

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
SUBJECT: APPROVAL OF A LICENSE AGREEMENT BETWEEN THE  
CITY OF SANTA ROSA AND COUNCIL ON AGING  
SERVICES FOR SENIORS FOR A CONGEGRATE MEAL  
PROGRAM  
STAFF PRESENTER: NANETTE SMEJKAL, DIRECTOR  
RECREATION AND PARKS DEPARTMENT  
AGENDA ACTION: RESOLUTION

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ISSUE(S)

Shall the Council approve a License Agreement between the City of Santa Rosa and Council on Aging Services for Seniors (COA) for a free Congregate Meal Program for seniors at Bennett Valley Senior Center (BVSC)?



COUNCIL GOALS AND STRATEGIES

This item relates to Council Goal 6, “Commit to Making Santa Rosa a Healthy Community Where People Feel Safe to Live, Work, and Play (community-wide education and health initiatives).”

BACKGROUND

1. Council on Aging Services for Seniors, a non-profit organization, has provided a free Congregate Meal Program to senior citizens using Bennett Valley Senior Center for many years.
2. In June, 2013, City Council approved updated fees for room usage at all Recreation and Parks facilities. It was determined by COA that they could not afford the non-profit facility rental fees on an ongoing basis, so COA discontinued the meal program at BVSC in August, 2013.
3. The City has determined that certain of its recreational facilities currently have the capacity to support some ancillary services without compromising the core mission of the Department to provide recreation and leisure activities.
4. COA desires to offer their Congregate Meal Program to at no cost to the senior citizen participants, the Recreation and Parks Department, or the City.

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5. Staff does not recommend revising the adopted Master Fee Schedule; rather, staff recommends that a License Agreement is the appropriate format to consider the circumstances of the program and the free use of the facility.
6. The City recognizes that the Congregate Meal Program would serve a public purpose and governmental purpose of providing a health service through the lunchtime nutritional meal for senior citizens of Santa Rosa and finds that the value of the program is equal to the value of the facility that will be made available for use under this License Agreement.

## ANALYSIS

1. This License Agreement supports Council Goal Number 6 by participating in community-wide health and education initiatives such as the Congregate Meal Program.
2. COA is offering to provide free meals to Santa Rosa senior citizens at Bennett Valley Senior Center Monday through Friday on an on-going basis, subject to periodic review.

## RECOMMENDATION

It is recommended by the Department of Recreation and Parks that the Council, by resolution, approve this License Agreement authorizing Council on Aging Services for Seniors to provide a free Congregate Meal Program at Bennett Valley Senior Center and authorizes the Director of Recreation and Parks to execute and administer this and any future licensing agreement with Council on Aging Services for Seniors for the same purpose.

Author: Nanette Smejkal, Director, Recreation and Parks Department

Attachments:

- Resolution
- License Agreement