



**CITY COUNCIL  
REGULAR MEETING AGENDA AND  
SUMMARY REPORT  
FEBRUARY 28, 2017**

**1:30 P.M. - CLOSED SESSION (MAYOR'S CONFERENCE ROOM)**

**4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 13 and 17. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

**1:30 P.M. (MAYOR'S CONFERENCE ROOM, ROOM 10)**

**1. CALL TO ORDER AND ROLL CALL**

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

**2.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Case pending before Personnel Board, case name unspecified:  
Disclosure would jeopardize existing settlement negotiations

**2.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**  
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: Rafael Mateos-Sandoval and Simeon Avendano Ruiz v.  
County of Sonoma, et al.  
Court Case No.: Northern District of California Court Case No. CV 11  
5817 THE

**2.3 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**  
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: CVSR Holdings, LLC v. City of Santa Rosa, et al.  
Sonoma County Superior Court Case No. SCV-256350

**2.4 LIABILITY CLAIM**  
(Government Code Section 54956.95(b))

Claimant: M. Clark  
Agency Claimed Against: City of Santa Rosa

**2.5 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**  
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: Mark Buras v. City of Santa Rosa, et al.  
Court Case No.: Northern District of California Court Case No. C  
15-1070 TEH

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN  
THE COUNCIL CHAMBER**

**3. STUDY SESSION - NONE.**

Study Session items are items for in-depth discussion and possible direction  
to staff. No action will be taken.

**4:00 P.M. (CITY COUNCIL CHAMBER)**

**4. ANNOUNCEMENT OF ROLL CALL**

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**6. PROCLAMATIONS/PRESENTATIONS**

**6.1 PROCLAMATION - BLACK HISTORY MONTH**

**Attachments** [Proclamation](#)

**7. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**7.1 QUARTERLY CAPITAL IMPROVEMENT PROGRAM PROJECTS  
UPDATE: OCTOBER - DECEMBER 2016**

Staff will provide an update on Capital Improvement Program (CIP) projects for CIP Team 3. The briefing will summarize expenditures and major project updates from October to December 2016. CIP projects provide the infrastructure that is critical to the economic vitality and quality of life in Santa Rosa.

**Attachments** [Presentation](#)

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**9. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS**

**10. MAYOR'S/COUNCILMEMBERS' REPORTS**

**10.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON  
REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD  
REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**10.1.1 Council Subcommittee Reports**

**10.1.2 Sonoma County Transportation Authority/Regional Climate  
Protection Authority (SCTA/RCPA)**

**10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory  
Committee**

**10.1.4 Association of Bay Area Governments (ABAG)**

**10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**10.1.6 Sonoma Clean Power Authority (SCPA)**

**10.1.7 Sonoma County Waste Management Agency (SCWMA)**

**10.1.8 Other**

**11. APPROVAL OF MINUTES**

11.1 January 24, 2017, Regular Meeting.

**Attachments** [Draft Minutes](#)

**12. CONSENT ITEMS**

**12.1 RESOLUTION - AGREEMENT TO ALLOW USE OF YOUTH COMMUNITY PARK FOR EMERGENCY VEHICLE ACCESS FOR FOX HOLLOW SUBDIVISION**

RECOMMENDATION: It is recommended by the Recreation and Parks Department that Council, by resolution, approve the Agreement with City Ventures Homebuilders LLC, to provide park improvements and an emergency vehicle access at Youth Community Park.

**Attachments** [Staff Report](#)  
[Attachment 1](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**12.2 REPORT - RESOLUTION - DECLARING WEEDS AND RUBBISH IN THE SANTA ROSA CITY LIMITS A PUBLIC NUISANCE**

BACKGROUND: Chapter 9-08 of the Santa Rosa City Code, Weed and Rubbish, provides for an annual Resolution declaring weeds and rubbish a public nuisance.

This Resolution shall authorize the declaration and shall authorize the

Santa Rosa Fire Department to give notice directing the abatement of these nuisances in accordance with the Santa Rosa City Code.

RECOMMENDATION: It is recommended by the Fire Department that the Council, by resolution, declare weeds and rubbish a public nuisance and authorize the Santa Rosa Fire Department to give notice directing the abatement of these nuisances as provided for in the Santa Rosa City Code Chapter 9-08 for any undeveloped parcels, developed parcels having over .5 acres of undeveloped land and/or parcels located in a Wildland Urban Interface Fire Area and are located within the City of Santa Rosa

**Attachments** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

### 13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

### 14. REPORT ITEMS

- 14.1** REPORT - PROFESSIONAL SERVICES AGREEMENT WITH DESIGN WORKSHOP, INC., FOR ROSELAND CREEK COMMUNITY PARK MASTER PLAN AND DESIGN AND ENGINEERING (This item was continued from the February 7, 2017, Regular Meeting)

