



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT JUNE 5, 2018

**12:00 P.M. - CLOSED SESSION (MAYOR'S CONFERENCE ROOM)**

**2:30 P.M. - STUDY SESSION (COUNCIL CHAMBER)**

**4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)**

### **PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 13 and 17. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

**12:00 P.M. (MAYOR'S CONFERENCE ROOM, ROOM 10)**

**1. CALL TO ORDER AND ROLL CALL**

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be

addressed in Closed Session.

**2.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR**  
(Government Code Section 54956.8)

Property: 1370 Burbank Avenue, Santa Rosa, CA 95407 APN:  
125-252-003

Agency Negotiator: Jill Scott, Right of Way Agent  
Negotiating Parties: Jesse Mc Cafferty, Barbara Hare  
Under Negotiations: Price and terms of payment.

**2.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**  
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: Government Claim Filed by PG&E

**2.3 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of  
subdivision (d) of Government Code Section 54956.9: unknown number  
of cases

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE  
COUNCIL CHAMBER**

**2:30 P.M. (CITY COUNCIL CHAMBER)**

**3. STUDY SESSION**

Study Session items are items for in-depth discussion and possible direction  
to staff. No action will be taken.

**3.1 SMALL CELL INSTALLATIONS ON CITY LIGHT POLES**

Small cells are used to increase cellular capacity and improve cellular  
network performance. Small cells are complementary to more traditional  
macrocell sites, enabling carriers to fill in small gaps and transmit more  
data in areas where towers may not be sufficient. The macrocells  
provide the umbrella network, and the small cells are underneath the  
umbrella network to provide the capacity needed.

Staff will update council on the process and status of upcoming small  
cell installations on City infrastructure.

**Attachments:** [Presentation \(revised 6-5-18\)](#)

**4:00 P.M. (CITY COUNCIL CHAMBER)**

**4. ANNOUNCEMENT OF ROLL CALL**

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**6. PROCLAMATIONS/PRESENTATIONS**

**6.1** PROCLAMATION - MARTIN LUTHER KING FESTIVAL/JUNETEENTH DAY

**Attachments:** [Proclamation](#)

**7. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**7.1** FIRE RECOVERY AND REBUILD UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**9. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS**

**10. MAYOR'S/COUNCILMEMBERS' REPORTS**

**10.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**10.1.1 Council Subcommittee Reports**

**10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

**10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**10.1.4 Association of Bay Area Governments (ABAG)**

**10.1.5 Sonoma County Agricultural Preservation and Open Space District  
Advisory Committee**

**10.1.6 Sonoma Clean Power Authority (SCPA)**

**10.1.7 Sonoma County Waste Management Agency (SCWMA)**

**10.1.8 Groundwater Sustainability Agency (GSA)**

**10.1.9 Other**

**11. APPROVAL OF MINUTES**

11.1 March 6, 2018, Regular Meeting.

**Attachments:** [Draft Minutes](#)  
[Draft Minutes \(Revised 6/4/2018\)](#)

11.2 March 13, 2018, Regular Meeting.

**Attachments:** [Draft Minutes](#)

**12. CONSENT ITEMS**

12.1 RESOLUTION - APPROVAL OF ACQUISITION OF 1370 BURBANK AVENUE SANTA ROSA, APN 125-252-003 AND AUTHORIZATION FOR THE DIRECTOR OF RECREATION AND PARKS TO EXECUTE DOCUMENTS TO COMPLETE THE ACQUISITION AND TO DEMOLISH EXISTING STRUCTURES

RECOMMENDATION: It is recommended by the Recreation and Parks Department that the Council, by resolution, approve the acquisition of 1370 Burbank Avenue, Santa Rosa, APN 125-252-003, and authorize the Director of Recreation and Parks to execute documents necessary to complete the acquisition and to demolish existing structures as determined necessary and appropriate.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

