

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA  
UPDATING THE HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN  
TO ADOPT A PREFERENCE THAT WILL ALLOW EMERGENCY HOUSING VOUCHER  
PARTICIPANTS TO TRANSITION TO THE HOUSING CHOICE VOUCHER PROGRAM

WHEREAS, the Department of Housing and Community Services, under direction of the Santa Rosa Housing Authority, administers the Housing Choice Voucher Program for the City of Santa Rosa; and; and

WHEREAS, the Housing Choice Voucher Program is funded and overseen by the United States Department of Housing and Urban Development (HUD); and

WHEREAS, HUD regulations require each local Housing Authority adopt an Administrative Plan to define and guide the local administration and implementation of the Housing Choice Voucher program; and

WHEREAS, HUD announced through Public and Indian Housing (PIH) Notice 2025-07 that the Emergency Housing Voucher program, which was authorized under the American Rescue Plan Act of 2021, would exhaust its funding approximately four years earlier than initially anticipated; and

WHEREAS, HUD is providing for an alternative to terminating families from the EHV program due to lack of funding by allowing Housing Authorities to transition participating EHV families to the regular Housing Choice Voucher (HCV) program; and

WHEREAS, to execute the transition for participating EHV families to the HCV program, the Administrative Plan must be updated to adopt a preference for EHV families on the HCV waiting list and open the waiting list only to participating EHV families at risk of losing their assistance due to lack of funds.

NOW, THEREFORE, BE IT RESOLVED that the Housing Authority of the City of Santa Rosa adopts changes to the Housing Choice Voucher Program Administrative Plan Chapter 4 – Applications, Waiting List and Tenant Selection that will:

- 1) Establish a two-tier preference on the HCV waiting list for participating EHV families at risk of losing their assistance due to a lack of funding; with families whose head, spouse, or co-head is elderly or disabled receiving the first preference and all other EHV families receiving the second preference; and
- 2) Open the HCV waiting list only for families that qualify for the two-tier EHV preference.

IN HOUSING AUTHORITY DULY PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
Secretary Chair

APPROVED AS TO FORM: \_\_\_\_\_  
Authority General Counsel