

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: JEN SANTOS, DEPUTY DIRECTOR - PARKS  
RECREATION AND PARKS DEPARTMENT

SUBJECT: PROFESSIONAL SERVICES AGREEMENT WITH DAVID J.  
POWERS & ASSOCIATES, INC., FOR ENVIRONMENTAL  
REVIEW AND DECLARATION SERVICES FOR ROSELAND  
COMMUNITY CREEK PARK

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Recreation and Parks Department that Council, by resolution, approve a Professional Services Agreement with David J. Powers & Associates, Inc., of San Jose, CA to provide environmental review and declaration services for Roseland Creek Community Park in an amount not to exceed \$146,960.

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EXECUTIVE SUMMARY

The purpose of this contract is to provide environmental review and declaration services for Roseland Creek Community Park. The services compliment design and master plan work being performed under a separate agreement. Both agreements and the services the consultants will provide are needed in order to prepare a master plan for City Council adoption.

BACKGROUND

The entire planned park site includes four parcels totaling 19.54 acres and is located in the unincorporated southwest quadrant of Santa Rosa known as Roseland. The entire park is undeveloped and without a master plan and corresponding environmental declaration. A Master Plan and Environmental Declaration will guide the type and placement of assets on the site as funding becomes available, and aide the City in applying for grants to improve the site.

Three of the four park parcels are currently owned by the City and were acquired in 2010 and 2011 via the Sonoma County Agricultural Preservation and Open Space (SCAPOS) Matching Grant Program. The Matching Grant Program requires a grant

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agreement and a conservation easement for projects funded through the program. The grant agreement for the northern section requires the City to construct park improvements no later than February 2018. In October 2016, a project to acquire the remaining privately owned parcel was accepted into the SCAPOSD 2016 Matching Grant Program.

An environmental Initial Study and Mitigated Negative Declaration were prepared by City staff in 2011 but were not submitted for declaration to the State. In 2016 City staff biologists completed a wetland delineation of the Park. These preliminary processes and studies may reduce the overall timeline to a final Negative or Mitigated Negative Declaration for this project.

A Request for Proposals (RFP) for environmental review and declaration services was issued in February 2016. Six proposals were submitted and reviewed by a selection panel comprised of staff from Water, Transportation and Public Works, Planning and Economic Development and Recreation and Parks departments. The top ranked firm, David J. Powers and Associates Inc., was recommended based on review from the scoring panel.

#### PRIOR CITY COUNCIL REVIEW

Not applicable.

#### ANALYSIS

Consultant services for environmental review and park master plan development occur in conjunction with each other in order to prepare a viable Master Plan for City Council approval.

An environmental analysis will be prepared for the four parcels that will comprise the Roseland Community Park for Master Planning purposes. Under a separate contract, a design will be completed based on the draft concept plan, public input sessions and the results and constraints from an environmental analysis. The environmental analysis will assist the separate design consultant with specific technical information required to complete the master plan process. The design, in-turn, helps the environmental consultant prepare the final environmental determination.

Once the separate design consultant has a preliminary plan based on the environmental analysis, the plan will receive additional community input through public workshops. Upon completion of the community workshops, the environmental consultant will prepare a final draft environmental declaration for adoption by the City Council and filing with the State.

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FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund. Funds are budgeted in project #09701 and are derived from park development fees from the southwest zone. Compensation to the consultant is not to exceed \$146,960.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project at this time. An environmental analysis and determination in compliance with CEQA will be prepared as part of the Agreement.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Roseland Creek Community Park Location Map
- Attachment 2 – Roseland Creek Community Park Parcel Map
- Resolution/Exhibit A (Agreement)

CONTACT

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