



**City Council  
Regular Meeting Minutes - Draft**

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Tuesday, December 15, 2020

1:00 PM

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**1. CALL TO ORDER AND ROLL CALL**

Mayor Rogers called the meeting to order at 1:00 p.m.

**Present:** 7 - Council Member Tom Schwedhelm, Council Member Victoria Fleming, Mayor Chris Rogers, Council Member John Sawyer, Council Member Jack Tibbetts, Council Member Eddie Alvarez, and Vice Mayor Natalie Rogers

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Seeing no public comment provided, Mayor Rogers recessed the meeting to closed session to discuss Item 2.1 as listed on the agenda.

**2.1 CONFERENCE WITH LABOR NEGOTIATORS**  
(Government Code Section 54957.6)

Agency Designated Representatives: Alan Alton, Interim Chief Financial Officer, Amy Reeve, Human Resources Director, Jeremia Mills, Employee Relations Manager and Jeff Berk, Chief Assistant City Attorney.

Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Executive Management (Employee Unit 10); Middle Management (Employee Unit 11); Confidential (Employee Unit 12); Mechanics (Employee Unit 13); City Attorney (Employee Unit 15); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

Mayor Rogers adjourned closed session at 1:11 p.m and reconvened to the study session at 1:30 p.m.

### 3. STUDY SESSION

**Present:** 7 - Mayor Chris Rogers, Vice Mayor Natalie Rogers, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member John Sawyer, Council Member Tom Schwedhelm, and Council Member Jack Tibbetts

#### 3.1 CONSIDERATION OF A REUSABLE AND COMPOSTABLE FOOD WARE AND LITTER REDUCTION ORDINANCE

Production and management associated with the single-use plastic food service ware, typically used for a short period of time and then discarded, has significant environmental impacts. Zero Waste Sonoma has developed a model food ware ordinance for member jurisdictions to consider for adoption. The Ordinance is designed to reduce the use and disposal of single-use food ware that contribute to street litter, marine pollution, harm to wildlife, greenhouse gas emissions and waste sent to landfills.

The City Council Climate Action Subcommittee has reviewed the Zero Waste Sonoma model ordinance and directed staff to pursue a more aggressive approach and present potential policy options for consideration. The proposed Ordinance aims to institute a fully compostable food ware program in Santa Rosa. This Study Session is for Council to receive information, ask questions, discuss and provide feedback on a draft Reusable and Compostable Food Ware and Litter Reduction Ordinance. No action will be taken at this time.

Joey Hejnowicz, Administrative Analyst, presented and answered questions from Council.

#### PUBLIC COMMENT

Sloane Pagal, Zero Waste Sonoma, spoke in support of Council adopting an ordinance to Santa Rosa for going above and beyond,

Lisette Van Vliet, Senior Policy Organizer of Breast Cancer Prevention Partners, spoke in support of an ordinance being adopted banning single use plastics and styrofoam.

Catherine Dodd, Alliance of Nurses for Healthy Environments, thanked Climate Action Subcommittee for being more aggressive in Sonoma, and in support of adopting an ordinance.

Chris O'Neill, Managing Partner Russian River Vineyards, spoke on transitions costs and the measures they have taken to reduce waste chemicals.

Logan Harvey, Waste Zero Specialist for Recology Sonoma-Marin, thanked staff for their presentation and their education efforts to help reduce waste.

Anita, Recology Zero Waste Outreach Education, spoke in support of the ordinance.

Barbara Sattler, Professor Emeritus of University of San Francisco, spoke on the health affects of PFAS and in support of adopting an ordinance.

City Council provided direction to staff related to the drafting of the zero waste ordinance.

**This item was received and filed.**

**Mayor Rogers recessed the meeting at 3:38 p.m. and reconvened at 3:45 p.m.**

**Present:** 5 - Mayor Chris Rogers, Vice Mayor Natalie Rogers, Council Member Eddie Alvarez, Council Member John Sawyer, and Council Member Tom Schwedhelm

**Absent:** 2 - Council Member Victoria Fleming, and Council Member Jack Tibbetts

### **3.2 WILDFIRE PREPAREDNESS, MITIGATION AND RESILIENCY PROJECTS: PROPOSED USES OF PG&E SETTLEMENT FUNDS**

In this Study Session, staff will provide a presentation showing specific projects related to wildfire preparedness, mitigation and resiliency, all of which could be funded with PG&E settlement funds. City Staff from the Fire Department, Police Department, and Transportation and Public Works have identified projects to increase the City's wildfire preparedness and resiliency. These projects have been developed based on critical needs identified during natural disasters over the last

three years (the Tubbs Fire, the Kincade Fire, and the Glass Fire), and from Public Safety Power Shutoffs that occur each year. They are grouped as projects within City Control, and projects upon which the City will need to partner with other organizations.

