

RESOLUTION NO. RES-2020-222

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO NEGOTIATE AND EXECUTE AGREEMENT(S) WITH SANDMAN HOTEL, OR OTHER ALTERNATE OR SUPPLEMENTAL SHELTER LOCATIONS AND/OR HOTELS APPROVED BY THE CITY, FOR UP TO SIX MONTHS WHERE THE TOTAL AMOUNT DOES NOT EXCEED \$2,224,759; AND APPROPRIATING A TOTAL AMOUNT NOT-TO-EXCEED \$2,224,759 FOR SUCH AGREEMENTS FROM GENERAL FUND UNASSIGNED RESERVES FOR UP TO SIX MONTHS (JANUARY 1, 2021 TO JUNE 30, 2021)

WHEREAS, on March 3, 2020, Council, by Resolution No. RES-2020-035, ratified the proclamation of existence of local emergency by the City Manager in his capacity as Director of Emergency Services relating to the threat to community health posed by COVID-19; and

WHEREAS, following said ratification, on March 20, 2020, the City entered into a Purchase Order and Rider (collectively, the "Purchase Order") with 3421 Cleveland Owner LLC (Sandman Hotel) to procure 45 hotel rooms for the relocation of "at risk" individuals from the City-owned Samuel L. Jones Hall Homeless Shelter to achieve social distancing requirements under the City Manager's authority as the Director of Emergency Services; and

WHEREAS, the Purchase Order was subsequently amended by four related Letter Agreements to reserve a total of 91 hotel rooms and to extend the time for the hotel rooms, which included procurement of an additional 26 rooms in April 2020 for "at risk" unsheltered individuals identified through the Homeless Encampment Assistance Program (HEAP), and the reservation of 20 additional rooms in October 2020 to address the closure of the Finley Safe Social Distancing Program (SSDP) site; and

WHEREAS, with the ongoing COVID-19 outbreak and the City's need to address COVID-19 related health and safety risks in the community and to maintain social distancing at shelter facilities, the City has continued its use of all 91 hotel rooms and Sandman Hotel has not asked the City to vacate the rooms; and

WHEREAS, on July 21, 2020, Council, by Resolution No. RES-2020-122, appropriated funding from the General Fund reserves for costs related to emergency events during Fiscal Year 2019/2020, including costs related to the Purchase Order for the period March 20, 2020 to June 26, 2020, totaling approximately \$887,680; and

WHEREAS, on October 27, 2020, Council, by Resolution No. RES-2020-175, ratified the original Purchase Order and four related Letter Agreements under the City Manager's emergency authority with the Sandman Hotel from March 20, 2020 to October 27, 2020, and authorized the City Manager to negotiate and execute agreement(s) to further extend the term of existing hotel rooms and/or expand the number of hotel rooms at the Sandman Hotel through December 31, 2020, subject to an aggregate not-to-exceed amount of \$2,011,232; and

WHEREAS, the City desires to continue procurement of the hotel rooms at the Sandman Hotel, or other alternate or supplemental shelter locations and/or hotels approved by the City,

providing NCS for those individuals at greatest risk of susceptibility to COVID-19 for up to six months (January 1, 2021 to June 30, 2021), where the City will evaluate further extension on at least a monthly basis; and

WHEREAS, the estimated cost for the 91 rooms based on a daily rate of \$129.00 per room which amounts to weekly (seven-day) rates of approximately \$82,173; and

WHEREAS, the proposed services under the NCS are exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa authorizes the City Manager or his designee to negotiate and execute agreement(s) with Sandman Hotel, or other alternate or supplemental shelter locations and/or hotels approved by the City, for up to six months (January 1, 2021 to June 30, 2021) subject to a not-to-exceed amount limit of \$2,224,759 (including \$100,000 contingency) and provided such agreement(s) is made under terms and conditions in a form approved by the City Attorney’s Office.

BE IT FURTHER RESOLVED that the Council authorizes the Chief Financial Officer to appropriate \$2,224,759 to COVID-19 Charge Key 02209, with the source of funds being unassigned General Fund Reserves; and if the full amount of appropriations are not used, the funds will be returned to the General Fund Reserves.

BE IT FURTHER RESOLVED that the Council authorizes the Chief Financial Officer to pay all proper costs and claims for the Purchase Order from COVID-19 Charge Key 02209 not-to-exceed \$2,224,759 for the period January 1, 2021 to June 30, 2021.

IN COUNCIL DULY PASSED this 15th day of December, 2020.

AYES: (6) Mayor C. Rogers, Vice Mayor N. Rogers, Council Members Alvarez, Fleming, Sawyer, Schwedhelm

NOES: (0)

ABSENT: (1) Council Member Tibbetts

ABSTAIN: (0)

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM: _____
City Attorney