**12.2** MOTION - CONTRACT AWARD - ANNUAL SLURRY SEAL 2018

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by motion, award Contract No. C2180, Annual Slurry Seal 2018, in the amount of \$381,404.00 to the lowest responsible bidder, Telfer Pavement Technologies, LLC of McClellan, California, approve a 10% contract contingency, and authorize a total contract amount of \$419,544.40 effective July 1, 2018. Funding for this project is included in the proposed 2018/19 Capital Improvement Program budget.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Presentation](#)

**12.3** RESOLUTION - RESOLUTION AUTHORIZING THE FILING AND EXECUTION OF AN APPLICATION FOR FUNDING FROM THE FEDERAL TRANSIT ADMINISTRATION LOW OR NO EMISSION BUS DISCRETIONARY GRANT PROGRAM REQUESTING \$3,095,459, AND COMMITTING ANY NECESSARY MATCHING FUNDS

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, authorize the Director of Transportation and Public Works or designee to file and execute a grant application under the Federal Transit Administration Low or No Emission Bus Discretionary Grant Program requesting \$3,095,459 in federal funds for the purchase of electric buses, charging equipment, and installation of charging equipment, and commit any necessary matching funds.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

**12.4** RESOLUTION - APPROVAL OF MOU WITH COUNTY OF SONOMA,

PROBATION FOR EXTENSION OF THE SANTA ROSA VIOLENCE PREVENTION PARTNERSHIP'S GUIDING PEOPLE SUCCESSFULLY PROGRAM

RECOMMENDATION: It is recommended by the Office of Community Engagement that the Council, by resolution, approve the Memorandum of Understanding (MOU) with County of Sonoma, Probation for extension of the Santa Rosa Violence Prevention Partnership's Guiding People Successfully Program, beginning July 1, 2018 through September 30, 2019, and authorize the City Manager or designee to approve and execute any amendments thereto, subject to approval as to form by the City Attorney.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**12.5** ORDINANCE ADOPTION - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING SECTION 21-01.020 AND CHAPTER 21-04 CAPITAL FACILITIES FEES, AND REPEALING CHAPTER 21-05 SOUTHWEST AREA DEVELOPMENT IMPACT FEE AND CHAPTER 21-06 SOUTHEAST AREA DEVELOPMENT IMPACT FEE

RECOMMENDATION: This ordinance, introduced at the May 22, 2018, Regular Meeting by a unanimous vote, amends Section 21-01.020 and Chapter 21-04 Capital Facilities Fees, and Repeals Chapter 21-05 Southwest Area Development Impact Fee and Chapter 21-06 Southeast Area Development Impact Fee.

**Attachments:** [Ordinance](#)  
[Ordinance \(revised 6/4/2018\)](#)

**12.6** ORDINANCE ADOPTION - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING CHAPTER 19-70 PARK AND RECREATION LAND AND FEES

RECOMMENDATION: This ordinance, introduced at the May 22, 2018, Regular Meeting by a unanimous vote, amends Chapter 19-70 Park

And Recreation Land and Fees.

**Attachments:** [Ordinance](#)  
[Ordinance \(revised 6/4/2018\)](#)

### 13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

### 14. REPORT ITEMS

#### 14.1 REPORT - WOOLPERT AGREEMENT TO PROVIDE CITYWORKS ENTERPRISE ASSET MANAGEMENT SOFTWARE

**BACKGROUND:** The City utilizes an enterprise asset management software product to inventory assets and manage maintenance on citywide infrastructure including the water distribution, collection and reuse systems; parks and recreation facilities; streets, street lights and signs; and parking facilities. The current software, Infor Hansen 7, has many limitations and has reached the end of its software lifecycle. The City went through a thorough competitive selection process and selected a replacement, Azteca's Cityworks (Cityworks), as the software application that meets the City's requirements and business needs at the lowest cost.

