



City of Santa Rosa

Finley Center
2060 W. College Avenue
Cypress Room

BOARD OF PARKS AND RECREATION REGULAR MEETING AGENDA AND SUMMARY REPORT AUGUST 27, 2025

4:00 P.M.

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE
MEETING BY ATTENDING IN-PERSON FROM THE
CYPRESS ROOM, 2060 W. COLLEGE AVE., SANTA ROSA.**

THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE
"IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM BY VISITING,
[HTTPS://SRCITY-ORG.ZOOM.US/J/81396941017](https://srcity-org.zoom.us/j/81396941017), OR BY DIALING
877-853-5257 AND ENTERING WEBINAR ID: 813 9694 1017**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED
ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT
TO AB 2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC
COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.
DEADLINES AND INSTRUCTIONS FOR PUBLIC COMMENT
ARE SET FOR BELOW.**

Email public comment: To submit an emailed public comment to the Board of Parks and Recreation, please send to: bpr-comment@srcity.org by 4:00 p.m. the Monday before the meeting. Emailed public comments will be added to the record prior to the start of the meeting and will be distributed to the Boards of Parks and Recreation members and uploaded to the agenda prior to the start of the meeting for public access. Please note that all emails sent to the City are considered public records and subject to disclosure under the California Public Records Act.

BOARD MAY RECESS DURING THE EVENING FOR BREAKS.

4:00 P.M.

1. CALL TO ORDER AND ROLL CALL

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Board Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

3. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed up to three minutes.

4. APPROVAL OF MINUTES

4.1 REGULAR MEETING MINUTES APRIL 9, 2025 AND APRIL 23, 2025

Attachments: [Draft Regular Meeting Minutes April 9, 2025](#)
[Draft Regular Meeting Minutes April 23, 2025](#)

5. RECREATION AND PARKS UPDATES

This time is reserved for City staff to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place particular

items on a future agenda for consideration.

5.1 UPCOMING EVENTS & PARK PROJECTS

Attachments: [Upcoming Events & Park Projects 8.27.25](#)

6. CHAIR/BOARD MEMBERS REPORTS AND COMMITTEE UPDATES

The Chair and Board Members may provide brief updates relevant to their district, Recreation and Parks, a committee they are on, or updates relevant to the subject matter within the jurisdiction of the Board of Parks and Recreation.

7. SCHEDULED ITEMS

7.1 BOARD AND STAFF INTRODUCTIONS

Board and staff members will provide introductions
Recommended Action: Information

7.2 CITY OF SANTA ROSA REALIGNMENT

Transportation and Public Works Department Director, Dan Hennessey, and Housing and Community Services Director, Megan Basinger, will provide an overview of the City's realignment related to the City's budget constraints and the impacts on and restructuring of the Recreation and Parks Department and responsibility for the Board of Parks and Recreation.

Attachments: [2025 Organizational Chart](#)

Recommended Action: Information

**7.3 MARTIN LUTHER KING JR. NEIGHBORHOOD PARK & TRAIL
MASTER PLAN AMENDMENT**

Assistant Parks Planner, Emily Ander, will present the MLK Jr. Park & Trail Master Plan Amendment and the community engagement process.

Recommended Action: Discussion and recommendation to City Council for adoption

Attachments: [Presentation](#)
[2025 MLK Jr. Park & Trail Draft Master Plan Amendment](#)
[Correspondence](#)
[Late Correspondence \(Uploaded 08-27-2025\)](#)

Recommended Action: Discussion and recommendation to City Council for adoption

7.4 SUMMER PROGRAMS & REGISTRATION

Deputy Director of Recreation, Jeff Tibbetts, will present registration and programming data from Recreation & Parks Summer 2025 season.

Attachments: [Presentation](#)

Recommended Action: Information

7.5 BOARD OF PARKS AND RECREATION BYLAW UPDATES

Attachments: [Presentation](#)
[Board Bylaws - Final Version](#)
[Board Bylaws - Redlined Version](#)

Recommended Action: Discussion and adoption

8. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

9. FUTURE AGENDA ITEMS

This schedule is tentative and subject to change pending final publication and posting of the Meeting Agenda. This time is reserved for discussion whether to place matters on a future agenda for further discussion.

10. ADJOURNMENT

Next meeting will be held on October 22, 2025, at 4 pm

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling the Parks office at (707) 543-3770 (TTY Relay at 711). Requests should be submitted as far in advance as possible, but no later than two (2) business days before the scheduled meeting.

This information can also be accessed via the internet at: <http://srcity.org>. Any writing or documents provided to a majority of the Board of Parks and Recreation regarding any item on this agenda will be made available for public inspection at the Parks Office, 55 Stony Point Road, Santa Rosa, CA during regular business hours by contacting the Parks office at 707-543-3770 (TTY Relay at 711) or bpr-comment@srcity.org. Requests should be submitted as far in advance as possible, but no later than two (2) business days before the scheduled meeting.

Board of Parks and Recreation

AUGUST 27, 2025