Council Member Fleming joined the meeting at 3:48 p.m.

City Manager Sean McGlynn made opening comments. Chief Gossner introduced Scott Westrope, Deputy Fire Chief, and Deputy Chief Westrope presented and answered questions from Council.

Jason Nutt, Assistant City Manager, presented city-funded infrastructure projects, infrastructure project other agency involvement, and answered questions from Council.

Alan Alton, Deputy Director - Finance, presented information that summarized the costs of the projects, and answered questions from Council.

#### PUBLIC COMMENT

No public comment was provided.

**This item was received and filed.**

**Mayor Rogers announced he will take items out of order and moved to Item 14.1.**

#### **4. ANNOUNCEMENT OF ROLL CALL**

- 14.1** REPORT - RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SEED COLLABORATIVE, LLC, TO PROVIDE CONSULTING SERVICES IN THE DEVELOPMENT OF A CITY EQUITY PLAN

BACKGROUND: Council has been interested in developing an Equity Plan that is designed to address both the immediate needs of the organization and to provide structures, processes and procedures that continue to reach strategic equity goals. City staff see significant value in Seed Collaborative's data driven, collaborative and consensus-

driven process as compared with more traditional strategies for addressing these issues. For instance, efforts that only emphasize internal group changes without focusing reliably on external groups or on bringing all employees to the table in support of a systemic cultural change can be less successful or lasting. In addition, targeted strategies that only focus on equitable treatment of individuals or groups while not improving policies, structures and systems can also fall short in meeting an organization's goals. The advantage of the approach proposed by the Seed Collaborative here is that it is designed to create a partnership with an organization that has a dynamic viewpoint and successful track record in creating systemic culture change with government agencies.

**RECOMMENDATION:** It is recommended by the Human Resources Department that the Council, by resolution, approve a Professional Services Agreement with Seed Collaborative, LLC, Inglewood, California, in an amount not to exceed \$402,680.00, to provide consulting services in the development of three plans, including a 1) a City Equity Plan that supports equitable structures, policies and practices, 2) a Fire Department Diversity in Recruitment Strategy Plan that supports diversity and equity in recruitment, and 3) an Equitable Policing Plan designed to further improve community-police relations and protect citizens and officers.

Amy Reeve, Human Resources Director, presented in partnership with Seed Collaborative and the Perception Institute, and answered questions from Council.

Paul Hudson, Jon Powell, and Evan Holland from Seed Collaborative also presented and answered questions.

#### **PUBLIC COMMENT**

No public comment was provided.

**A motion was made by Council Member Fleming, seconded by Council Member Schwedhelm, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2020-217 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SEED COLLABORATIVE, LLC TO PROVIDE**

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**CONSULTING SERVICES IN THE DEVELOPMENT OF A CITY EQUITY PLAN  
AND RELATED PLANS**

**The motion carried by the following vote:**

**Yes:** 7 - Council Member Schwedhelm, Council Member Fleming, Mayor Rogers, Council Member Sawyer, Council Member Tibbetts, Council Member Alvarez, and Vice Mayor Rogers

**13. PUBLIC COMMENT ON NON-AGENDA MATTERS**

No public comment was provided or submitted.

**Mayor Rogers recessed the meeting at 6:09 p.m. and reconvened the meeting at 6:30 p.m.**

**15. PUBLIC HEARINGS**

**Council Member Alvarez joined the meeting at 6:35 p.m.**

**Present:** 6 - Mayor Chris Rogers, Vice Mayor Natalie Rogers, Council Member Victoria Fleming, Council Member John Sawyer, Council Member Tom Schwedhelm, and Council Member Jack Tibbetts

