



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, November 21, 2019

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting of the Board of Public Utilities to order at approximately 1:30 p.m.

Present 7 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Richard Dowd, Board Member Christopher Grabill, Board Member David Bannister, and Board Member Mary Watts

2. STATEMENTS OF ABSEPTION BY BOARD MEMBERS

No statements of abstention were made by Board members.

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

4.1 October 17, 2019 - Regular Meeting Minutes.

The acceptance of the minutes for October 17, 2019 were deferred to a future meeting.

5. STAFF BRIEFINGS

5.1 WATER SUPPLY AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water supply and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 11/20/19\)](#)

Presenter(s): Colin Close, Sr. Water Resources Planner and Joe Schwall, Deputy Director Regional Water Reuse Operations.

5.2 UPDATE REGARDING REGIONAL ORGANICS PROCESSING FACILITY

The City of Santa Rosa, Zero Waste Sonoma (ZWS), and Renewable Sonoma have an interest in understanding if the city property near the City's Laguna Treatment Plant (LTP) can provide a future home to an

in-county, Regional Organics Processing Facility. Both the City and ZWS have agreed to negotiation with Renewable Sonoma regarding such a facility. The City has entered into an exclusive negotiation agreement with Renewable Sonoma for the potential lease of property near the LTP. Staff will provide an update regarding the status.

Attachments: [Presentation \(added 11/20/19\)](#)

Presenter(s): Joe Schwall, Deputy Director, Regional Water Reuse Operations.

6. CONSENT ITEMS - NONE.

7. REPORT ITEMS

7.1 REPORT - PROJECT WORK ORDER APPROVAL - PROFESSIONAL ENGINEERING SERVICES WITH WOODARD AND CURRAN FOR TEMPORARY FLOW MONITORING, SEWER INSPECTION AND CONDITION ASSESSMENT, SANITARY SEWER SYSTEM MASTER PLAN UPDATE, AND ONGOING SEWER SYSTEM MODELING

BACKGROUND: The City of Santa Rosa Water Department conducts master planning studies for water and sewer infrastructure approximately every five years. The City's latest Sanitary Sewer Master Plan (SSMPU) was developed in 2014 and is due for an update. Water Department engineering staff issued a Request for Proposals (RPF) on August 1, 2019 and Woodard and Curran was selected as the most qualified consultant. The 2020 SSMPU will be used to develop recommendations and project priorities for the Capital Improvement Program (CIP), as appropriate. In addition, work completed under this project will provide necessary sewer inspection data for fulfillment of the California River Watch Settlement Agreement, as well as provide feedback on conformance of City performed sewer inspections with industry standards.

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities (BPU), by motion, approve Project Work Order (PWO) No. A010215-2017-05 with Woodard and Curran, a Maine corporation, to provide professional engineering services for Temporary Sewer Flow Monitoring, Sewer Inspection and Condition Assessment, Sanitary Sewer System Master Plan Update, and Ongoing Sewer System Modeling in the amount not to exceed \$2,133,308.00.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Presentation \(added 11/21/19\)](#)

Presenter(s): Jason Roberts, Associate Civil Engineer.

A motion was made by Board Member Dowd, seconded by Board Member Grabill to approve Project Work Order (PWO) No. A010215-2017-05 with Woodard and Curran, a Maine corporation, to provide professional engineering services for Temporary Sewer Flow Monitoring, Sewer Inspection and Condition Assessment, Sanitary Sewer System Master Plan Update, and Ongoing Sewer System Modeling in the amount not to exceed \$2,133,308.00. The motion carried by the following vote:

Yes: 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill, Board Member Bannister and Board Member Watts

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

NONE.

9. REFERRALS

NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

NONE.

11. SUBCOMMITTEE REPORTS

NONE.

12. BOARD MEMBER REPORTS

NONE.

13. DIRECTORS REPORTS

Sean McNeil, Deputy Director Environmental Services reported that Santa Rosa Water received the American Council of Engineering Companies North Coast Chapter as the 2019 Infrastructure Public Owner of the Year award for the work that went into restoring water quality to the fire damaged neighborhoods of Fountaingrove following the 2017 Tubbs Fire. In addition, the department received Certificates of Special Congressional Recognition from

Congressman Jared Huffman and Congressman Mike Thompson, as well as a certificate of recognition from the California State Assembly. He also reported that the Red Flag Warning was cancelled at 3:15 a.m. this morning and after the all clear from PG&E, all power had been restored to water facilities. Finally, he thanked all of the staff that participated in the Emergency Operation Centers during the recent Public Safety Power Shutoff events.

14. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:40 p.m. The next regular schedule meeting of the Board of Public Utilities will be held on January 16, 2020.