

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ALAN ALTON, CHIEF FINANCIAL OFFICER
SUBJECT: SECOND AMENDMENT TO PROFESSIONAL SERVICES
AGREEMENT F001697 WITH TURBO DATA SYSTEMS, INC.

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve the Second Amendment to Professional Services Agreement Number F001697, by adding five (5) years to the term and increasing compensation by \$490,000 for associated fees with Turbo Data Systems, Inc., of Santa Ana, California, for citation processing services required for enforcement operations provided by the Parking Division (Parking), for a total not to exceed amount of \$1,009,000.

EXECUTIVE SUMMARY

This second amendment will allow for the extension of PSA F001697, adding five (5) years to the term and adding compensation of a not to exceed amount of \$490,000 for associated fees with Turbo Data Systems, Inc. (TDS), of Tustin, California, for citation processing services required for enforcement operations provided by Parking as well as the SRPD.

BACKGROUND

The City entered into a PSA with TDS, on June 19, 2018, in an amount of \$425,000. On June 19, 2023, the first amendment was approved by Council adding one (1) year and a not to exceed amount of \$94,000 so that parking could research other options going forward. Parking has been unable to find a more cost-efficient option. Parking is now requesting a second Amendment to the PSA with TDS and this is necessary for all parking enforcement operations that are provided by the Parking Division and SRPD.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

Parking is requesting to extend the term of this Agreement for five (5) years. In addition, Parking is also requesting to add \$490,000 to the PSA which will cover the costs for the duration of the agreement.

FISCAL IMPACT

Funds for this expense are included in the Fiscal Year 2024-25 adopted budget under Key 050802. As a regular operating expenditure, the ongoing services will be in subsequent years budget proposals (as they have been since 2018)

ENVIRONMENTAL IMPACT

This amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

None.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit A – Second Amendment to PSA with Turbo Data Systems, Inc.

PRESENTER

Chad Hedge, Parking Division Manager