**Absent:** 1 - Council Member Eddie Alvarez

- 15.1 PUBLIC HEARING - APPEAL OF THE DESIGN REVIEW AND CULTURAL HERITAGE BOARDS' DECISION TO DENY PRELIMINARY DESIGN REVIEW AND APPEAL OF THE CULTURAL HERITAGE BOARD'S DECISION TO DENY A LANDMARK ALTERATION PERMIT FOR THE FLATS AT 528 B STREET, A PROPOSAL TO CONSTRUCT A FIVE-STORY, MIXED-USE STRUCTURE AT 528 B STREET, WITHIN THE ST. ROSE PRESERVATION DISTRICT, ASSESSOR'S PARCEL NUMBER 010-035-022; FILE NUMBER PRJ20-005**

**BACKGROUND:** On November 23, 2020, the Design Review Board (DRB) and Cultural Heritage Board (CHB) held a public hearing to consider The Flats at 528 B Street (Project), a proposal to construct a five-story, mixed-use building at 528 B Street, within the St. Rose Preservation District. The two boards effectively denied Preliminary Design Review by not reaching consensus between the two boards (DRB: 5-0-1 Kordenbrock abstained, one vacant seat; CHB 3-1-0 DeBacker and Fennell absent, one vacant seat). At the same meeting,

the Cultural Heritage Board effectively denied a Landmark Alteration Permit for the Project (2-2-0 DeBacker and Fennell absent, one vacant seat).

On December 1, 2020, the applicant filed an Appeal Form with the City Clerk's Office, requesting the Council grant an appeal of the Boards' decisions, grant Preliminary Design Review and approve a Landmark Alteration Permit.

**RECOMMENDATION:** It is recommended by the Design Review Board (DRB) and Cultural Heritage Board (CHB) that the Council, by resolution, deny the appeal and uphold the Boards' decision to deny Preliminary Design Review for the Flats located at 528 B Street. It is further recommended by the Cultural Heritage Board that the Council deny the appeal and uphold the Board's decision to deny a Landmark Alteration Permit for the Flats located at 528 B Street.

Bill Rose, Supervising Planner, provided background information on the public hearing that went before Design Review Board and Cultural Heritage Board.

Susie Murray, Senior Planner, presented and answered questions from Council.

Ex Parte Communications:

Council Member Schwedhelm disclosed he had contact with representatives from the project team, he visited the site, watched the majority of the hearings, and he gathered no new information outside of what is in the documents provided to Council.

Council Member Sawyer disclosed he met with staff, visited the site, had a phone conversation with a neighbor and no new information was gathered outside of what is in the documents provided to Council.

Council Member Tibbetts disclosed he spoke with representatives from Santa Rosa Metro Chamber of Commerce, the designing architect, and a concerned citizen in regards to a letter submitted by

the Transportation and Land Use Coalition.

Council Member Fleming disclosed she spoke with a representative from Santa Rosa Metro Chamber, architect Peter Stanley, and no new information was gathered outside of what is in the documents provided to Council.

Council Member Alvarez disclosed he spoke with Santa Rosa Metro Chamber of Commerce, with a pedestrian near the site, he visited the site, and spoke with the applicant and staff and he had nothing new to report.

Vice Mayor Rogers reported she no new communications to disclose.

Mayor Rogers disclosed that he spoke with the architect, various community groups, a number of neighbors, and he walked area.

Appellant Tom Karston, property owner, presented and answered questions from Council.

Peter Stanley and Mitch Connor, Archilogix and development partners, presented and answered questions from the Council.

Scott Kinkade, Chair of Design Review Board, provided information on the process the Design Review Board took in approval of this project.

Brian Meuser, Chair of Cultural Heritage Board, provided information on the process of the Cultural Heritage Board's rejection of the landmark alteration due to the height of the building.

Mayor Rogers opened the public hearing for public comment at 7:10 p.m.

Scott Bartley spoke in support of the project in the downtown area.



Luke Lindenbusch, Generation Housing, spoke in support of the project and asked the Council to grant the appeal.

Ananda Sweet, Santa Rosa Metro Chamber of Commerce, spoke in support of the project.

Willard Richards spoke in support of the project and asked the appeal be granted.

Joe Dietzen, St. Rose neighborhood resident, spoke in support of the project and approval of the appeal.

Pamela Roberts spoke in opposition to the project and stated the building does not fit the historical guidelines.

Paul Schwartz, Santa Rosa Metro Chamber Government Advocacy Group, spoke in support of the project and the appeal be granted.

