



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT MARCH 4, 2025

2:30 P.M. - CLOSED SESSION

4:00 P.M. - REGULAR SESSION

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED).

THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM WEBINAR BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/84471867952](https://srcity-org.zoom.us/j/84471867952), OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 844 7186 7952;**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

Public Comment may be made live during the meeting In-Person from Council Chamber or submitted in advance via email at cc-comment@srcity.org by 5:00 p.m. the Monday before the City Council Meeting.

IN THE EVENT A COUNCIL MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE CITY WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.

PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.

DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.

COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by completing a Speaker Card or signing up with the Administrator in Council Chamber.

Advanced Public Comment Via E-mail: To submit an e-mailed public comment to the City Council, please send to: cc-comment@srcity.org by 5:00 p.m., the Monday prior to the Council Meeting. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, and provide your name and comment in the body of the e-mail. E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 14) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to

Speak during this time will be allowed to make public comment under Agenda Item 18.

2:30 P.M.

1. CALL TO ORDER AND ROLL CALL

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Council Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 549539(f)).

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

- 3.1 PUBLIC EMPLOYEE - EVALUATION OF PERFORMANCE
(Government Code Section 54957(b)) (THIS ITEM WAS CONTINUED
FROM THE FEBRUARY 25, 2025, REGULAR MEETING.)**

Title: City Attorney

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE
COUNCIL CHAMBER AND VIA ZOOM.**

4. STUDY SESSION - NONE.

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

4:00 P.M.

5. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)

6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

7. PROCLAMATIONS/PRESENTATIONS

- 7.1 PROCLAMATION - RED CROSS MONTH**

Attachments: [Proclamation](#)

7.2 PROCLAMATION - ARBOR WEEK

Attachments: [Proclamation](#)

8. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

8.1 OVERVIEW OF RENEWAL ENTERPRISE DISTRICT

The Renewal Enterprise District (RED) will be providing an overview of the RED, efforts to date, and initiatives/focus for the next 12 months. No action will be taken except for possible direction to staff.

Attachments: [Presentation](#)

8.2 COMMUNITY EMPOWERMENT PLAN UPDATE

This is a standing item on the agenda. No action will be taken except for possible direction to staff.

9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

10. STATEMENTS OF ABSTENTION/RECUSAL BY COUNCIL MEMBERS

11. MAYOR'S/COUNCIL MEMBERS' REPORTS

11.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

11.1.1 Council Subcommittee Reports

11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

11.1.4 Association of Bay Area Governments (ABAG)

11.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

11.1.6 Sonoma Clean Power Authority (SCPA)

11.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

11.1.8 Groundwater Sustainability Agency (GSA)

11.1.9 Sonoma County Homeless Coalition

11.1.10 Renewal Enterprise District (RED)

11.1.11 Public Safety Subcommittee

11.1.12 Other

12. APPROVAL OF MINUTES - NONE.

13. CONSENT ITEMS

13.1 MOTION - ACCEPT 2024 ANNUAL PUBLIC RECORDS REQUESTS REPORT

RECOMMENDATION: It is recommended by the City Clerk's Office that the Council, by motion, accept the 2024 Annual Public Records Requests report.

Attachments: [Staff Report](#)
[Attachment 1 - CC Chapter 1-10 Open Government](#)
[Attachment 2 - 2014 Open Government Task Force Report](#)
[Attachment 3 - 2024 Annual PRR Report](#)

13.2 MOTION - COFFEY PARK AND FOUNTAINGROVE NEIGHBORHOOD ROADS DISASTER RECOVERY CONTINGENCY ACTION

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that Council, by motion, authorize additional construction contingency funds for the Coffey Park and Fountaingrove Neighborhood Roads Disaster Recovery Project, Contract Number

C02258, in the amount of \$2,000,000, increasing the authorized total contract amount to \$22,031,245.97.

Attachments: [Staff Report](#)
[Attachment 1 - Location Map](#)
[Attachment 2 - Bid Summary](#)
[Attachment 3 - Notice to Proceed.pdf](#)

- 13.3** RESOLUTION - AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT'S HOMEKEY+ GRANT PROGRAM WITH BURBANK HOUSING DEVELOPMENT CORPORATION, CATHOLIC CHARITIES OF THE DIOCESE OF SANTA ROSA AND CARITAS HOMES PHASE II, LLC AS CO-APPLICANTS FOR CARITAS HOMES PHASE II IN AN AMOUNT NOT TO EXCEED \$13.95 MILLION

RECOMMENDATION: It is recommended by the Housing and Community Services Department that Council, by resolution, authorize the submittal of a grant application to the State of California Department of Housing and Community Development's Homekey+ grant program with Burbank Housing Development Corporation, Catholic Charities of the Diocese of Santa Rosa and Caritas Homes Phase II, LLC in an amount not to exceed \$13.95 million for Caritas Homes Phase II.

