

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
SUBJECT: AMENDING THE CITY CLASSIFICATION AND SALARY
PLAN TO ADD ONE ONE-HALF (0.5) FTE LIMITED TERM
COMMUNITY DEVELOPMENT TECHNICIAN POSITION
FOR A PERIOD OF TEN (10) MONTHS
STAFF PRESENTER: CHARLES REGALIA, DIRECTOR
COMMUNITY DEVELOPMENT
AGENDA ACTION: RESOLUTION

ISSUE(S)

Should the City Council, by resolution, amend the City Classification and Salary Plan to add one one-half (0.5) FTE limited term Community Development Technician position for a period of ten (10) months, from March, 2013 through December, 2013?



COUNCIL GOALS AND STRATEGIES

This item relates to Council Goal 2 – Promote a City Organization that is Sustainable and Maintains Employee Morale, Productivity and Effectiveness

Addition of this position meets this Council goal of promoting a sustainable and effective organization by employing staff to achieve department workload.

BACKGROUND

The limited term position being requested will allow the department to hire a new Technician to enable existing Technicians to train the new employee before two 0.5 FTE Technicians retire later this year.

ANALYSIS

In order to maintain continuity of service at the Community Development Public Counter, it is necessary to have a well-trained Technician available to assume the duties of two retiring Technicians. This action will not result in an ongoing increase to the budget or to the department's FTE count. It represents a one-time expenditure of \$80,100, \$36,400 of which is available in Building Professional Services (380202-5320) for fiscal year 2012-13 and \$43,700 of which will be requested as a one-time additional need in the 2013-14 budget.

RECOMMENDATION

It is recommended by the Community Development Department and the Human Resources Department, that the Council, by resolution, amend the City Classification and Salary plan to add one one-half (0.5) FTE limited term Community Development Technician position for a period of ten (10) months, from March, 2013 through December, 2013.

Author: Charles Regalia

Attachments:

- None