

RESOLUTION NO. RES-2024-159

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING AN AGREEMENT WITH ACCELA, INC. FOR DEVELOPMENT-RELATED PERMITTING, INSPECTION, AND CODE ENFORCEMENT SOFTWARE SERVICES

WHEREAS, the City of Santa Rosa has used the on-premises permitting and inspection system provided by Accela, Inc. since 2015; and

WHEREAS, due to Accela’s announcement that they will no longer support the current on-premises system beyond December 2025, the City issued RFP 24-01 on January 4, 2024 to seek a replacement system, for which is received 19 proposals; and

WHEREAS, after a comprehensive evaluation process conducted by the Senior Buyer and an eight-member panel of City staff, including a proposal review, on-site demonstrations, and reference checks, Accela’s Cloud-hosted system was selected as the best overall solution.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa, by resolution, approves a seven-year Professional Services Agreement attached hereto as Exhibit A, with Accela, Inc., San Ramon, California, for the provision of a Cloud-hosted Software as a Service (SaaS) solution to manage the City’s development-related permitting, inspections, and code enforcement services, data, and processes, for a total amount of \$2,523,601.11, which includes a 15% (\$13,800) contingency for implementation services, and \$30,000 contingency for as-needed additional licenses throughout the contract term.

IN COUNCIL DULY PASSED this 24th day of September, 2024.

AYES: (5) Mayor N. Rogers, Vice Mayor Stapp, Council Members Alvarez, MacDonald, Okrepkie

NOES: (0)

ABSENT: (2) Council Members C. Rogers, Fleming

ABSTAIN/RECUSE: (0)

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM: _____
Assistant City Attorney

Exhibit A – Professional Services Agreement with Accela, Inc.