Attachments: [Staff Report](#)
[Resolution](#)

- 13.4** RESOLUTION - AUTHORIZING SUBMITTAL OF A MATCHING GRANT APPLICATION FOR THE LOWER COLGAN CREEK NEIGHBORHOOD PARK IMPROVEMENT PROJECT

RECOMMENDATION: It is recommended by the Recreation and Parks Department that the Council, by resolution: 1) authorize the submittal of an application to the State of California Department of Parks and Recreation Office of Grants and Local Services Outdoor Recreation Legacy Partnership Program for the improvement of Lower Colgan Creek Neighborhood Park for \$1,600,000 in grant funds, which is 19% of the total estimated project cost of \$8,365,495, the remainder of which will be matched by a combination of Park Development Impact (PDI)

funds and a \$1,550,000 grant through the Sonoma County Agricultural Preservation and Open Space District's Matching Grant Program awarded in 2024; and 2) authorize the City Manager to accept the grant, execute a grant contract and any amendments thereto, a deed restriction, any and all agreements, conservation easements and amendments thereto, and all other documents necessary for the completion of the design and construction of the park improvement project, subject to approval as to form by the City Attorney; and 3) authorize the Chief Financial Officer to increase appropriations by the amount of the grant award.

Attachments: [Staff Report](#)
[Attachment 1 - Grant Contract Sample](#)
[Attachment 2 - Deed Restrictions Sample](#)
[Resolution](#)

13.5 RESOLUTION - SERVICE CONTRACT WITH THE SANTA ROSA CITY SCHOOL DISTRICT TO PROVIDE SUMMER PROGRAMS FOR YOUTH

RECOMMENDATION: It is recommended by the Recreation and Parks Department that the Council, by resolution: 1) approve a Service Contract with the Santa Rosa City School District for the Recreation and Parks Department to provide services for summer youth programs; and 2) and authorize the City Manager to execute the Santa Rosa City Schools Service Contract.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A -Service Contract with Santa Rosa City Schools](#)

13.6 RESOLUTION - REGIONAL HOUSING NEEDS ALLOCATION TRANSFER

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution, authorize the Mayor to sign a joint City of Santa Rosa and County of Sonoma letter agreeing to a transfer of 641 Regional Housing Needs Allocation (RHNA) units from the County of Sonoma to the City of Santa Rosa, following the annexation of 34.93 acres in northwest Santa Rosa.

Attachments: [Staff Report](#)
[Attachment 1 - Annexation Area Ariel](#)
[Attachment 2 - Annexation Certificate of Completion](#)
[Attachment 3 - Annexation Final Map](#)
[Attachment 4 - Government Code Section 65584.07](#)
[Attachment 5 - RHNA Transfer Extension Letter](#)
[Attachment 6 – HCD Extension Approval Letter](#)
[Attachment 7 - Draft RHNA Transfer Letter](#)
[Attachment 7 - Redlined \(Uploaded 03-04-2025\)](#)
[Attachment 7 - Revised Final \(Uploaded 03-04-2025\)](#)
[Resolution](#)
[Exhibit A](#)
[Exhibit A - Redlined \(Uploaded 03-04-2025\)](#)
[Exhibit A - Revised Final \(Uploaded 03-04-2025\)](#)

13.7 RESOLUTION - SOUTH SANTA ROSA SPECIFIC PLAN
PROFESSIONAL SERVICES AGREEMENT

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution: 1) approve the Professional Services Agreement with Dyett & Bhatia, Urban and Regional Planners, Oakland, California, for public engagement, planning, and environmental review services for a twenty-two month period to prepare the South Santa Rosa Specific Plan and Environmental Impact Report in an amount not to exceed \$765,272; and 2) authorize the Chief Financial Officer to establish appropriations of \$104,428 with the source of funds being the Planning and Economic Development's Advance Planning Fund.