Denise Hill, St. Rose neighborhood, spoke stating the developers need to follow the historic district guidelines just like the residents of the neighborhood are required to do.

Joe Plaughter, St. Rose neighborhood, spoke in support of the project and the approval of the appeal.

Roy Loessin spoke in opposition to the project stating it is not compatible with the historic district.

Thomas Pope spoke in opposition to the approval of the current design.

Sandra Fitzgerald, St. Rose neighborhood, spoke in opposition to the project, stating the developers need to follow the historic district guidelines just like residents of the neighborhood are required to do and asked the appeal be denied.

Greg Parker, St. Rose neighborhood, spoke opposition to the

project.

Paul Fritz spoke in support of the project.

Jan Bolt spoke on the height of the building being too tall and in opposition to the project.

Tom Karston, Appellant/Applicant, made rebuttal remarks to the public comments and concerns.

Mayor Rogers closed the public hearing at 7:51 p.m.

**A motion was made by Council Member Tibbetts, seconded by Council Member Fleming, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2020-018 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA GRANTING THE APPEAL AND APPROVING PRELIMINARY DESIGN REVIEW FOR THE FLATS AT 528 B STREET, INVOLVING THE CONSTRUCTION OF A FIVE-STORY MIXED-USE BUILDING, ASSESSOR'S PARCEL NO. 010-035-022; FILE NO. PRJ20-005**

**The motion carried by the following vote:**

**Yes:** 7 - Council Member Schwedhelm, Council Member Fleming, Mayor Rogers, Council Member Sawyer, Council Member Tibbetts, Council Member Alvarez, and Vice Mayor Rogers

**A motion was made by Council Member Tibbetts, seconded by Council Member Alvarez, to waive reading of the text and adopt**

**RESOLUTION NO. RES-202-019 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA GRANTING THE APPEAL AND APPROVING A LANDMARK ALTERATION PERMIT FOR THE FLATS AT 528 B STREET, INVOLVING THE CONSTRUCTION OF A FIVE-STORY MIXED-USE BUILDING, WITHIN THE ST. ROSE PRESERVATION DISTRICT, ASSESSOR'S PARCEL NUMBER 010-035-022; FILE NUMBER PRJ20-005**

**The motion carried by the following vote:**

**Yes:** 7 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, Council Member Schwedhelm, and Council Member Tibbetts

**Mayor Rogers recessed the meeting at 8:03 p.m. and reconvened the meeting at 8:10 p.m.**

**Present:** 6 - Mayor Chris Rogers, Vice Mayor Natalie Rogers, Council Member Eddie Alvarez, Council Member Victoria Fleming, Council Member John Sawyer, and Council Member Tom Schwedhelm

**Absent:** 1 - Council Member Jack Tibbetts

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

City Manager Sean McGlynn stated there was nothing new to report on Study Session Items 3.1 and 3.2.

City Attorney Sue Gallagher reported Council met in Closed Session on Item 2.1 and provided direction to the labor negotiator.

**6. PROCLAMATIONS/PRESENTATIONS - NONE.**

**7. STAFF BRIEFINGS**

**7.1 COMMUNITY EMPOWERMENT PLAN UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

No report was provided.

**7.2 COVID-19 RESPONSE UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

David Gouin, Director of Housing and Community Services, and Kelli Kuykendall, Housing and Community Services Manager, provided information on the Safe Social Distancing program at the Finley Center and answered questions from the Council.

City Manager provided an update on COVID-19 vaccines in Sonoma County and the proposed timeline for issuing the vaccines, information related to the stay at home orders in the County, and information on the collaboration with Santa Rosa City Schools to create video PSAs.

**This item was received and filed.**

**7.3 GLASS FIRE RECOVERY UPDATE**

Staff will provide an update on the Glass Fire Recovery. No action will be taken except for possible direction to staff.

Paul Lowenthal, Assistant Fire Marshall, presented information on the state extending the Phase 2 deadline to January 15, 2021.

**This item was received and filed.**

**7.4 TRANSIT PROFESSIONALS OF THE YEAR AWARD**

The California Transit Association (CTA) Small Operators Committee has awarded its 2020 Transit Professional of the Year Award to all California frontline transit workers who have served their communities during the COVID-19 pandemic, including the over 50 City of Santa Rosa frontline staff who have kept Santa Rosa CityBus safe and operational, providing essential public transit service throughout the pandemic. Staff will share a short video produced by CTA to honor these individuals.

