

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: SHAWN SOSA, ADMINISTRATIVE ANALYST
TRANSPORTATION AND PUBLIC WORKS – TRANSIT DIVISION
SUBJECT: RESCINDING RESOLUTION RES-2021-041 AND ADOPTING A
REVISED RESOLUTION AUTHORIZING A REQUEST FOR LOW
CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) ANNUAL
FORMULA ALLOCATION FUNDING FOR FY 2020-21, TO
INCLUDE A REVISED FUNDING AMOUNT

AGENDA ACTION: RESOLUTIONS

RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by two resolutions: 1) rescind Resolution No. RES-2021-041, which authorized the Director of Transportation and Public Works or designee to request Low Carbon Transit Operations Program funds to assist in purchasing a battery electric bus, execute the certifications and assurances documents; for the Mayor to execute the authorized agent form; and for the Chief Financial Officer to increase appropriations in revenue and expenditures by the approved grant award; and 2) adopt a revised resolution to replace Resolution No. RES-2021-041 that includes all the same operative provisions, but also contains the revised allocation funding amount, as required by the Department of Transportation.

EXECUTIVE SUMMARY

On March 16, 2021, the City Council approved Resolution No. RES-2021-041, authorizing the Director of Transportation and Public Works or designee to request Low Carbon Transit Operations Program funds to assist in purchasing a battery electric bus, to execute the certifications and assurances documents, for the Mayor to execute the authorized agent form, and the Chief Financial Officer to increase appropriations in revenue and expenditures by the approved grant award.

On April 20, 2021, City staff received direction from the California Department of Transportation (DOT) that the resolution must contain a revised allocation amount that was provided after the original council meeting on March 16, 2021, and this correction should be submitted to Caltrans prior to July 1, 2021.

RESCISSION OF RESOLUTION RES-2021-041 AND ADOPTION OF A REVISED RESOLUTION TO AUTHORIZE A REQUEST FOR LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) ANNUAL FORMULA ALLOCATION FUNDING FOR FY 2020-21 THAT INCLUDES THE TOTAL ACTUAL FUNDING AMOUNT
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BACKGROUND

The DOT requires an approved resolution to apply for allocated funding from the LCTOP program. An estimated funding amount was provided by DOT on January 26, 2021 of \$205,427 that was used to generate the documentation for the council calendar. A revised final funding amount of \$210,636 was provided on March 1, 2021. DOT is requesting an updated resolution to reflect the correct funding amount.

PRIOR CITY COUNCIL REVIEW

March 16, 2021, Consent Item 12.5

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guidelines Section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Attachment 1 – Resolution RES-2021-041 with redline revisions
- Resolution 1 – Repeal of RES-2021-041
- Resolution 2 – Authorizing Request for LCTOP Annual Formula Allocation Funding for FY 2020-21 (Revised Resolution); Exhibit A (Certification and Assurances); Exhibit B (Authorized Agent Form)

CONTACT

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