Attachments: [Staff Report](#)
[Attachment 1 – South Santa Rosa Specific Plan Study Area](#)
[Resolution](#)
[Exhibit A](#)

14. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of

the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 18.

15. REPORT ITEMS

15.1 REPORT - POLICE DEPARTMENT ANNUAL MILITARY EQUIPMENT REPORT

BACKGROUND: The Santa Rosa Police Department will provide a presentation to summarize the contents of their annual military equipment report as required per Assembly Bill No. 481. Upon approval of a resolution by Council, The Santa Rosa Police Department will be allowed to continue to use the military equipment they possess and make any future purchases they have identified.

RECOMMENDATION: It is recommended by the Police Department that the Council, by resolution: 1) approve the Santa Rosa Police Department Annual Military Equipment Report which complies with the requirements of AB 481; 2) review Ordinance No. ORD-2022-007; and 3) renew Ordinance No. ORD-2022-007, codified as Chapter 2-38 of the Santa Rosa City Code per California Assembly Bill No. 481.

Attachments: [Staff Report](#)
[Attachment 1 - Ordinance](#)
[Attachment 2 - Policy](#)
[Resolution](#)
[Exhibit A - SRPD Military Equipment Report](#)
[Presentation](#)

16. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

16.1 PUBLIC HEARING - CONSIDERATION OF MESSAGE ORDINANCE MUNICIPAL CODE AMENDMENTS AND ADULT ENTERTAINMENT BUSINESS ZONING CODE AMENDMENT

BACKGROUND: In 2010, Santa Rosa adopted Ordinance No. 3937, regulating massage establishments and therapists per state certification standards. Following 2014 state revisions, local jurisdictions were authorized to implement further regulations. Recent community concerns regarding illicit massage businesses have exposed the need to update the Municipal Code. After subcommittee review and community input, a comprehensive replacement ordinance has been drafted to include a certification process for massage businesses. Proposed fees for managing the certification process are included under a proposed resolution. Separately, the City is also proposing a Zoning Code amendment to add permitting requirements for adult entertainment businesses within Commercial and Industrial Zoning Districts, which are not currently addressed for such uses.

RECOMMENDATION: It is recommended by the Planning Commission and the Planning and Economic Development Department that the Council, by two ordinances and one resolution: 1) introduce an ordinance amending Titles 6 and 20 of the Santa Rosa City Code by repealing Chapter 6-32 entitled Massage Therapy, Massage Business or Establishment; add a new Zoning Code Chapter 20-49 entitled Massage Regulation and Massage Establishment Registration; amend Zoning Code Sections 20-23.030 and 20-24.030 regarding permitting requirements for “massage related uses”; amend Sections 20-50.020(A), 20-52.060, and 20-62.030(B)(2) adding Administrative Adjustment provisions; and amend Section 20-70.020 revising the definition of “office - business/service” and adding a definition for “massage related uses”; 2) introduce an ordinance amending Zoning Code Sections 20-23.030 and 20-24.030 regarding permitting requirements for “adult entertainment business”; and 3) adopt a resolution establishing fees for the processing and administration of massage establishment certifications, renewals, administrative adjustments and inspections.

Attachments: [Staff Report](#)
[Ordinance 1](#)
[Ordinance 1 - Redlined \(Uploaded 03-04-2025\)](#)
[Ordinance 1 - Revised Final \(Uploaded 03-04-2025\)](#)
[Ordinance 2](#)
[Resolution](#)
[Exhibit A](#)
[Public Hearing Notice](#)
[Presentation](#)
[Presentation - Revised \(Uploaded 03-04-2025\)](#)
[PC RES-2025-001 \(Uploaded 03-04-2025\)](#)
[PC RES-2025-002 \(Uploaded 03-04-2025\)](#)
[Late Correspondence \(Uploaded 03-04-2025\)](#)

17. WRITTEN COMMUNICATIONS - NONE.

18. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 14. Each speaker will be allowed up to three minutes.

19. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

20. ADJOURNMENT OF MEETING

21. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

21.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action, ex-parte communication disclosure is required.**

The Open Government Ordinance was adopted by City Council in December 2020 (ORD-2020-018) and amended in July 2021 (ORD-2021-007). These ordinances added and amended Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full versions of the Open Government Ordinances go to <http://srcity.org/OpenGovOrdinance> and <http://srcity.org/OpenGovOrdinanceAmend>. To request paper copies of the Open Government Ordinances contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.