Rachel Ede, Deputy Director Transit, presented the recognition award by the California Transit Association Small Operators Committee and showed a short video honoring the 2020 recipients.

**This item was received and filed.**

No public comment was provided on the staff briefings.

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

City Manager Sean McGlynn recognized the accomplishments of David Gouin, Housing and Community Services Director, and Fire Chief Tony Gossner, for their years of service with the City of Santa Rosa and wished them well on their retirement.

Council made comments of congratulations, commended Mr. Gouin and Mr. Gossner on their accomplishments and thanked them for their service.

Mr. Gouin and Mr. Gossner thanked the Council, and expressed their appreciation to their respective staff and to the citizens of the

community.

## **9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

No statements of abstention were made.

## **10. MAYOR'S/COUNCIL MEMBERS' REPORTS**

Council Member Alvarez announced his appointment of Tony Geraldi to the Bicycle and Pedestrian Advisory Board.

### **10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

#### **10.1.1 Council Subcommittee Reports**

#### **10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

Mayor Rogers provided a brief report.

#### **10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

#### **10.1.4 Association of Bay Area Governments (ABAG)**

#### **10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

#### **10.1.6 Sonoma Clean Power Authority (SCPA)**

#### **10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

#### **10.1.8 Groundwater Sustainability Agency (GSA)**

Council Member Schwedhelm provided a brief report.

#### **10.1.9 Home Sonoma County (HSC)**

Council Member Schwedhelm reported Continuum of Care appointed Ben Leroy as the new Chair and Jennielynn Holmes as the new Vice Chair.

#### **10.1.10 Renewal Enterprise District (RED)**

### 10.1.11 Public Safety Subcommittee

### 10.1.12 Other

## 11. APPROVAL OF MINUTES - NONE.

## 12. CONSENT ITEMS

Council Member Alvarez announced he would be abstaining from Item 12.6 due to his business in the cannabis industry.

PUBLIC COMMENT - No public comments were provided.

### Approval of the Consent Agenda

**A motion was made by Vice Mayor Rogers, seconded by Council Member Sawyer, to waive reading of the text and adopt Consent Items 12.1 through 12.5. The motion carried by the following vote:**

**Yes:** 6 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, and Council Member Schwedhelm

**Absent:** 1 - Council Member Tibbetts

#### 12.1 RESOLUTION - SANTA ROSA CITYBUS PUBLIC TRANSIT AGENCY SAFETY PLAN

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve the Santa Rosa CityBus Public Transit Agency Safety Plan to meet the requirements of the Federal Transit Administration's Public Transportation Agency Safety Plan Final Rule.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2020-220 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE SANTA ROSA 2021 CITYBUS PUBLIC TRANSIT AGENCY SAFETY PLAN**

#### 12.2 RESOLUTION - COVID-19 RELATED HOMELESS SERVICES - EXTENSION OF NON-CONGREGATE SHELTER PROGRAM

RECOMMENDATION: It is recommended by the Housing and Community Services Department that Council, by two resolutions: 1)

approve a Sixth Amendment to Grant Agreement for COVID-19 Homeless Services with Catholic Charities of the Diocese of Santa Rosa for the existing Non-Congregate Shelter Program currently located at the Sandman Hotel to extend the term through June 30, 2021 and to increase the not-to-exceed amount by \$669,090; 2) authorize the City Manager or his designee to negotiate and execute agreement(s) with Sandman Hotel, or other alternate or supplemental shelter locations and/or hotels approved by the City, for up to six months provided that such agreement(s) do not exceed \$2,224,759 (including a \$100,000 budget for cleaning/damage contingencies) and the agreement(s) are in a form approved by the City Attorney; and 3) appropriate a combined total amount not-to-exceed \$2,893,849 from General Fund unassigned reserves to cover costs for the Non-Congregate Shelter Program or other COVID-19 related homeless services for up to six months (January 1, 2021 to June 30, 2021).