BACKGROUND: The Recreation and Parks Department is seeking to complete a master plan for Roseland Creek Community Park and hire a consultant to provide services including public workshops and design. The services will build upon planning for the park that has been underway since 2009 and facilitate the continuation of public input received thus far from the processes for the Roseland Specific Area Plan, Roseland Annexation, and specific park-site conversations. A necessary step towards a master plan is to create 30% preliminary design and engineering plans. The scope of services includes community

workshops and the consultant and the Recreation & Parks Department will coordinate with the Office of Community Engagement, Planning & Economic Development, and Transportation & Public Works departments among others for their assistance. This agreement also includes 100% design and engineering plans for the north section of the park, in order to fulfill the requirements of a grant agreement with the Sonoma County Agricultural Preservation and Open Space District for improvements that, at a minimum, include an accessible pathway between the east and west park boundaries and signage. Five proposals were received in response to the RFP and Design Workshop Inc., was recommended based on the scoring panel. Master planning and design and engineering costs are funded from Zone 2 parkland dedication funds and available in current year budget .

RECOMMENDATION: It is recommended by the Recreation and Parks Department that Council, by resolution, approve the Professional Services Agreement with Design Workshop, Inc., of Stateline, Nevada to provide a master plan, 30% and 100% design and engineering plans for Roseland Creek Community Park in the amount of \$187,794

**Attachments** [Staff Report](#)

[Attachment 1 - Roseland Creek Community Park Location](#)

[Attachment 2 - Roseland Creek Community Park Parcel M.](#)

[Resolution](#)

[Exhibit A](#)

[Presentation](#)

- 14.2** REPORT - PROFESSIONAL SERVICES AGREEMENT WITH DAVID J. POWERS & ASSOCIATES, INC., FOR ENVIRONMENTAL REVIEW AND DECLARATION SERVICES FOR ROSELAND CREEK COMMUNITY PARK (This item was continued from the February 7, 2017, Regular Meeting)

BACKGROUND: The Recreation and Parks Department is seeking professional services to complete an environmental analysis and final environmental declaration for Roseland Creek Community Park. Six proposals were received in response to an RFP and David J. Powers and Associates Inc., was recommended based on the scoring panel. Environmental review and declaration services costs are funded from Zone 2 parkland dedication funds and available in current fiscal year budget.

RECOMMENDATION: It is recommended by the Recreation and Parks Department that Council, by resolution, approve Professional Services Agreement with David J. Powers & Associates, Inc., of San Jose, CA to provide environmental review and declaration services for Roseland Creek Community Park in the amount of \$146,960

**Attachments** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**14.3** REPORT - COMMUNITY FEEDBACK TO COMMUNITY ADVISORY BOARD ON CAPITAL IMPROVEMENT PROJECTS AS REQUIRED BY RESOLUTION NO. 28174

BACKGROUND: To fulfill Resolution No. 28174, the Community Advisory Board (CAB) held a series of meetings in September and October 2016 to obtain community feedback on the City's Capital Improvement Projects (CIP). This report will present the findings along with recommendations to improve the CIP community input process in the future.

RECOMMENDATION: It is recommended by the City Manager's Office and the Office of Community Engagement that the Council, by motion, accept the report from the Community Advisory Board on its outreach process for community input on the Capital Improvement Project budget and approve recommendations for future community engagement around the CIP budget priorities.

**Attachments** [Staff Report](#)  
[Attachment 1](#)  
[Presentation](#)

**14.4** REPORT - DISCUSSION OF \$20,000 GAP FUNDING REQUEST FROM LEGAL AID OF SONOMA COUNTY

BACKGROUND: On January 10, 2017, Council agreed to request a future agenda item to consider a request for \$20,000 in gap funding for Legal Aid of Sonoma County. On January 24, 2017, the Council voted to discuss the request at a future meeting.

RECOMMENDATION: It is recommended by the Housing & Community Services Department that the Council discuss the \$20,000 gap funding request from Legal Aid of Sonoma County. Should the Council opt to provide the gap funding requested by Legal Aid of Sonoma County, staff has prepared a resolution appropriating \$20,000 for funding to Legal Aid of Sonoma County from the General Fund unassigned fund balance.

**Attachments** [Staff Report](#)  
[Attachment 1 - Tenant Stabilization Project](#)  
[Resolution](#)  
[Presentation](#)

**15. PUBLIC HEARINGS - NONE.**

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

**16. WRITTEN COMMUNICATIONS (AND POSSIBLE COUNCIL ACTION)**

- 16.1 QUARTERLY CAPITAL IMPROVEMENT PROGRAM PROJECTS UPDATE: OCTOBER-DECEMBER 2016. Provided for information.

**Attachments** [Memo](#)

- 16.2 FINAL MAP - WILDFLOWER SUBDIVISION - Provided for information.

**Attachments** [Notice of Submittal of Final Map](#)

**17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURNMENT OF MEETING**

**20. UPCOMING MEETINGS**

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.



## 20.1 UPCOMING MEETINGS LIST

### Attachments [List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk Office at 543-3015 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org) one week prior to the meeting. TDD 543-3063

Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*