

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: DOUG WILLIAMS, FACILITIES MAINTENANCE COORDINATOR,
TRANSPORTATION AND PUBLIC WORKS DEPARTMENT
CHUCK MCBRIDE, CHIEF FINANCIAL OFFICER, FINANCE
DEPARTMENT

SUBJECT: FIFTH AMENDMENT TO GENERAL SERVICES AGREEMENT
NO. F001312 WITH ALAN TROXEL, DBA TROXEL HVAC FOR
HVAC EQUIPMENT MAINTENANCE AND REPAIR

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve the Fifth Amendment to General Services Agreement No. F001312 with Alan Troxel, dba Troxel HVAC, Petaluma, California, extending the term of the Agreement for an additional year, increasing on-call rates, and increasing compensation by \$126,000 for a total amount not to exceed \$771,000.

EXECUTIVE SUMMARY

This agreement provides maintenance and repair services of HVAC equipment for various City locations. The agreement expires December 12, 2018.

BACKGROUND

On December 13, 2016, the City Council approved General Services Agreement (GSA) No. F001312 with Alan Troxel, dba Troxel HVAC, Petaluma, California in the amount of \$140,000 for Maintenance and Repair of HVAC Equipment for a one-year term with four (4) additional one-year extension options. The First, Second and Fourth Amendments added services and increased compensation for miscellaneous repairs. The Third Amendment extended the term of the agreement and increased compensation to an amount not to exceed \$505,000.

The contractor provides all qualified labor, equipment, and transportation necessary to perform maintenance and repair of heating, ventilating and air conditioning (HVAC)

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equipment at City Hall, City Hall Annex, Finley Community Center, Municipal Services Center North and South, UFO (Utilities Field Office), and most other City facilities.

PRIOR CITY COUNCIL REVIEW

On December 13, 2016, City Council approved the General Services Agreement No. F001312 with Alan Troxel, dba Troxel HVAC, Petaluma, California.

On August 29, 2017, City Council approved the Second Amendment to the Agreement.

On December 5, 2017, City Council approved Third Amendment to the Agreement.

ANALYSIS

Alan Troxel, dba Troxel HVAC, submitted a one-year extension request to increase the miscellaneous on-call repair service hourly rate from \$130/hr to \$145/hr based on mandated employee pay increases by the State of California. All other unit price compensation terms under Exhibit A of the Agreement remain unchanged.

With approval of the Fifth Amendment extending the term for an additional one year under these terms in the amount of \$126,000, the cumulative amount of the GSA F001312 will be \$771,000. Under the City's Contract/Purchase Order Modification Policy III-9, the Fifth Amendment requires approval by the City Council.

FISCAL IMPACT

Funds for this expense have been appropriated in the Fiscal Year 2018-19 budget within various departments, and as a regular expenditure, will be included in subsequent years' budget requests when presented to Council.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable.

NOTIFICATION

Not Applicable

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ATTACHMENTS

Resolution/Exhibit A - Fifth Amendment to General Service Agreement F001312 with Alan Troxel dba Troxel HVAC

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