**These Consent - Resolutions were adopted.**

**RESOLUTION NO. RES-2020-221 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A SIXTH AMENDMENT TO THE GRANT AGREEMENT BETWEEN THE CITY OF SANTA ROSA AND CATHOLIC CHARITIES OF THE DIOCESE OF SANTA ROSA FOR THE PROVISION OF COVID-19 RELATED HOMELESS SERVICES, INCLUDING THE PROVISION OF NON-CONGREGATE SHELTER (NCS), THROUGH JUNE 30, 2021 INCREASING THE NOT-TO-EXCEED AMOUNT BY \$669,090 AND APPROPRIATING A TOTAL AMOUNT NOT -TO- EXCEED \$669,090 FOR THE AGREEMENT FROM GENERAL FUND UNASSIGNED RESERVES FOR UP TO SIX MONTHS (JANUARY 1, 2021 TO JUNE 30, 2021).**

**RESOLUTION NO. RES-2020-222 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO NEGOTIATE AND EXECUTE AGREEMENT(S) WITH SANDMAN HOTEL, OR OTHER ALTERNATE OR SUPPLEMENTAL SHELTER LOCATIONS AND/OR HOTELS APPROVED BY THE CITY, FOR UP TO SIX MONTHS WHERE THE TOTAL AMOUNT DOES NOT EXCEED \$2,224,759; AND APPROPRIATING A TOTAL AMOUNT NOT-TO-EXCEED \$2,224,759 FOR SUCH AGREEMENTS FROM GENERAL FUND UNASSIGNED RESERVES FOR UP TO SIX MONTHS (JANUARY 1, 2021 TO JUNE 30, 2021)**

12.3 RESOLUTION - APPROVAL TO ADD 1.0 FTE LIMITED TERM

POSITION IN THE CITY CLERK'S OFFICE

RECOMMENDATION: It is recommended by the City Clerk's Office and the Human Resources Department that the Council, by resolution, amend the City classification and salary plan to add 1.0 Full Time Equivalent (FTE) Limited Term Administrative Technician - Confidential to the City Clerk's office for a two-year term.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2020-223 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE CITY CLASSIFICATION AND SALARY PLAN TO ADD 1.0 FTE LIMITED TERM ADMINISTRATIVE TECHNICIAN CONFIDENTIAL TO THE CITY CLERK'S OFFICE FOR A TWO-YEAR TERM**

- 12.4 ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE BY RECLASSIFYING THE PROPERTY FOR THE 3575 MENDOCINO AVENUE PROJECT, LOCATED AT 3575 MENDOCINO AVENUE - ASSESSOR'S PARCEL NUMBER 173-030-001 TO THE TRANSIT-VILLAGE RESIDENTIAL-RESILIENT CITY (TV-R-RC) AND TRANSIT VILLAGE RESIDENTIAL-SENIOR HOUSING-RESILIENT CITY (TV-R-SH-RC) DISTRICTS - FILE NUMBERS PRJ20-002 AND REZ20-002

RECOMMENDATION: This ordinance, introduced at December 8, 2020, Regular Meeting by a (7-0-0) vote, amending Title 20 of the Santa Rosa City Code by reclassifying 3575 Mendocino Avenue to Transit-Village Residential-Resilient City (TV-R-RC) and Transit Village Residential-Senior Housing-Resilient City (TV-R-SH-RC) Districts.

**This Consent - Ordinance was adopted.**

**ORDINANCE NO. ORD-2020-019 ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE BY RECLASSIFYING THE PROPERTY FOR THE 3575 MENDOCINO AVENUE PROJECT, LOCATED AT 3575 MENDOCINO AVENUE, ASSESSOR'S PARCEL NUMBER 173-030-001 TO THE TRANSIT-VILLAGE RESIDENTIAL-RESILIENT CITY (TV-R-RC) AND TRANSIT VILLAGE RESIDENTIALSENIOR HOUSING-RESILIENT CITY (TV-R-SH-RC) DISTRICTS - FILE NUMBERS PRJ20-002 AND REZ20-002**



- 12.5** ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA REZONING OF THE PROPERTIES LOCATED AT 324, 324, 328/340, 330, 350/358 YOLANDA AVENUE, ALSO IDENTIFIED AS ASSESSOR'S PARCEL NUMBERS 044-081-029, 044-081-024, 044-072-006, 044-072-007, AND 044-072-008, FROM THE CG (GENERAL COMMERCIAL) ZONING DISTRICT TO THE IL (LIGHT INDUSTRIAL) ZONING DISTRICT AND THE PROPERTY LOCATED AT 0 YOLANDA AVENUE, ALSO IDENTIFIED AS ASSESSOR'S PARCEL NO. 044-390-061, FROM THE R-3-15 (MULTIFAMILY RESIDENTIAL) ZONING DISTRICT TO THE IL (LIGHT INDUSTRIAL) ZONING DISTRICT; FILE NUMBER PRJ19-002

