

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: SHAWN SOSA, ADMINISTRATIVE ANALYST  
TRANSPORTATION AND PUBLIC WORKS – TRANSIT DIVISION  
SUBJECT: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA  
ROSA AUTHORIZING A REQUEST FOR AN ESTIMATED  
\$205,427 IN LOW CARBON TRANSIT OPERATIONS PROGRAM  
(LCTOP) ANNUAL FORMULA ALLOCATION FUNDING FOR FY  
2020-21

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) authorize the Director of Transportation and Public Works or designee to request \$205,427 in Low Carbon Transit Operations Program funds to assist in purchasing a battery electric bus; 2) authorize the Director of Transportation and Public Works or designee to execute the certifications and assurances documents; 3) authorize the Mayor to execute the authorized agent form; and 4) authorize the Chief Financial Officer to increase appropriations in revenue and expenditures by the approved grant award.

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EXECUTIVE SUMMARY

The Cap and Trade Low Carbon Transit Operations Program (LCTOP) is one of several programs established by the California Legislature in 2014 by Senate Bill 862 (SB 862). The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Funds are allocated to transit agencies annually via formula. For FY 20-2021 the Transit Division seeks approval to request an estimated \$205,427 of the City's LCTOP annual formula allocation to program towards purchase of a battery-electric bus.

BACKGROUND

1. The Cap and Trade Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate

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Bill 862 (SB 862). The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities.

2. The LCTOP is a two-part program in which funds are allocated to transit operators based on (1) amount of revenue generated by the operator's transit system and (2) population of the transit operator's service area.
3. The City of Santa Rosa will receive FY 2020-21 funds in the estimated amount of \$17,000 based on the revenue allocation method and \$188,427 based on the population allocation method, for a total of \$205,427.

PRIOR CITY COUNCIL REVIEW

On March 14, 2017, the City Council approved RES-2017-038 authorizing the filing of the application for FY 17-18 LCTOP funds totaling \$93,257 and RES-2017-039 authorizing the execution of the certifications and assurances and authorized agent form.

On March 20, 2018, the City Council approved RES-2018-040 authorizing the filing of the application for FY 17-18 LCTOP funds totaling \$252,853 and the execution of the certifications and assurances and authorized agent form.

On March 12, 2019, the City Council approved RES-2019-019 authorizing the filing of the application for FY 18-19 LCTOP funds totaling \$383,271 and the execution of the certifications and assurances and authorized agent form.

On March 3, 2020, the City Council approved RES-2020-031 authorizing the filing of the application for FY 19-20 LCTOP funds totaling \$371,499 and the execution of the certifications and assurances and authorized agent form.

ANALYSIS

1. Transit staff has prepared the request for funds in the amount of \$205,427 from the LCTOP program for FY 20-21 to assist in the purchase of a battery electric bus. These funds will match funds awarded to the City of Santa Rosa by the state Affordable Housing and Sustainable Communities grant program to purchase an electric bus to provide increased frequency on CityBus Route 15, which serves a state-identified Disadvantaged Community in Southwest Santa Rosa.
2. To submit the request for funds the California Department of Transportation requires that the City pass a resolution, authorizing the application for funding

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from the LCTOP program, and authorizing the execution of the certifications and assurances.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is categorically exempt from the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15301, Existing Facilities. Specifically, the project consists of the operation and minor alteration of an existing public facility resulting in a negligible expansion of use.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution / Exhibit A – Certifications and Assurances
- Exhibit B – Authorized Agent Form

CONTACT

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