



Appointment of City Attorney, Approval of Employment Agreement and Introduction of Ordinance Setting City Attorney Salary

City Council Meeting
August 22, 2023

Dominique Blanquie,
Human Resources Director

Background

- City Attorney Sue Gallagher retired from her position as City Attorney effective July 28, 2023.
- After a nationwide recruitment, selection process and candidate interviews, the City Council intends to appoint Teresa Stricker as the City Attorney. Council reached satisfactory terms and conditions for an employment contract.

Background

- The term of the agreement will commence on November 6, 2023, and continue until terminated as provided in the contract.
- The City Charter requires that the compensation for the salary of the City Attorney be established by ordinance. A Proposed Ordinance is included for adoption by the Council.
- Salary to be set in the amount of \$24,500 per month or \$294,000 annually effective November 6, 2023.

Salary / Benefits

Annual Salary: \$294,000

Deferred Compensation/457: City contribution of 5.5% of base salary

Moving Relocation Expenses: Not to exceed amount of \$10,000 with receipts if moving to Marin or Sonoma County.

Severance: 6 months

Vacation: Initial bank of 160 hours, Accrual

Sick Leave: Initial bank 96 hours, Same accrual as Executive Management Unit 10

Admin Leave: Initial bank 80 hours, Every July 1 receive 80 hours each year, does not accumulate

Holidays: Same as Executive Management Unit 10

Term Life Insurance: Policy of \$250,000

Auto allowance: \$350/month

Wellness Benefit: \$400/month

Other benefits: As provided to Executive Management Unit 10 MOU

Reimbursement/Payment: State Bar dues and membership in up to two CLA sections.

Recommendation

- It is recommended that the Council, by resolution, appoint Teresa Stricker to the position of City Attorney and approve the Employment Agreement – City Attorney. It is further recommended that the Council introduce an ordinance establishing the salary of the City Attorney in the amount of \$24,500 per month or \$294,000 annually effective November 6, 2023.