**RECOMMENDATION:** It is recommended by the Water, Finance, Recreation & Parks, Information Technology, and Transportation & Public Works Departments that the Council, by resolution, approve the Professional Services Agreement with Woolpert, Inc., to provide Cityworks software and professional services for a total contract amount not to exceed one million six hundred forty-one thousand seven hundred and eight dollars (\$1,641,708) and authorize the Mayor to sign the agreement.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**14.2** REPORT - APPROVE REQUEST TO REVISE THE LOCAL AGENCY FORMATION COMMISSION ROSELAND ANNEXATION RESOLUTION TO CALL FOR DISSOLUTION OF THE ROSELAND FIRE PROTECTION DISTRICT

BACKGROUND: On November 29, 2016, pursuant to City Council Resolution No. 28886, the Council approved the Roseland Area Pre-Annexation Agreement with the County of Sonoma and an adopted a resolution of application to the Sonoma County Local Agency Formation Commission (LAFCO). The City submitted the resolution of application for annexation of the Roseland Area to LAFCO. The Roseland Area Annexation was approved by LAFCO on August 2, 2017 pursuant to LAFCO Resolution No. 2676, which resolution called for the Roseland Fire Protection District to be reorganized as a subsidiary district of the City within one year following the effective date of the annexation. The Roseland Annexation became effective as of November 1, 2017. It was subsequently discovered that reorganization and dissolution of the Roseland Fire Protection District was necessary to avoid changing the tax allocations within the Roseland Annexation Area in a manner inconsistent with the existing Master Tax Exchange Agreement with the County, and further to comply with the limitation that subsidiary districts have at least 70% of their territory within the jurisdictional boundary of the controlling agency. The dissolution of the Roseland Fire Protection District will result in those areas within the City boundaries to fall under the jurisdiction of Santa Rosa Fire and those areas outside the City will be attached to the Rincon Valley Fire Protection District.

RECOMMENDATION: It is recommended by the Fire Department and the Finance Department that the Council, by motion, approve the proposal for revision to the Roseland Annexation Resolution.



**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Attachment 3](#)  
[Attachment 4](#)  
[Presentation](#)

**14.3 REPORT - DIRECTION REGARDING THE SANTA ROSA PLAIN  
GROUNDWATER SUSTAINABILITY AGENCY**

**BACKGROUND:** The Sustainable Groundwater Management Act (SGMA) required some groundwater basins, including the Santa Rosa Plain basin, to form Groundwater Sustainability Agencies (GSAs) to sustainably manage the groundwater basin and develop a groundwater management plan. In the Santa Rosa Plain basin, the cities of Santa Rosa, Rohnert Park, and Cotati, the Town of Windsor, Sonoma County, the Sonoma County Water Agency, the Goldridge and the Sonoma Resource Conservation Districts formed the Santa Rosa Plain GSA to comply with SGMA. Councilmember Schwedhelm currently serves on the GSA Board for the City of Santa Rosa.

The Santa Rosa Plain GSA is a self-funded agency, with the initial funding for the first two years coming from each of the member agencies of the GSA. The GSA Board is working with a rate consultant to explore options for rates and fees to provide funding for the GSA after the first two years. The GSA Board is also considering options for administrative services.

**RECOMMENDATION:** It is recommended by Santa Rosa Water that the Council, by motion, consider the funding and administrative options for the Santa Rosa Plain Groundwater Sustainability Agency (GSA) and provide direction to Santa Rosa's GSA Board member.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Presentation](#)

**15. PUBLIC HEARINGS - NONE.**

## 16. WRITTEN COMMUNICATIONS (AND POSSIBLE COUNCIL ACTION)

16.1 FINAL MAP- KATHRINE SUBDIVISION. Provided for information.

**Attachments:** [Notice of Submittal of Final Map](#)  
[Location Map](#)

## 17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

## 18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

## 19. ADJOURNMENT OF MEETING

## 20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

**Attachments:** [List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk Office at 543-3015 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org) one week prior to the meeting. TDD 543-3063

Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*