

Agenda Item #12.3
For Housing Authority Meeting of: January 26, 2026

CITY OF SANTA ROSA
HOUSING AUTHORITY

TO: HOUSING AUTHORITY COMMISSIONERS
FROM: MEGAN BASINGER, EXECUTIVE DIRECTOR
SUBJECT: ELECTION OF OFFICERS
AGENDA ACTION: MOTION

RECOMMENDATION

The Housing and Community Services Department recommends that the Housing Authority elect a Chair and Vice-Chair to serve with a term of office commencing on January 26, 2026.

EXECUTIVE SUMMARY

Each year, the Authority, by motion, elects a Chair and Vice-Chair to serve for the remainder of the calendar year, and until a new Chair and Vice-Chair are elected.

BACKGROUND

The Housing Authority Bylaws Section 2.04 entitled “Election of Officers” establishes the annual election of officers on the next Regular Meeting of the Authority for the new calendar year.

PRIOR HOUSING AUTHORITY REVIEW

Not applicable.

ANALYSIS

As outlined in the Housing Authority Bylaws, the Authority shall elect a Chair and Vice Chair at the next regular meeting of the Authority for the new calendar year.

The Bylaws state that the term of the Chair and Vice-Chair shall be one year or until their successors are elected, and allows for officers to serve consecutive terms, if so, elected by the Authority.

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FISCAL IMPACT

There is no fiscal impact on the Housing Authority's budget by this action.

ENVIRONMENTAL IMPACT

Pursuant to CEQA Guidelines Section 15378, Election of Officers is not a "project" subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the proposed action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the project may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

None.

PRESENTER

Megan Basinger, Executive Director