Inc. continues to provide satisfactory services.

With approval of the First Amendment, the cumulative amount of GSA F001805 will be \$127,000 and the term of the Agreement would extend through January 28, 2022.

Under the City's Contract/Purchase Order Modification Policy III-9, the First Amendment requires approval by the City Council.

FISCAL IMPACT

Funds for this expense have been allocated in the Fiscal Year 2020-21 budget within the various Department's operating budget, and as a regular operating expenditure that will be included in subsequent years' budget requests, when presented to the City Council.

ENVIRONMENTAL IMPACT

The Council finds that the proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution/Exhibit A - First Amendment

CONTACT

Alan Alton, 707-543-3089, aalton@srcity.org

Brandalyn Tramel, 707-543-3706, btramel@srcity.org

Tracy Vera, 707-543-3708, tvera@srcity.org