

RESOLUTION NO. 28842

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE CITY CLASSIFICATION AND SALARY PLAN BY 1) ADDING ONE (1) FTE HOUSING AND COMMUNITY SERVICES TECHNICIAN FOR A 1 (ONE) YEAR LIMITED TERM TO THE CODE ENFORCEMENT DIVISION; AND 2) INCREASING ONE .75 FTE SENIOR ADMINISTRATIVE ASSISTANT TO 1.0 FTE SENIOR ADMINISTRATIVE ASSISTANT IN THE CODE ENFORCEMENT DIVISION

WHEREAS, the Personnel Officer, on behalf of the City Manager, insures the orderly and consistent administration of the City Council’s adopted classification and salary plan; and

WHEREAS, the Personnel Officer recommends that various classifications be abolished, created or modified, and that some existing salary ranges be adjusted; and

WHEREAS, the Personnel Officer recommends an increase in staff support to the Code Enforcement Division to close a backlog of cases in the Division; and

WHEREAS, meet and confer requirements of the Meyers-Milias-Brown Act regarding salary and unit assignment matters have occurred with Santa Rosa City Employees Association.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa amends the City classification plan and salary plan for budgeted positions as follows:

Add one (1) FTE Housing and Community Services Technician to the Code Enforcement Division for a one (1) year limited term.

Increase one (1) .75 FTE Senior Administrative Assistant to 1.0 FTE Senior Administrative Assistant in the Code Enforcement Division.

BE IT FURTHER RESOLVED that the Council authorizes the City Manager to implement these changes consistent with the orderly and continual administration of the City’s classification and salary plan.

IN COUNCIL DULY PASSED this 16th day of August, 2016.

AYES: (6) Mayor Sawyer, Vice Mayor Schwedhelm, Council Members Combs, Coursey, Olivares, Wysocky

NOES: (0)

ABSENT: (1) Council Member Carlstrom

ABSTAIN: (0)

ATTEST: _____
City Clerk

APPROVED: _____
Mayor

APPROVED AS TO FORM:

Interim City Attorney