



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, August 1, 2024

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:32 p.m.

Present 4 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Duane De Witt, and Board Member Christopher Grabill

Absent 3 - Board Member Lisa Badenfort, Board Member Robin Bartholow, and Board Member Glen Wright

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

None.

3. PROCLAMATION

3.1 PROCLAMATION - EMPLOYEE SERVICE RECOGNITION

Chair Galvin read aloud a proclamation for retired employee Mike McComb.

4. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

5. STUDY SESSION

None.

6. MINUTES APPROVAL

6.1 July 18, 2024 - Regular Meeting Minutes - DRAFT

The July 18, 2024 regular meeting minutes were approved as submitted.

7. STAFF BRIEFINGS

7.1 WATER AND RECYCLED WATER SUPPLY

Staff will update the Board on water and recycled water supply issues.

The Board may discuss this item and give direction to staff.

Mike Prinz, Deputy Director of Water Reuse Operations presented.

7.2 BUDGET UPDATE

Staff will provide an update to the Board on the differences between the Water Department's budget as recommended by the Board at its April 4, 2024 meeting and the budget as adopted by City Council at its meeting on June 18, 2024. The Board may discuss this item and give direction to staff.

Nick Harvey, Deputy Director of Water Administration presented and answered Board Member questions.

8. CONSENT ITEMS

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Grabill, to approve Consent items 8.1 to 8.3.

The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Vice Chair Arnone Jr., Board Member De Witt and Board Member Grabill

Absent: 3 - Board Member Badenfort, Board Member Bartholow and Board Member Wright

8.1 MOTION - APPROVAL OF FOURTH AMENDMENT TO BLANKET PURCHASE ORDER 162312 FOR ONE YEAR EXTENSION FOR LIQUID ALUMINUM SULFATE SUPPLY

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve a Fourth Amendment to Blanket Purchase Order 162312 for a one-year extension period with a 2.22% increase in unit price for liquid aluminum sulfate supply for the Laguna Treatment Plant to Thatcher Company of California, Inc. increasing compensation in the amount of \$188,456.25, for a total amount not to exceed \$669,575.44.

This Consent - Motion was approved.

8.2 MOTION - WAIVER OF COMPETITIVE BID AND SOLE SOURCE AWARD TO REMOTE SOLUTIONS LLC. SAFE-T-RACK

RECOMMENDATION: It is recommended by Santa Rosa Water and the

Finance Department that the Board of Public Utilities, by motion, authorize a Sole Source award and issuance of a purchase order to Remote Solutions LLC, 2475 North Jackrabbit Ave. Tucson, AZ 85745 for the purchase of the Safe-T-Rack system and tooling in an amount not to exceed \$140,000.00 with \$4,280.71 for contingency.

This Consent - Motion was approved.

- 8.3** MOTION - APPROVAL OF THIRD AMENDMENT TO BLANKET PURCHASE ORDER 165392 - ONE-YEAR EXTENSION, PRICE INCREASE, AND INCREASE COMPENSATION FOR ULTRAVIOLET DISINFECTION SYSTEM PARTS WITH TROJAN TECHNOLOGIES, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the Third Amendment to Blanket Purchase Order (BPO) 165392 to extend the term one year, increase unit cost, and increase compensation for ultraviolet disinfection system parts to Trojan Technologies, Inc., London, Ontario, Canada, in the amount of \$1,000,000, for a total cumulative amount not to exceed \$4,100,000.

This Consent - Motion was approved.

9. REPORT ITEMS

None.

10. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None.

11. REFERRALS

None.

12. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

None.

13. SUBCOMMITTEE REPORTS

None.

14. BOARD MEMBER REPORTS

None.

15. DIRECTORS REPORTS

Acting Director Schiavone reported: The citywide team continues to make progress on the Electric Vehicle Fleet Infrastructure Master Planning efforts that will ensure the city will comply with statewide mandates that requires large government fleets transition to zero emission vehicles. The consultant is wrapping up the first phase of the project, which will analyze the existing fleet, their use, and prepare a report of currently available battery electric vehicles that are suitable for Santa Rosa's operational fleets. This overview will include Light-, Medium- and Heavy-Duty EVs. Market information will include battery range, estimated capital cost, charging requirements, and estimated maintenance costs along with recommendations on replacement timelines. Staff have also been working with the consultant to identify our needs and options for charging management system technologies. Charging management systems are critical for large fleets to be able to prioritize and optimize charging cycles for multiple vehicles according to their intended use and be able to accommodate cost savings around PG&E electricity tariffs and time of use schedules. In September, the team will kick off the evaluations of different city facilities to identify charging infrastructure requirements, upgrades, and resiliency assessments for the additional electrical demands.

16. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 1:56 p.m. The next meeting of the Board of Public Utilities is scheduled for August 15, 2024 at 1:30 p.m.