



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA

HOUSING AUTHORITY REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL OCTOBER 27, 2025

1:30 P.M.

**ALL PUBLIC COMMENTS WILL BE PROVIDED IN PERSON
OR VIA EMAIL IN ADVANCE OF THE MEETINGS.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING
BY ATTENDING IN-PERSON FROM THE COUNCIL CHAMBER AT
100 SANTA ROSA AVENUE, SANTA ROSA.**

THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE
"IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM WEBINAR BY VISITING
[HTTPS://SRCITY-ORG.ZOOM.US/J/82627010956](https://srcity-org.zoom.us/j/82627010956), OR BY DIALING
877-853-5257 AND ENTERING WEBINAR ID: 826 2701 0956;**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED
ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT
TO AB 2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT
THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

Comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Public Comment: Members of the public can provide public comment on an Agenda Item In-Person from the Council Chamber.

E-mail Public Comment: To submit an e-mailed public comment to the Housing Authority, please send to apaul@srcity.org by 12:00 p.m., on or before October 24, 2025. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment.

Public comments are limited to one comment per speaker per item.

1:30 P.M.

1. CALL TO ORDER

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Board Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

3. ROLL CALL

4. STATEMENTS OF ABSTENTION

5. ELECTION OF OFFICERS

5.1 REPORT - ELECTION OF OFFICERS

BACKGROUND: The Housing Authority's Chair, Jeremy Newton resigned effective immediately on September 22, 2025, due to scheduling conflicts. It is the process of the Housing Authority to, by motion, elect a Chair to serve for the remainder of the calendar year.

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Housing Authority elect a

Chair to serve with a term of office commencing on October 27, 2025.

Attachments: [Staff Report](#)

6. STAFF BRIEFING

6.1 24/25 Q4 FINANCIAL REPORT

FY 24/25 Q4 unaudited financial report

Attachments: [Memorandum](#)

7. STUDY SESSION

8. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)

Comments from the public will be allowed on all agenda items at the time each item is called. This is the time when any person may address the Housing Authority on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Housing Authority. Each speaker will be allowed three minutes. To address the Housing Authority you are requested to complete an orange Speaker Card and give it to the Recording Secretary.

9. APPROVAL OF MINUTES

9.1 Draft Minutes - September 22, 2025.

Attachments: [Draft Minutes - September 22, 2025.](#)

10. CHAIRMAN/ COMMISSIONER REPORTS

11. COMMITTEE REPORTS

12. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:

12.1 PENDING DEVELOPMENT PIPELINE UPDATE - Provided for information.

Attachments: [Memorandum](#)
[Attachment 1](#)

13. CONSENT ITEMS

14. REPORT ITEMS

14.1 REPORT - UPDATE TO HOUSING CHOICE VOUCHER PROGRAM
ADMINISTRATIVE PLAN TO ADOPT A PREFERENCE TO ALLOW
EMERGENCY HOUSING VOUCHER PARTICIPANTS TO
TRANSITION TO THE HOUSING CHOICE VOUCHER PROGRAM

BACKGROUND: The Administrative Plan is the major policy document guiding the ongoing administration of the federally regulated Housing Choice Voucher (HCV) program. Where allowed under law, the U.S. Department of Housing and Urban Development (HUD) permits local jurisdictions to establish policies pertaining to the program. Revisions to the Administrative Plan must be adopted by the Housing Authority. The proposed change to the Administrative Plan is a necessary step to address the expiration of the Emergency Housing Voucher (EHV) program and prevent participating families from losing their housing assistance. The change will open the HCV waiting list only to current EHV participants whose housing assistance is at risk of termination due to lack of program funding and create a two-tiered waiting list preference that gives EHV families with a head of household, spouse or co-head who is elderly or disabled first preference and all other EHV families second preference.

RECOMMENDATION: The Department of Housing and Community Services recommends that the Housing Authority, by resolution, adopt changes to the Housing Choice Voucher Administrative Plan Chapter 4 - Applications, Waiting List and Tenant Selection to adopt a preference that will allow Emergency Housing Voucher participants to transition to the Housing Choice Voucher program.

Attachments: [Staff Report](#)
[Attachment 1 - Chapter 4 of the Administrative Plan Redlin](#)
[Resolution - Admin Plan EHV Transition](#)
[Presentation](#)

15. ADJOURNMENT

Housing Authority

- FINAL

OCTOBER 27, 2025

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Housing Authority Recording Secretary at (707) 543-3300 one week prior to the meeting/program.

This information can also be accessed via the internet at: <http://www.srcity.org>

NOTE: Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection in the Department of Housing and Community Services located 90 Santa Rosa Avenue during normal business hours.