RECOMMENDATION: This ordinance, introduced at the December 8, 2020, Regular Meeting by a (7-0-0) vote, rezones properties located at 324, 324, 328/340, 330, 350/358 Yolanda Avenue, from the CG (General Commercial) Zoning District to the IL (Light Industrial) Zoning District and the property located at 0 Yolanda Avenue from the R-3-15 (Multifamily Residential) Zoning District to the IL (Light Industrial) Zoning District.

**This Consent - Ordinance was adopted**

**ORDINANCE NO. ORD-2020-020 ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA REZONING OF THE PROPERTIES LOCATED AT 324, 324, 328/340, 330, 350/358 YOLANDA AVENUE, ALSO IDENTIFIED AS ASSESSOR'S PARCEL NUMBERS 044-081-029, 044-081-024, 044-072-006, 044-072-007, AND 044-072-008, FROM THE CG (GENERAL COMMERCIAL) ZONING DISTRICT TO THE IL (LIGHT INDUSTRIAL) ZONING DISTRICT AND THE PROPERTY LOCATED AT 0 YOLANDA AVENUE, ALSO IDENTIFIED AS ASSESSOR'S PARCEL NO. 044-390-061, FROM THE R-3-15 (MULTIFAMILY RESIDENTIAL) ZONING DISTRICT TO THE IL (LIGHT INDUSTRIAL) ZONING DISTRICT; FILE NUMBER PRJ19-002**

- 12.6** ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE BY RECLASSIFYING THE PROPERTY FOR THE T&L MICRO CANNABIS FACILITY, LOCATED AT 3515 and 0 INDUSTRIAL DRIVE - ASSESSOR'S PARCEL NUMBERS 148-050-027 AND 148-041-049 - TO LIGHT INDUSTRIAL

(IL) ZONING DISTRICT - FILE NUMBERS PRJ19-039 AND REZ19-010

RECOMMENDATION: This ordinance, introduced at the December 8, 2020, Regular Meeting by a (7-0-0) vote, amends Title 20 of the Santa Rosa City Code by reclassifying the property for the T&L Micro Cannabis Facility, located at 3515 and 0 Industrial to light industrial (IL) Zoning District.

**A motion was made by Vice Mayor Rogers, seconded by Council Member Sawyer, to waive reading of the text and adopt**

**ORDINANCE NO. ORD-2020-021 ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE BY RECLASSIFYING THE PROPERTY FOR THE T&L MICRO CANNABIS FACILITY, LOCATED AT 3515 and 0 INDUSTRIAL DRIVE, ASSESSOR'S PARCEL NUMBERS 148-050-027 AND 148-041-049; TO LIGHT INDUSTRIAL (IL) ZONING DISTRICT - FILE NUMBERS PRJ19-039 AND REZ19-010**

**The motion carried by the following vote:**

**Yes:** 5 - Mayor Rogers, Vice Mayor Rogers, Council Member Fleming, Council Member Sawyer, and Council Member Schwedhelm

**Absent:** 1 - Council Member Tibbetts

**Recused:** 1 - Council Member Alvarez

## **14. REPORT ITEMS**

### **14.2 REPORT - PROFESSIONAL SERVICES AGREEMENT WITH MV TRANSPORTATION FOR ADA PARATRANSIT SERVICES AND DEVIATED FIXED-ROUTE SERVICE**

BACKGROUND: The Transit Division of Transportation and Public Works contracts for ADA Paratransit transportation service and deviated fixed route services. The current contractor, MV Transportation, Inc., has an Agreement with the city that expires at the end of December 2020. A Request for Proposals (RFP) process was conducted beginning in September 2020. Two proposals were received and MV Transportation was selected as the successful bidder. As part of the Request for Proposals process, staff analyzed MV Transportation's proposal to ensure that the cost was fair and reasonable. MV Transportation's performance has met the City's expectations in their

management of the services throughout the previous contract. Staff seeks Council approval to award a 30-month contract through June 30, 2023, with four one-year options to extend.

