



RESOLUTION AND URGENCY ORDINANCE APPOINTMENT OF INTERIM CITY MANAGER AND ESTABLISHMENT OF COMPENSATION

City Council Meeting
May 18, 2021

Amy Reeve,
Director of Human Resources

SUMMARY

- City Manager Sean McGlynn has announced his resignation. The City will be conducting an extensive open recruitment for his replacement. It is anticipated that the recruitment could take six months or more.
- To ensure a smooth transition and uninterrupted City operations, the City Council seeks to appoint an Interim City Manager to serve in the position until a new permanent City Manager is found.

Analysis

- The recruitment process for the next City Manager could take between six and nine months and will include significant community engagement and outreach as well as a nationwide search for a diverse and qualified candidate pool.
- Jeffrey Kolin is being recommended for consideration as the Interim City Manager. Mr. Kolin brings 41 years of local government leadership, including nine years previously serving the community of Santa Rosa as City Manager.
- With the ongoing pandemic and the recent declaration of fire season, the leadership of the Interim City Manager will be essential in managing the City's response to the ongoing public health emergency, the resulting impacts to the City's budget and local business community and economy, the conditions of drought , wildfire risks, ongoing City projects and initiatives and any emergencies that may arise.

RECOMMENDATION

It is recommended that the City Council:

- 1) By motion, find good cause, under the Early Agenda Policy and the Open Government Ordinance; consider this item, notwithstanding that the item did not appear on the Preliminary Agenda;
- 2) Staff recommends that Council find that the resignation of City Manager McGlynn and the time needed for the solicitation of the Interim City Manager are exceptional circumstances beyond the control of the City Council, and that any potential vacancy would impose a substantial burden on the City's ability to conduct its business; and
- 3) By resolution, appoint Jeffrey Kolin to the position of Interim City Manager; and
- 4) Adopt an urgency ordinance establishing the compensation of the Interim City Manager at the amount of \$117.95 per hour. Under the City Charter, five affirmative votes are necessary to adopt an urgency ordinance.

Questions?