



**Zoning Administrator
Regular Meeting Minutes - Draft**

Thursday, June 6, 2024

10:30 AM

1. CALL TO ORDER

Zoning Administrator Toomians called the meeting to order at 10:30 a.m.

2. APPROVAL OF MINUTES

2.1 May 16, 2024 - Draft Minutes

ZA Toomians approved the May 16, 2024 - Draft Minutes as submitted.

3. PUBLIC COMMENT

None.

4. ZONING ADMINISTRATOR BUSINESS

4.1 STATEMENT OF PURPOSE

ZA Toomians read aloud the Statement of Purpose.

4.2 ZONING ADMINISTRATOR REPORTS

None.

5. CONSENT ITEM(S)

None.

6. SCHEDULED ITEM(S)

6.1 PUBLIC HEARING - MINOR CONDITIONAL USE PERMIT AND MINOR DESIGN REVIEW FOR PLANET FITNESS LOCATED AT 551 SUMMERFIELD ROAD, FILE NO. PRJ23-018 (CUP23-063, DR23-036)

BACKGROUND: A Minor Conditional Use Permit and Minor Design Review to allow the operation of a Fitness/Health Facility (Planet Fitness) with extended hours of operation and with minor exterior modifications to the front of the existing commercial building. This

project is exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Suzanne Hartman

Planner Hartman presented.

Applicant Representatives presented.

ZA Toomians opened the public comment period at 10:40 a.m.

Kai J. Boyd spoke against the project.

Jane Rosenberg spoke against the project.

An unnamed citizen spoke against the project.

An unnamed citizen spoke against the project.

An unnamed citizen inquired about the approval process.

Trinity spoke against the project.

Charlotte Trussler spoke against the project.

An unnamed citizen spoke against the project.

Tanya spoke against the project.

An unnamed citizen spoke against the project.

ZA closed public comment period at 11:03 a.m.

ZA Toomians and staff responded to inquiries.

Deputy Director Jones provided clarification on the ZA / PED duties.

Applicant Representatives responded to inquiries.

ZONING ADMINISTRATOR TOOMIANS CONTINUED THIS ITEM TO A DATE CERTAIN, OF JULY 18, 2024.

6.2 PUBLIC MEETING - MINOR CONDITIONAL USE PERMIT FOR A PERSONAL SERVICES - RESTRICTED USE, AT 317 D STREET, FILE NO. CUP24-010

BACKGROUND: This is a proposal to operate a tattoo business, Faith Tattoo, from an existing commercial building. The project is exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Jandon Briscoe

Planner Briscoe presented.

ZA Toomians opened and closed the public comment period at 11:23 a.m.

ZONING ADMINISTRATOR TOOMIANS APPROVED RESOLUTION NO. ZA-2024-021, ENTITLED:

"RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A MINOR CONDITIONAL USE PERMIT TO ALLOW A PERSONAL SERVICES – RESTRICTED USE (TATTOO SHOP) FOR THE PROPERTY LOCATED AT 317 D STREET, SANTA ROSA, APN: 009-011-014, FILE NO. CUP24-010"

- 6.3** PUBLIC MEETING - MINOR CONDITIONAL USE PERMIT FOR THE HOURANIA FENCE REPLACEMENT AT 2660 SILVER STONE LANE, FILE NO. CUP24-009

BACKGROUND: A proposal to install an eight-foot fence made up of seven feet of solid boards and one foot of lattice. The project is exempt from the California Environmental Quality Act (CEQA).

PROJECT PLANNER: Sachnoor Bisla

Planner Bisla presented.

Staff responded to ZA inquiries.

ZA provided comments and feedback.

ZA toomians opened and closed public comment period at 11:27 a.m.

ZONING ADMINISTRATOR TOOMIANS APPROVED RESOLUTION NO. ZA-2024-022, ENTITLED:

"RESOLUTION OF THE ZONING ADMINISTRATOR OF THE CITY OF SANTA ROSA APPROVING A RESIDENTIAL FENCE MINOR CONDITIONAL USE PERMIT FOR THE 8 FOOT-TALL WOOD FENCE FOR THE PROPERTY LOCATED AT 2660 SILVER STONE, SANTA ROSA, APN: 035-760-031, FILE NO. CUP24-009"

7. ADJOURNMENT

ZONING ADMINISTRATOR TOOMIANS ADJOURNED THE MEETING AT 11:28 A.M.

Approved on:

MARK KOLARIK, Recording Secretary