**RECOMMENDATION:** It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve a Professional Services Agreement to MV Transportation, Inc. of Fairfield, California, for the delivery of ADA Paratransit Service, Deviated Fixed-Route service, and Supplementary “call-ahead” Service during the COVID pandemic and Travel Demand Management Support for a 30-month term in the amount of \$3,885,311.

Rachel Ede, Deputy Director Transit, presented and answered questions from Council.

**PUBLIC COMMENT** - No public comments were provided.

**A motion was made by Council Member Sawyer, seconded by Council Member Schwedhelm, to waive reading of the text and adopt:**

**RESOLUTION NO. RES-2020-224 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH MV TRANSPORTATION, INC., FAIRFIELD, CALIFORNIA TO PROVIDE ADA PARATRANSIT SERVICES, DEVIATED FIXED ROUTE SERVICES AND OTHER SUPPLEMENTARY SERVICE**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez, Council Member Fleming, Council Member Sawyer, and Council Member Schwedhelm

**Absent:** 1 - Council Member Tibbetts

**14.3 REPORT - COVID-19 HEALTH ORDER RELATED FEE REDUCTIONS, MODIFICATIONS AND WAIVERS FOR OUTDOOR BUSINESS USES**

**BACKGROUND:** Due to the County of Sonoma response to the State’s COVID-19 emergency declaration instituting a series of health orders that limit activity and business functions, certain business operations have been required to cease or dramatically reduce all indoor operations. In an attempt to provide assistance to the business community, the City implemented policies and procedures allowing

certain business operations to relocate traditional interior functions to exterior spaces within private property or the public right-of-way. Further assistance was provided to the downtown business community through the temporary reduction in certain parking rates and a waiver of parking reservation fees associated with outdoor seating areas. In addition, the Parks Department has been enticing businesses to leverage the Park Permit program to utilize park space for impacted business operations. Under the current fee schedules, Encroachment, Building and Park permits have associated application, permit review and inspection fees that apply to all submitted permits. Businesses small and large have reported a collapse of their revenue streams, reduced sales, and the need to reduce workforce hours or lay off staff completely. A temporary suspension of any encroachment and building permit fees, a reduction of the park permit fee and a continuance of the parking fee waivers and reductions specific to businesses required State and County health orders to cease or reduce indoor operations is recommended in order to provide much needed assistance to the business community.

**RECOMMENDATION:** It is recommended by the Economic Recovery Task Force that the Council, by resolution, authorize the temporary waiver of building permit and encroachment permit fees, the temporary waiver of certain parking fees, and the reduction of park event fees specific to business required by COVID-19 health orders that dramatically reduce or eliminate indoor business operations.

Raissa De La Rosa, Economic Development Division Director, and Gabe Osburn, Deputy Director Development, presented and answered questions from the Council. Kim Nadeau, Parking Manager, presented Parking Fees information. Jeff Tibbetts, Recreation Supervisor, presented information on Park Permit Fees.

**PUBLIC COMMENT** - No public comments were provided.

**A motion was made by Council Member Schwedhelm, seconded by Council Member Alvarez, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2020-225 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE TEMPORARY WAIVER OF BUILDING PERMIT AND ENCROACHMENT PERMIT FEES, THE TEMPORARY WAIVER OF CERTAIN PARKING FEES, AND THE REDUCTION OF PARK PERMIT FEES SPECIFIC TO COVID-19 HEALTH**

**ORDER REQUIREMENTS ON BUSINESSES REDUCING OR ELIMINATING  
INDOOR BUSINESS OPERATIONS**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Rogers, Vice Mayor Rogers, Council Member Alvarez,  
Council Member Fleming, Council Member Sawyer, and Council  
Member Schwedhelm

**Absent:** 1 - Council Member Tibbetts

**16. WRITTEN COMMUNICATIONS - NONE.**

**17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

None.

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO  
CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO  
OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURNMENT OF MEETING**

Hearing no further business, Mayor Rogers adjourned the meeting  
at 9:49 p.m. The next regularly scheduled meeting will be held on  
January 5, 2021 at a time set by the Mayor.

**20. UPCOMING MEETINGS**

**20.1 UPCOMING MEETINGS LIST**

**This item was received and filed.**

**Approved on:**

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**Stephanie A. Williams**  
City Clerk